



NEW YORK CITY EARLY INTERVENTION COORDINATING COUNCIL (LEICC)
MEETING OF AUGUST 4, 2011

AGENDA ITEMS	DISCUSSION
Meeting convened at 9:15 AM	<p>The following members were present:</p> <ul style="list-style-type: none">>Marie B. Casalino, Assistant Commissioner>Adam Karpati, Executive Deputy Commissioner>Marilyn Rubinstein, LEICC Chair>Jonathan Beane>Nancy Calderon-Cruz>Charles Barrios>Lorenzo Brown>Braden Josephson>Lois Kessler>Jennifer March-Joly>Peter Pierri>Jodie Roure>Barbara Schwartz>Linda Silver>Mina Sputz>Julia Travers> Oliver Trinidad



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<p data-bbox="132 427 674 492"><u>WELCOME, INTRODUCTIONS AND MINUTES</u></p> <p data-bbox="132 792 499 824"><u>DEPARTMENT REPORT</u></p>	<p data-bbox="716 427 1293 459">Marilyn Rubinstein, Chairperson, LEICC</p> <ul data-bbox="768 500 1995 760" style="list-style-type: none">• Introductions: The LEICC members introduced themselves• The minutes from the April 4, 2011, meeting were reviewed and discussed. The Council members adopted the minutes as amended by Marilyn Rubinstein• Those members whose terms had expired were acknowledged and thanked for their years of service and contributions to the Council <p data-bbox="716 800 1310 833">Marie B. Casalino, Assistant Commissioner</p> <ul data-bbox="768 873 1969 1425" style="list-style-type: none">• Overview of the Department’s new location at Gotham Center which allows BEI to utilize the third-floor auditorium for all future LEICC meetings• The Department is “going green”; therefore, BEI is in the process of creating a LEICC webpage which will be available on NYCEIP’s website. The webpage will include information on the LEICC meetings and contain the handouts for each meeting. For those individuals who plan to attend the meetings, registration will be required and instructions will be provided. LEICC members will continue to receive emails directly relating to the meetings. The webpage is expected to be available on-line by the first week of November 2011• Public comments are permitted at the conclusion of each meeting• New LEICC Members<ul data-bbox="877 1393 1969 1425" style="list-style-type: none">○ Greater representation by provider agencies in accordance with LEICC Operating



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	<p>Principles adopted December 2010</p> <ul style="list-style-type: none">○ Newly-appointed members will serve a term of two (2) years with the option for a second 2-year term○ Certificates of appreciation were presented to the members whose terms had expired <ul style="list-style-type: none">● Review of LEICC committees and subcommittees<ul style="list-style-type: none">○ Transition Committee○ Program Reports Committee (formerly the Data Committee)○ NYEIS Provider Advisory Committee● Update on NYC Policies and Procedures<ul style="list-style-type: none">○ Documents will continue to be emailed to the LEICC members for review and comment; the response is time-sensitive○ The Policy and Procedure Manual is being updated for NYEIS. It is available on the BEI website● Update on Provider Meetings with Bureau leadership<ul style="list-style-type: none">○ Continue to meet with provider agencies○ Upcoming meetings will be scheduled in groups○ Purpose of the meetings:<ul style="list-style-type: none">▪ Working during difficult fiscal times▪ Department and providers are in a collaborative relationship○ Periodic meetings are held with Provider Leadership Groups (InterAgency Council, NYC Coalition for Children with Special Needs and Agencies for Children's Therapy Services) to discuss provider issues and concerns● Update on NYEIS Transition<ul style="list-style-type: none">○ SDOH began launch of new data system in various counties outside of NYC○ ARRA (Federal Stimulus) funds are being used to provide NYEIS training for staff and provider community
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	<ul style="list-style-type: none">○ NYEIS was rolled out in the Staten Island Regional Office on July 12, 2011○ BEI formed the NYEIS Provider Advisory Committee, a subcommittee of the LEICC ○ Nora Puffett, Director of Administration and Data Management – Update/Report:<ul style="list-style-type: none">▪ NYEIS has been up and running in Staten Island for 3.5 weeks▪ “Sandbox” for training has been up since end of July▪ 300 referrals and some evaluations have been entered in the system▪ Minimal technical issues▪ Working with SDOH to ensure that provider staff have NYEIS accounts prior to “going live”▪ To contact the NYEIS Helpdesk, email NYEIS@cma.com or call 518-640-8390▪ Agencies are doing well with the changes and making suggestions▪ SDOH and the Department are sharing updates on a day to day basis▪ Received positive feedback from the training sessions as well as the webinars with SDOH▪ Making preparations for the NYEIS Provider Advisory Committee ● Update on Learning Collaborative<ul style="list-style-type: none">○ ARRA funds were dedicated to this program in 2010 and will end in September 2011. The Learning Collaborative will continue under new leadership and as an ongoing BEI program activity○ Candidate (Director) has been identified to replace Dr. Bonnie Keilty as Director of Provider Relations ● Audit Process<ul style="list-style-type: none">○ Program and Fiscal audit processes will change<ul style="list-style-type: none">▪ New audit reports and corrective action plan processes▪ New scoring○ Program Reports Committee will be discussing the process at its next meeting and
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<p><u>STATE EARLY INTERVENTION COORDINATING COUNCIL (SEICC)</u></p> <p><u>SEICC REIMBURSEMENT ADVISORY PANEL (RAP)</u></p> <p><u>EXECUTIVE DEPUTY COMMISSIONER (EDC) REMARKS</u></p>	<p>providing input on sharing the information with the provider community</p> <ul style="list-style-type: none">• SEICC Report<ul style="list-style-type: none">○ Last meeting was held on June 14, 2011○ NYEIS Developmental Task Force continues meeting○ New rates effective as of May 1, 2011 with a 5% decrease statewide and more than 7% decrease in NYC based on WEF and transportation factors○ SDOH aware of the significant concerns regarding the rate changes○ Discussion regarding the proposed 15-minute increment billing changes• Reimbursement Advisory Panel Report<ul style="list-style-type: none">○ Last meeting was held on July 14, 2011○ Review fixed rate methodology for service coordination that is proposed to go into effect on October 1, 2011○ Reviewed public comment period on change in reimbursement methodology regarding 15–minute billing increments <p>Adam Karpati, Executive Deputy Commissioner</p> <ul style="list-style-type: none">• Welcomed LEICC and emphasized the value of this Council• NYCEIP is the largest municipality in the United States, larger than some state programs. EI provision of services to families influences public health <p>Rick Kennedy, Director of EI Finance (spoke on behalf of Assunta Rozza, Assistant Commissioner for Finance)</p> <ul style="list-style-type: none">• Finance<ul style="list-style-type: none">○ For children in NYEIS, claiming will be done in NYEIS, payment will be made by
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	<ul style="list-style-type: none">Covansys○ For children in KIDS, claiming will be done in Covansys and payment will be made by Covansys○ Providers should email Rick Kennedy with questions
<u>LEICC GROUP DISCUSSION</u>	<p>Marilyn Rubinstein, Chairperson, LEICC asked the panel to address concerns:</p> <ul style="list-style-type: none">○ Linda Silver<ul style="list-style-type: none">▪ NYEIS:<ul style="list-style-type: none">○ Lack of understanding regarding NYEIS and getting NYEIS accounts. Who should be trained?▪ Finance:<ul style="list-style-type: none">○ Concerned with CPT codes, PT has 2 codes and Covansys only accepts 1 primary code for 15-minute billing○ Concerned with coding for special education services; informed by SDOH that this is not a requirement and cannot be billed○ Rick Kennedy response: it is a HCPCS code not a CPT code○ Jonathan Beane<ul style="list-style-type: none">▪ 15-minute billing increment implementation: Asked if there is a website available explaining the details of this procedure for providers and families?○ Nancy Calderon-Cruz<ul style="list-style-type: none">▪ Expressed concern regarding audit protocol▪ Concern about lack of prep time to obtain requested documentation needed for audits○ Peter Pierri



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<p><u>LEICC COMMITTEE REPORTS</u></p>	<ul style="list-style-type: none">▪ NYEIS:<ul style="list-style-type: none">○ Where can people sign up for training?○ Nora Puffett response: contact the NYEIS Helpdesk. CMA company contact, Ann Bailey at abailey@cma.com for an account and NYEIS@cma.com for general questions▪ Finance:<ul style="list-style-type: none">○ Asked if a revised document will be available to the providers with the changes○ Rick Kennedy response: EI Finance is preparing a FAQ with the revised changes○ Barbara Schwartz<ul style="list-style-type: none">▪ Key Issues as mentioned by Dr. Karpati:<ul style="list-style-type: none">○ Discussed major concern regarding perceived reduction in authorization of Special Instruction sessions○ Oliver Trinidad<ul style="list-style-type: none">▪ Requested Departmental clarification on the use of CPT and ICD9 codes▪ Rick Kennedy response: will clarify in the FAQ <p>Marilyn Rubinstein, Chairperson, LEICC</p> <ul style="list-style-type: none">○ Transition Committee Report<ul style="list-style-type: none">▪ Committee met several times▪ Revised 2004 forms: revised forms are ready for review by the LEICC▪ Collaborated with Lois Kessler of Department of Education▪ Cross training of EIODs and CPSE Administrators being discussed○ Advised LEICC members who are interested in participating on Program Reports Committee to email Felicia Poteat and cc Dr. Casalino
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<p><u>PUBLIC COMMENT</u></p>	<p>Marie B. Casalino, MD, MPH, Assistant Commissioner</p> <ul style="list-style-type: none">○ Program Reports Committee<ul style="list-style-type: none">▪ Invited members to participate on the Program Reports Committee (formerly the Data Committee) and advised members who are interested to contact Felicia Poteat via email▪ Program Reports Committee overview<ul style="list-style-type: none">○ First task will be to create standardized reports for the LEICC○ At next LEICC meeting, a new data report will be presented▪ The Council reviewed the Data Report<ul style="list-style-type: none">○ Marilyn Rubinstein is interested in seeing referrals, authorizations, and which services are authorized, by zip code and borough○ Linda Silver suggested sorting data by borough○ Peter Pierri requested clarification on timeframes○ Barbara Schwartz requested clarification on charts (referrals and authorizations) and age trends in charts <p>Oliver Trinidad suggested sorting authorizations by service type and type of session (basic vs. extended). Interested in understanding the financial impact of changes in authorization approach</p> <p>Mr. Roy Grant Dr. Esther Lax</p>
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MEETING ADJOURNED AT 11:00 AM