

#### **Registration Instructions for the <u>Safe Products Awareness Training for Businesses</u>**

- 1. Log in using your NYC account or click "Create Account"
- 2. Enter your information, accept the terms and click the "Create Account" button.

www1.nyc.gov/account/login.htm?spName=nycdohmh-ehs.mksclou	ıd.com&samlContext=us1_8176884_cb741af0-b04 Q 🖄
The Official Website of the City of New York	Select Language
Login	
Log in using your NYC account.	Log in using one of these options:
Email Address or Username: *	Employees
Password: *	or
Log In	
Create Account Forgot Password	
Report an Issue	

WARNING: This system and network belong to the City of New York and are intended solely for users and uses authorized by the City of NYORK. Unauthorized access or use is strictly prohibited. By using this system you expressly consent to the City of New York monitoring all u this system. regardless of the purpose. If monitoring reveals possible evidence of criminal activity, damage or other unauthorized use, the



#### **Create Account**

All fields are required.	
EMAIL OR USERNAME	
Email Address or Username:	
Confirm Email Address or Username:	
PASSWORD	
Password:	
Confirm Password:	
NAME	
First Name:	
Middle Initial:	
Last Name:	

ECURITY				
Select a security question and provide an an on a public computer, we recommend you me	swer to it. The answer ask your answers by se	is not case sensitive and must electing <i>Hid</i> e below.	t be between 3 and 255 characte	rs. If you are
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understand and agree to the NYC.ID Terms of Use, the overall Terms of Use for NYC.gov, and the Privacy Policy for NYC.gov.				
			CREATE A	



## **Forgot Password Instructions**

1. Click on "Forgot Password"

NYC Mobile Apps

Maps

Resident Toolkit

2. Enter your registration Email/Username which you used originally then click on Submit.

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# Once logged in, search course Catalog for <u>Safe Products Awareness Training for Businesses</u>. Select training and click "Start" or "Continue" to launch the training



## Click "Begin"





Once you complete the training, enter your Name, Job Title, Business Name and Business Address to generate a copy of the training certificate. You can exit the training upon completion.

To print a copy of the training certificate, click "History" on the course home page or select "View Certificate" on the upper right corner of the training page.



In this training, businesses will learn about different types of consumer products that can contain high levels of lead, best practices for inventory quality control, and the NYC Health Department's enforcement role. This free training is required for businesses that receive a DOHMH Commissioner's Order for selling unsafe products. Businesses will need to send a copy of the certificate to DOHMH to comply with Commissioner's Order requirements. The training is also available on-demand for general awareness.

Training: The training does not have an audio component. You will not be able to proceed to the next slide until a certain amount of time has passed on the current slide, allowing you to read the materials on the slide.

Quiz: At the end of the training slides, you will be asked to complete a quiz with 10 questions. You must get at least 80% to pass. If you do not pass, you can retake the quiz. After passing the course, you will be asked to enter your name, job title, business name and address. The training will generate a certificate using this information. You will be able to save a copy of this certificate and email it to DOHMH if necessary.

To take this online training, you will need to register and create an NYCID account.

