

eSHARE Informer

January 2017

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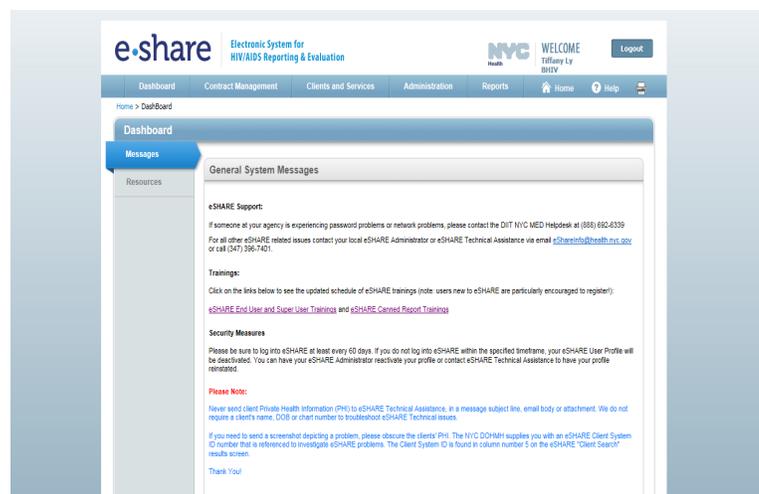
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Contact us:
Phone: 347-396-7401
eshareinfo@health.nyc.org

Introduction to eSHARE

Welcome to the eSHARE Informer. This January 2017 newsletter features eSHARE technical assistance updates, a guide to the newly constructed NYCMED website, where to find the mappings of the service types and contract activities in eSHARE, a summary of the 2015 RSR Survey Results, and eSHARE training details that includes registration, off-site trainings and the new training schedule for 2017.



eSHARE Technical Assistance:

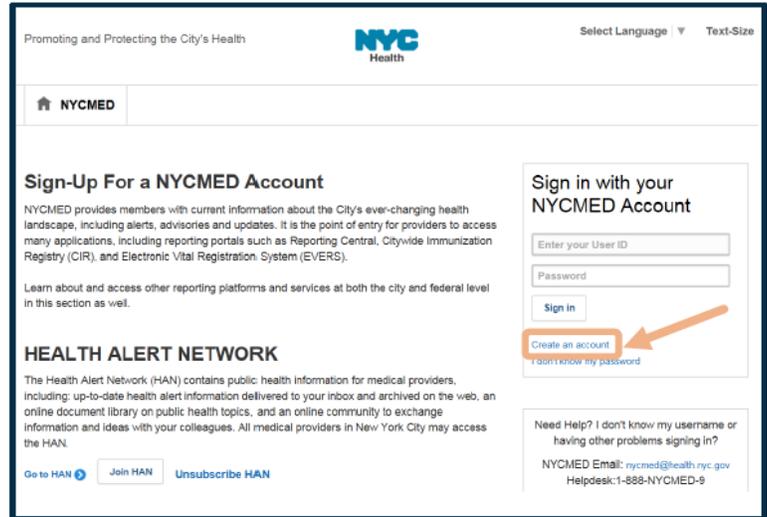
We have a new member to the eSHARE TA team. Tiffany Ly, as an eSHARE Technical Assistance will be joining Robert Thomas, and Julia Cohen assisting with your day to day questions and resolving eSHARE usage issues as well as continuing eSHARE training.

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NYCMED User Manual

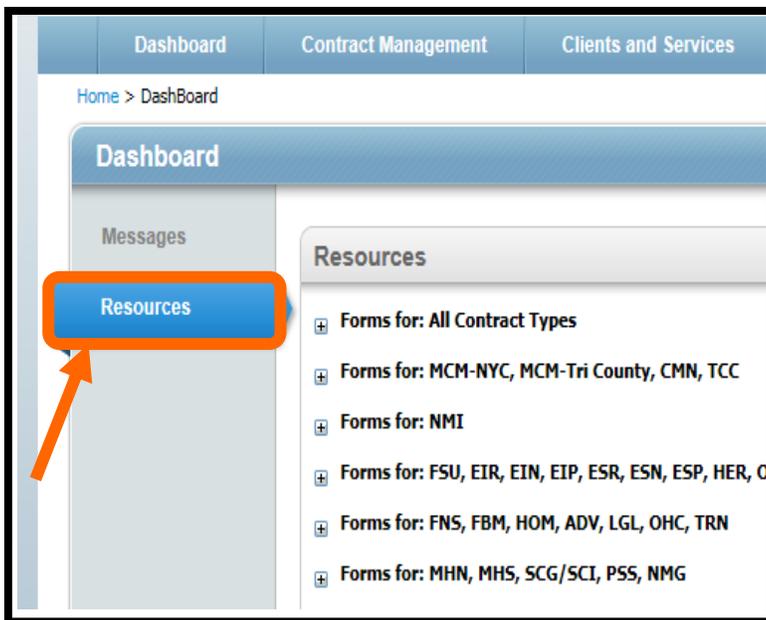
NYCMED provides members with current information about the city’s ever changing healthcare landscape, including alerts, advisories and updates. It is the point of entry for providers to access many applications.

In order to access eSHARE, external agencies must go through the NYCMED portal which then enables them to log into eSHARE.



NYCMED has incorporated a new look for their website which features a simple yet intricate design. We created a user manual for NYCMED to help users better understand and navigate through the website. You can find the user manual on eSHARE’s website under ‘Resources’ tab.

Mappings of Service Types & Contract Activities



Updated mappings for each service category are updated in eSHARE. You can find these mappings in the ‘Resources’ tab in the dashboard of eSHARE. Click on the plus sign next to ‘Mappings’ and select your mapping.

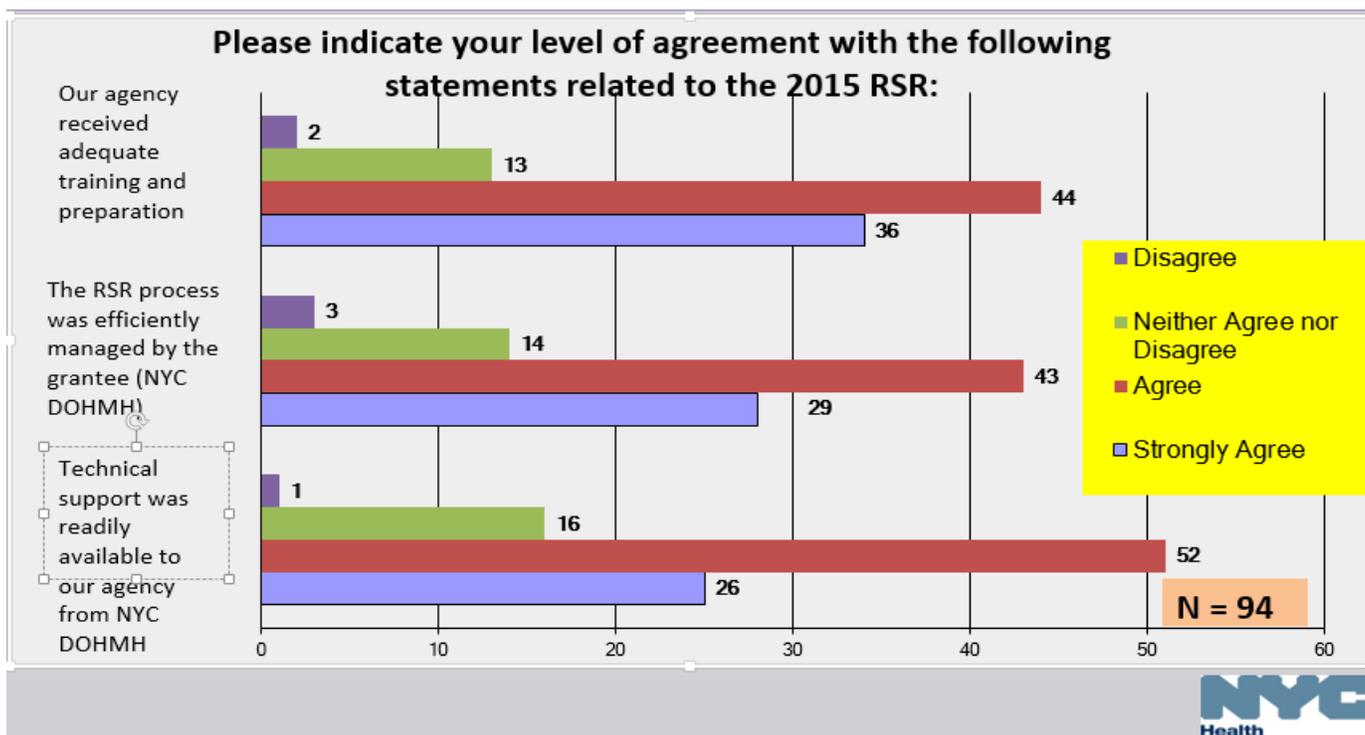
These mappings include details of all activities contracted across the service categories listed and are intended to guide programmatic reporting and evaluation.

eSHARE also enables you to download and/or print the mappings.

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2015 RSR Survey Results

- The purpose of the survey is to assess satisfaction with the current RSR process and solicit suggestions on how to improve the process, including training and documentation
- Over 100 Ryan White Part A service providers completed the 2015 Ryan White Services Report
- The 22-question RSR survey was sent out to staff of Ryan White Service providers in early August 2016
- A total of 138 responses were received (in some cases, more than one staff member per agency responded to the survey)



This graph above is generated using the data of the 2015 RSR survey results. It indicates that Ryan White Service providers were mostly satisfied with the RSR process. Most respondents agreed that their agencies received adequate training and preparation, the RSR process was efficiently managed by the grantee (NYC DOHMH) and the technical support was readily available to their agency from NYC DOHMH.

For the 2016 RSR, there won't be many changes to the process as most Ryan White service providers are satisfied with the current process. However, if you have any suggestions or questions about this process, please contact us. Email: esharersr@health.nyc.gov

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eSHARE Training and Registration

We offer eSHARE trainings at our agency throughout the year.

Each training session can handle a maximum of nine (9) registrants and will automatically close about five (5) days prior to the scheduled training date. Since some training details (room number, times) may change periodically, an e-mail will go out approximately one week before your scheduled date with complete training details.

There are two categories of trainings: eSHARE End User Training and eSHARE Special Training

eSHARE End User Trainings:

- eSHARE Ryan White Training
- eSHARE Prevention Training
- eSHARE HIV Testing Training

eSHARE Special Trainings:

- eSHARE Canned Reports Training
- eSHARE Super User Training
- eSHARE New Contracts Training

To Register for Training, please visit the following links:

eSHARE Registration Links

<http://www.cvent.com/d/k4qm3c> (End User)

<http://www.cvent.com/d/v4qznn> (Canned Reports)

Any questions or concerns regarding registration can be forwarded to eSHARE training team at eshare-training@health.nyc.gov

* Training dates, training locations, and type of trainings are subject to change based upon availability, holidays and programmatic needs.

eSHARE Off-Site Training

Good news! The eSHARE TA team now offers off-site training! This enables users who has difficult schedules or with several staff members to be trained to be able to attend an eSHARE training. We hope this will create a more flexible and comfortable environment for our users as well. To be eligible for off-site training, your agency must meet the following requirements:

- At least 8 participants
- Must have internet access
- Google Chrome or Internet Explorer browsers installed on desktops

- At least 8 computers or laptops available
- A projector screen / Wide screen for TA purposes

If you would like to arrange an off-site training, please contact the eSHARE Training TA team:

Email: esharetraining@health.nyc.gov

Phone: 347-396-7401

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eSHARE Training Schedule

eSHARE HIV Testing	January 17, 2017 9:30AM-2:00PM
eSHARE ETE (new contract)	January 19, 2017 9:30AM-2:00PM
eSHARE Ryan White	January 25, 2017 9:30AM-2:00PM
eSHARE ETE (new contract)	January 30, 2017 9:30AM-2:00PM
eSHARE Prevention (new)	February 10, 2017 9:30AM-2:00PM
eSHARE HIV Testing	February 13, 2017 9:30AM-2:00PM
eSHARE Prevention (new)	February 16, 2017 9:30AM-2:30PM
eSHARE Super User	February 17, 2017 9:30AM-2:30PM
eSHARE Ryan White	February 27, 2017 9:30AM-2:30PM
eSHARE Canned Reports	March 1, 2017 9:30AM-2:30PM
eSHARE Prevention (new)	March 7, 2017 9:30AM-2:30PM
eSHARE Prevention (new)	March 9, 2017 9:30AM-2:30PM
eSHARE HIV Testing	March 14, 2017 9:30AM-2:30PM
eSHARE Prevention (new)	March 16, 2017 9:30AM-2:30PM
eSHARE Ryan White	March 22, 2017 9:30AM-2:30PM

The eSHARE training schedule listed above consist of trainings during January 2017 through March 2017. Any trainings after March will be updated in the next newsletter or you may check the training site for more details.

Please note that this schedule is subject to change at any time. Please contact eSHARE training for confirmation. esharetraining@health.nyc.gov