



Corrections Unit  
125 Worth Street, Room 144  
New York, NY 10013  
Visit [www.nyc.gov/vitalrecords](http://www.nyc.gov/vitalrecords)  
or call 311

## **How to Add the Name of Your Child**

If you did not name your child at the time of birth, you may add a first name *or* a first and middle name through the hospital of birth. There is no fee for additions submitted to the hospital if they are made within 12 months of birth. To initiate this process, you must bring the original certificate and a correction application (attached to this notice) to the hospital where your child was born.

You will receive the new certificate in approximately four weeks depending on how quickly the hospital submits your application as well as the number of corrections being processed by the NYC Health Department. For updated information on turnaround time, please visit [www.nyc.gov/vitalrecords](http://www.nyc.gov/vitalrecords). If you have other questions or need more information, please call 311.