



Health

Office of Vital Records

125 Worth Street, CN-4, Room 133
New York, N.Y. 10013-4090

**SEE INSTRUCTIONS AND
APPLICABLE FEES BELOW**

OFFICE USE ONLY

DO NOT WRITE IN THIS SPACE

CERTIFICATE OF STILL BIRTH OR SPONTANEOUS TERMINATION OF PREGNANCY APPLICATION
(Please Print Clearly)

1. MOTHER/PARENT'S NAME BEFORE MARRIAGE		2. MOTHER/PARENT'S FIRST NAME	
3. DATE OF EVENT MM DD YYYY		4. IF YOU DON'T KNOW THE EXACT DATE OF EVENT BEGIN SEARCH MM DD YYYY END SEARCH MM DD YYYY	
5. PLACE OF EVENT		6. BOROUGH	7. HOW MANY COPIES DO YOU NEED?
8. FATHER/PARENT'S NAME		9. MOTHER/PARENT'S CURRENT LAST NAME	
10. CERTIFICATE NUMBER (if known)	11. WHY DO YOU NEED THIS CERTIFICATE?		12. RELATIONSHIP

PLEASE PRINT YOUR MAILING AND CONTACT INFORMATION CLEARLY BELOW

NAME		DAYTIME PHONE NUMBER Area Code Telephone Number	
STREET ADDRESS		APT. NO.	
CITY		STATE	
ZIP CODE		E-MAIL ADDRESS	

12. CUSTOMER SIGNATURE AND DATE SIGNATURE: _____ DATE: _____	13. CUSTOMER COMMENTS/ADDITIONAL INFORMATION _____
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FEES \$15 per copy x _____ copies \$ _____ Cost of certified copy includes a two consecutive year search \$3 for each additional year searched x _____ years \$ _____ Total Amount Enclosed: \$ _____ IF RECORD IS NOT ON FILE, A CERTIFIED "NOT FOUND STATEMENT" WILL BE ISSUED. CASH IS NOT ACCEPTED BY MAIL OR IN PERSON.	APPLICATIONS SUBMITTED BY MAIL MUST BE NOTARIZED STATE OF _____ COUNTY OF _____ SUBSCRIBED AND SWORN BEFORE ME: THIS _____ DAY OF _____, 20____ _____ NOTARY PUBLIC SIGNATURE	NOTARY PUBLIC SEAL
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Credit cards are not accepted for mail-in orders. Please make your check or money order payable to the NYC Department of Health and Mental Hygiene. If from a foreign country, send an international money order or check drawn on a U.S. bank. Please do not send cash.

Miscarriages and Stillbirths

The Health Department issues two kinds of certificates to eligible individuals who submit applications in person or by mail (see *below*). These certificates cost \$15 each and cannot be ordered online.

Certificate of Spontaneous Termination of Pregnancy (Miscarriages)

This document certifies the death of a fetus that occurred *before* or *during* the 20th week of gestation.

Certificate of Still Birth

This document certifies the death of a fetus that occurred *after* the 20th week of gestation, according to clinical estimate. Certificates of still birth can be obtained only by the following:

- Parent(s) named on the certificate
- If both parent(s) are deceased at the time of stillbirth, the aunts, uncles and grandparents of the birth parent(s)

Note: If your child was born with some evidence of life such as a heartbeat or voluntary muscle movement, you must apply for a death certificate.

2 WAYS TO ORDER A CERTIFICATE OF STILL BIRTH OR SPONTANEOUS TERMINATION OF PREGNANCY

- **Walk-In:** Go to 125 Worth Street in Lower Manhattan and use the Lafayette Street (handicapped accessible) or Centre Street entrances. We are open Monday through Friday 9:00AM – 3:30PM. Lines are shortest in the morning. **Certificates will be mailed.**
- **By Mail: Applications submitted by mail must be signed in the presence of a Notary Public.** Mail your application to 125 Worth Street, CN-4, New York, NY 10013. Be sure to include a self-addressed, stamped, envelope with your check or money order. You also will need to provide a photocopy of the required identification and any necessary documentation (see *below*).

Identification (ID) Requirements for Applicants

We accept any of the following, **IF** it includes your photo, your signature and is unexpired:

- Driver's License
- Passport
- Government ID
- Employment ID with pay stub

If you don't have any of the above, we also accept:

- Inmate photo ID with release papers
- Two different documents as indicated below IF they show your name and address and are dated within the past 60 days:
 - Utility or telephone bills
 - Letter from a government agency