

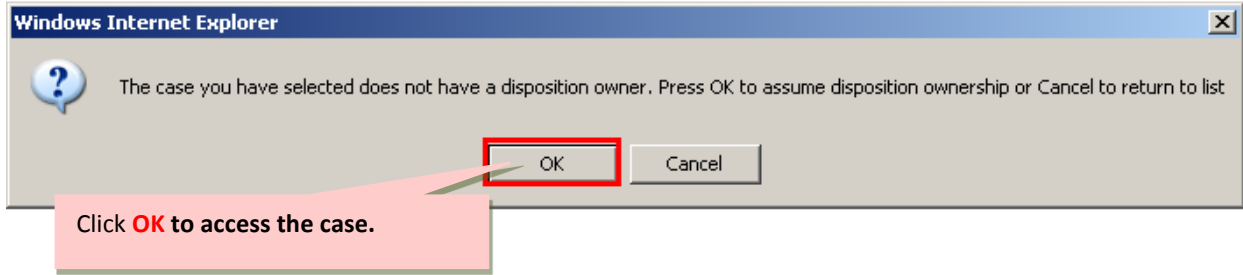


HOW DO I REPORT DISPOSITIONS FOR SPONTANEOUS TERMINATIONS OF PREGNANCY IN EVERS?

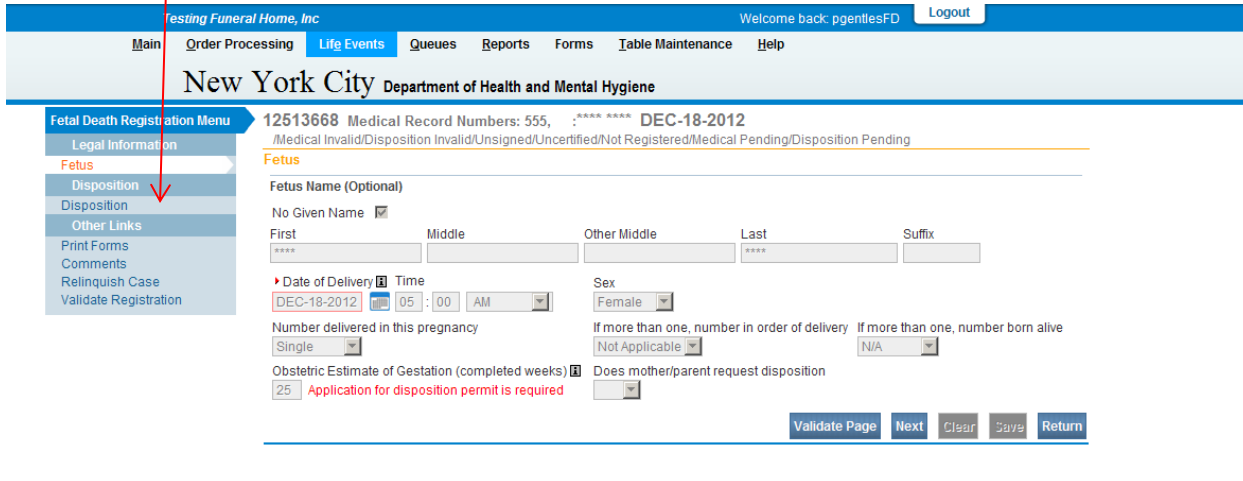
Click **Life Events**, **Fetal Death**, and then **Start/Edit New Case**.

Enter the **three** required fields marked with a  to find the case:

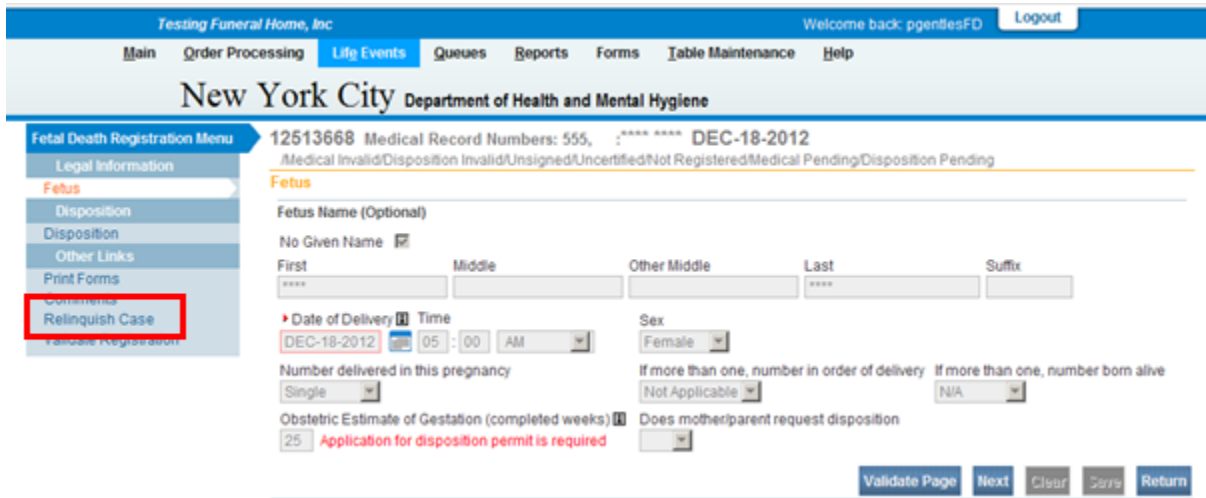
Click the **Mother's Maiden Name** hyperlink to access case.



Click **Disposition** to complete that section of the certificate



Please Note: You can relinquish the Fetal Death Case by clicking on the **Relinquish Case** under Other Links.



Complete all items on the **Disposition** page, including **Method, Date** and **Place of Disposition**.

New York City Department of Health and Mental Hygiene

Fetal Death Registration Menu
Legal Information
Fetus
Disposition
Disposition
Other Links
Print Forms
Comments
Relinquish Case
Validate Registration

12513668 Medical Record Numbers: 555, ***** DEC-18-2012
/Medical Invalid/Disposition Invalid/Unsigned/Uncertified/Not Registered/Medical Pending/Disposition Pending

Disposition

Will medical institution be responsible for disposition permit?

Method of disposition Other Specify

Date of disposition

Place of disposition

Place of Disposition

City or Town State Country

Funeral Director

License Number Lookup

First Middle Last Suffix

Funeral Home

Business Registration Number Lookup

Street Number Pre Directional Street Name or PO Box, Rural Route, Etc Street Designator Post Directional Apt#, Suite #, etc

City or Town State Country Zip Code

Individual Authorizing Disposition

First Middle Last Suffix

Relationship to Fetus Other specify

Address

Street Number Pre Directional Street Name or PO Box, Rural Route, Etc Street Designator Post Directional Apt#, Suite #, etc

City or Town State Country Zip Code

Click **Validate Page**.

The name of the **Individual Authorizing Disposition** is required in order to obtain the disposition permit.

Click **Sign** to access **Affirmations** page, and then check the affirmation box.



Note: The cases are automatically registered once they are **certified by the physician** and **signed by the funeral director**.

Funeral Home Disposition Amendments

In order to pick up **registered** cases with either no disposition or are city burials, funeral directors can submit a **Funeral Home Disposition-STOP** Amendment after clicking Life Events, Fetal Death, Start/Edit New Case and completing the required items.

*You must amend **"Does Mother/Parent request disposition?"** to Yes on the **Fetus** page in order to view the Disposition page upon amendment approval.*

The Funeral Home Disposition-STOP amendment should also be used to submit any other disposition corrections to these certificates.

Note: For instructions on paying for STOP disposition permits in EVERS, please see *How do I submit STOP Permit Payments in EVERS*.

For questions regarding EVERS, please contact:

Constituent Services Unit
New York City Department of Health and Mental Hygiene
(646) 632-6705
evers@health.nyc.gov

Have you seen our website yet? Go ahead, take a look now! <http://www.nyc.gov/evers>