

**City of New York  
Department of Information Technology & Telecommunications  
Job Posting Notice**

<b>Civil Service Title:</b> Computer Associate (Operations)	<b>Level:</b> 03
<b>Title Code No:</b> 13621	<b>Salary:</b> \$66,300/\$76,245 - \$88,000
<b>Business Title:</b> UNIX/Linux System Administrator	<b>Work Location:</b> Brooklyn, NY
<b>Division/Work Unit:</b> IT Services	<b>Number of Positions:</b> 2
<b>Job ID:</b> 244330	<b>Hours/Shift:</b> Day - Due to the necessary technical duties of this position in a 24/7 operation, candidate may be required to be on call and/or work various shifts such as weekends and/or nights/evenings.

**Job Description**

DoITT provides for the sustained, efficient and effective delivery of IT services, infrastructure and telecommunications to enhance service delivery to New York City's residents, businesses, employees and visitors. As the City's technology leader, DoITT is responsible for maintaining the foundational IT infrastructure and systems that touch every aspect of City life from public safety to human services, from education to economic development crossing the full spectrum of governmental operations. DoITT maintains a mixed environment of servers - with UNIX Operations responsible for close to 2,000 nodes running Solaris 8 / 9 / 10 or RedHat 5.x / 6.x / 7.x Linux operating systems, respectively.

The successful candidate will serve as a UNIX/Linux Systems Administrator reporting to the IT Services division. Responsibilities will include: Administer and ensure the integrity of a distributed platform hosting services for various critical New York City agencies including, but not limited to 311 Call Center, DSNY, HHSC, DHS/CARES providing 24x7 service coverage of all UNIX infrastructures; support UNIX/Solaris servers and Red Hat Linux servers; prepare technical deployment plans and system utilization reports; work with other technical staff to coordinate activities and implementations, follow and document procedures, respond, track, and escalate systems incident; perform system deployments and hardware maintenance; perform application upgrades; monitor and resolve alerts; follow change management and configuration management procedures and guidelines; monitor system security; install and maintain various Sun, HP and IBM equipment; perform system administration duties such as installations, configurations, troubleshooting, kernel tuning, user access administration, file system tuning, hardware configuration, system performance tuning, disk management, custom package creation, shell scripting, and fine grain access control (CA Account Management); patch the UNIX/Solaris and RedHat Linux systems based on industry/vendor standards and guidelines related to the configuration of UNIX/Solaris and Linux operating systems; document detailed technical configurations and risk areas to communicate effectively with business owners; and perform special projects and initiatives as assigned.

**Minimum Qualification Requirements**

1. A certificate from an accredited technical school (approximately 675 hours) with a specialization in computer operations, and two years of satisfactory full-time experience, acquired within the last eight years, working on large-scale mainframe computer operations or mainframe data communication networks;  
or
2. A baccalaureate degree from an accredited college and three years of satisfactory full-time experience, acquired within the last eight years, as described in "1" above;  
or
3. A four-year high school diploma or its educational equivalent and four years of satisfactory full-time experience, acquired within the last eight years, as described in "1" above;  
or
4. A satisfactory combination of education and/or experience equivalent to "1", "2", or "3" above. However, all candidates must have at least two years of full-time experience, acquired within the last eight years, as described in "1" above.

**Preferred Skills**

The successful candidate should possess the following: 3+ years' experience in Sun System administration; in-depth installation, configuration, administration and tuning enterprise class servers; HP VMWare Virtualization; Solaris 8, 9, 10; RHEL Linux 5.x / 6.x / 7.x; experience working in large scale data center operations with Sun Enterprise Servers (especially 10k, 12k, and/or 15k); ability to perform tasks under supervision of Level 2 or above personnel when necessary; knowledge of Veritas Products (Volume Manager, Cluster Server) & Solaris Volume Mgr; Sun Java Web Server, Weblogic & Siebel Server; Novell Enterprise Directory Services; Oracle Database Sun Management Center, Sendmail, Solaris Security, Jumpstart, & LDAP; TIVOLI, BLADELOGIC, NETIQ, VMWARE, DNS, NFS, Solaris Zones, RedHat Satellite Server, etc.; excellent written and verbal communication skills are required as well as analytic, organization, presentation, customer service and facilitation skills and the ability to manage multiple tasks under tight deadlines; experience with web layer products such as IPlanet Web server or other Web-related products is a plus; Any of the following certifications a plus: Solaris Certified Systems Administrator; Red Hat Certified Systems Administrator/Engineer; Linux Professional Institute Certification; VMWare Certified Professional; Veritas Certified Professional; Cisco Certified Network Administrator; Certified Information Systems Security Professional.

**To Apply**

For City employees, please go to Employee Self Service (ESS), click on Recruiting Activities > Careers, and search for Job ID #244330  
For all other applicants, please go to [www.nyc.gov/jobs/search](http://www.nyc.gov/jobs/search) and search for Job ID #244330

-or-

If you do not have access to a computer, please mail resume indicating Job ID # to:  
Department of Information Technology and Telecommunications (DoITT)  
Recruitment Office - 255 Greenwich Street - 9th Floor - New York, NY 10007

SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW  
APPOINTMENTS ARE SUBJECT TO OVERSIGHT APPROVAL

<b>Posting Date:</b> July 12, 2016	<b>Post Until:</b> Filled
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