

**City of New York  
Department of Information Technology and Telecommunications  
Job Posting Notice**

<b>Civil Service Title:</b> Computer Associate (Operations)	<b>Level:</b> 02
<b>Title Code No:</b> 13621	<b>Salary:</b> \$57,223/\$65,806 - \$75,000
<b>Business Title:</b> Communications Operations Technician	<b>Work Location:</b> Brooklyn, NY
<b>Division/Work Unit:</b> IT Services	<b>Number of Positions:</b> 1
<b>Job ID:</b> 263746	<b>Hours/Shift:</b> Day - Due to the necessary technical support duties of this position in a 24/7 operation, candidate may be required to work various shifts such as weekends and/or nights/evenings.
<b>Job Description</b>	
<p>DoITT provides for the sustained, efficient and effective delivery of IT services, infrastructure and telecommunications to enhance service delivery to New York City's residents, businesses, employees and visitors. As the City's technology leader, DoITT is responsible for maintaining the foundational IT infrastructure and systems that touch every aspect of City life from public safety to human services, from education to economic development crossing the full spectrum of governmental operations.</p> <p>The successful candidate will serve as a Communications Operations Technician reporting to the IT Services Division. Responsibilities will include: Add communication devices to City-operated networks or systems; perform software changes of devices existing on City-operated networks; perform installation of network infrastructure cabling (copper, coaxial or fiber optic) in accordance with the New York City Electrical Code, OSHA regulations and any other applicable code; diagnose and troubleshoot repairs on malfunctioning devices or cabling in order to restore service to good working order in the shortest possible time; perform proper mounting of hardware, racks or any other device required to support the installation of infrastructure cabling; test cabling to ensure proper network connectivity; coordinate repair efforts with Verizon, AT&amp;T or any other Communications Common Carrier; and perform special projects and initiatives as assigned.</p>	
<b>Minimum Qualification Requirements</b>	
<p>1. A certificate from an accredited technical school (approximately 675 hours) with a specialization in computer operations, and two years of satisfactory full-time experience, acquired within the last eight years, working on large-scale mainframe computer operations or mainframe data communication networks;</p> <p>or</p> <p>2. A baccalaureate degree from an accredited college and three years of satisfactory full-time experience, acquired within the last eight years, as described in "1" above;</p> <p>or</p> <p>3. A four-year high school diploma or its educational equivalent and four years of satisfactory full-time experience, acquired within the last eight years, as described in "1" above;</p> <p>or</p> <p>4. A satisfactory combination of education and/or experience equivalent to "1", "2", or "3" above. However, all candidates must have at least two years of full-time experience, acquired within the last eight years, as described in "1" above.</p>	
<b>Preferred Skills</b>	
<p>The preferred candidate should possess the following: Ability to install communications equipment, routers, switches; ability to establish networks by running, pulling, terminating, and splicing cables; ability to verify service by testing circuits, equipment, and alarms; ability to identify, correct, or escalate problems; ability to document network by labeling and routing equipment and cables and maintain network by troubleshooting and repairing outages; ability to record configure diagrams and specifications; ability to program features on devices; ability to activate remote access tools; ability to coordinate with contractors; ability to test network back-up procedures and updating documentation following industry standards; ability to build ironwork and ladder racks.</p>	
<b>To Apply</b>	
<p>For City employees, please go to Employee Self Service (ESS), click on Recruiting Activities &gt; Careers, and search for Job ID #263746 For all other applicants, please go to <a href="http://www.nyc.gov/jobs/search">www.nyc.gov/jobs/search</a> and search for Job ID #263746</p> <p style="text-align: center;">-or-</p> <p style="text-align: center;">If you do not have access to a computer, please mail resume indicating Job ID # to: Department of Information Technology and Telecommunications (DoITT) Recruitment Office - 255 Greenwich Street - 9th Floor - New York, NY 10007</p> <p style="text-align: center;"><b>SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW APPOINTMENTS ARE SUBJECT TO OVERSIGHT</b></p>	
<b>Posting Date:</b> September 26, 2016	<b>Post Until:</b> Filled

The Department of Information Technology & Telecommunications and the City of New York are equal opportunity employers.