

# MY BROTHER'S & SISTER'S KEEPER YOUTH COUNCIL (MBSKYC) RFP ONE-PAGER



## PROGRAM MISSION/GOAL

The MBSKYC will engage youth aged 14-24 by giving them an opportunity to inform city policies and practices and DYCD programs and initiatives that impact communities throughout the City.



## MINIMUM REQUIREMENTS

Not-for-profit status



## ORGANIZATIONAL/ STAFF EXPERIENCE

The contractor and key staff (program director, facilitators) would have at least two years of successful experience within the past five years in providing relevant services to youth ages 14-24.



## TARGET POPULATION

- Youth aged 16-24.
- Up to 30 youth would comprise the MBSKYC.
- At least 100 youth would comprise ten youth council cohorts (hubs) at DYCD youth programs.



## PROGRAM SERVICES

- The contractor would work with the MBSKYC participants to identify a policy issue of citywide importance and create a civic workplan.
- MBSKYC would support participants at selected hubs as they carry out community benefit projects related to the citywide project.
- MBSKYC youth would be assigned to work with particular hubs.
- The MBSKYC will meet once a week and one Saturday a month throughout the school year.
- At the beginning of the program year, a leadership retreat will be held for the up to 30 MBSKYC participants.
- The MBSKYC and each of the hubs will present their projects at a one- day Youth Policy Summit.
- The MBSKYC will present its recommendations for the citywide policy issue to City officials and/or at the Youth Policy Summit.



## DELIVERABLES/OUTCOMES

- MBSKYC participants successfully connect to and support at least 100 youth in ten youth councils at hub sites.
- MBSKYC participants successfully complete at least one community benefit project per year.
- MBSKYC participants successfully develop and complete a civic workplan inclusive of civic engagement and community service opportunities for youth.
- MBSKYC participants successfully complete a presentation to city officials and the Youth Policy Summit.
- MBSKYC participants gain leadership skills.
- MBSKYC participants gain knowledge of civic systems.



## STAFFING/STAFF QUALIFICATIONS

- The program director would have primary responsibility for ensuring that all components of the program are successfully implemented.
- Program facilitators would lead training sessions, coach participants, and guide group discussions.
- The program director and facilitators would have, at minimum, bachelor's degrees; knowledge and experience in providing nontraditional, experiential learning strategies; and experience in leadership development, managing volunteers, and community engagement activities.



## CONTRACT TERM

- January 1, 2022 -June 30, 2024, with option to renew for three additional years



## FUNDING

- \$130, 000 annually for the contract term
- Anticipated number of contracts: 1



## TIMELINE

- RFP Release: September 24, 2021
- Pre-proposal Conference:  
October 6, 2021 at 2pm
- Proposal Due Date: October 22, 2021 at 2pm