

Portfolio Workbook Younger Youth (YY)

★ YDI PBL YY (Self-guided): Week 3 - Engage & Investigate (Session 5 - Session 7)

NOTE: This is a “live” document. As you fill it in, the formatting will shift. Adjust to meet your needs.

👏 Session 5

Theme of the Session: You Better (Net)Work!

👏 Portfolio Step 1: Skill Catcher

- ★ Talk to friends, team or school mates, family, teachers, friends of parents and others you know. Share with them some elements of your Dream Catcher.
- ★ You never know what suggestions they may come up with. You may also find something that you can help them with, like a computer problem etc.

Conversation Starters

I'm participating in a summer employment experience and I need your help. Part of what I am doing is learning more about myself, so that I make choose a career that is best suited for me. Do you mind if I ask you a few questions?

This is my dream catcher. {Explain the things you've put down, including what makes you happy, etc.)

I am trying to learn more about things I can do to get me closer to these goals. Do you have any suggestions about what I can do, or who I might speak to?

Experiential Learning Essay or Video

- ★ Describe who you called.
- ★ What did it feel like to share your Dream Catcher?
- ★ What did you learn from the person?
- ★ How did this networking experience feel?


 **Portfolio Step 2: Career Journal Interests**

When networking for the purpose of career development, this means talking with friends, family members, and acquaintances about your goals, your interests, and your dreams. Most people actually learn about job openings, scholarships and post-secondary opportunities through friends, relatives, or others who are part of their personal network, and because each person in your network has a network of his or her own, your potential contacts can grow exponentially.

Journaling Activity: “There are three types of people in this world: those who make things happen, those who watch things happen, and those who wonder what just happened.”

- What do you agree with in your Hats and Ladders work? What surprised you?
- What is a possible career interest you have?
- What can you do to develop your networking skills to get more information about this career?

Write a journal entry on your thoughts:

 **Portfolio Step 3: Interview Questions**

Let us talk about Informational Interviews! Informational interviewing is a networking activity important to the career development and career exploration process. An informational interview is an interview with a person who is doing the kind of work in which you are interested. It is an excellent technique to use when you want to: explore different career options; learn more about certain occupations; and/or begin to network with people who can help you in your job search. Although it is an effective job search tool, it's very important to remember that the primary purpose of an informational interview is to obtain information, not a job.

Contact someone in your network to conduct an informational interview--draft your brief email invitation here:

What questions will you ask?

- 1.
- 2.
- 3.
- 4.
- 5.

What did you learn? Write or record a video about the interview:

- ★What happened?
- ★What did you learn from the interview?
- ★What do you want to do next, based on what you heard?

TIP: Follow-up the interview with a thank you note. In it, suggest mentioning the specific information that you found to be particularly interesting or helpful. Let the person know that you

appreciate him/her letting you ask questions and that the information provided will be valuable to you.

Session 6
See

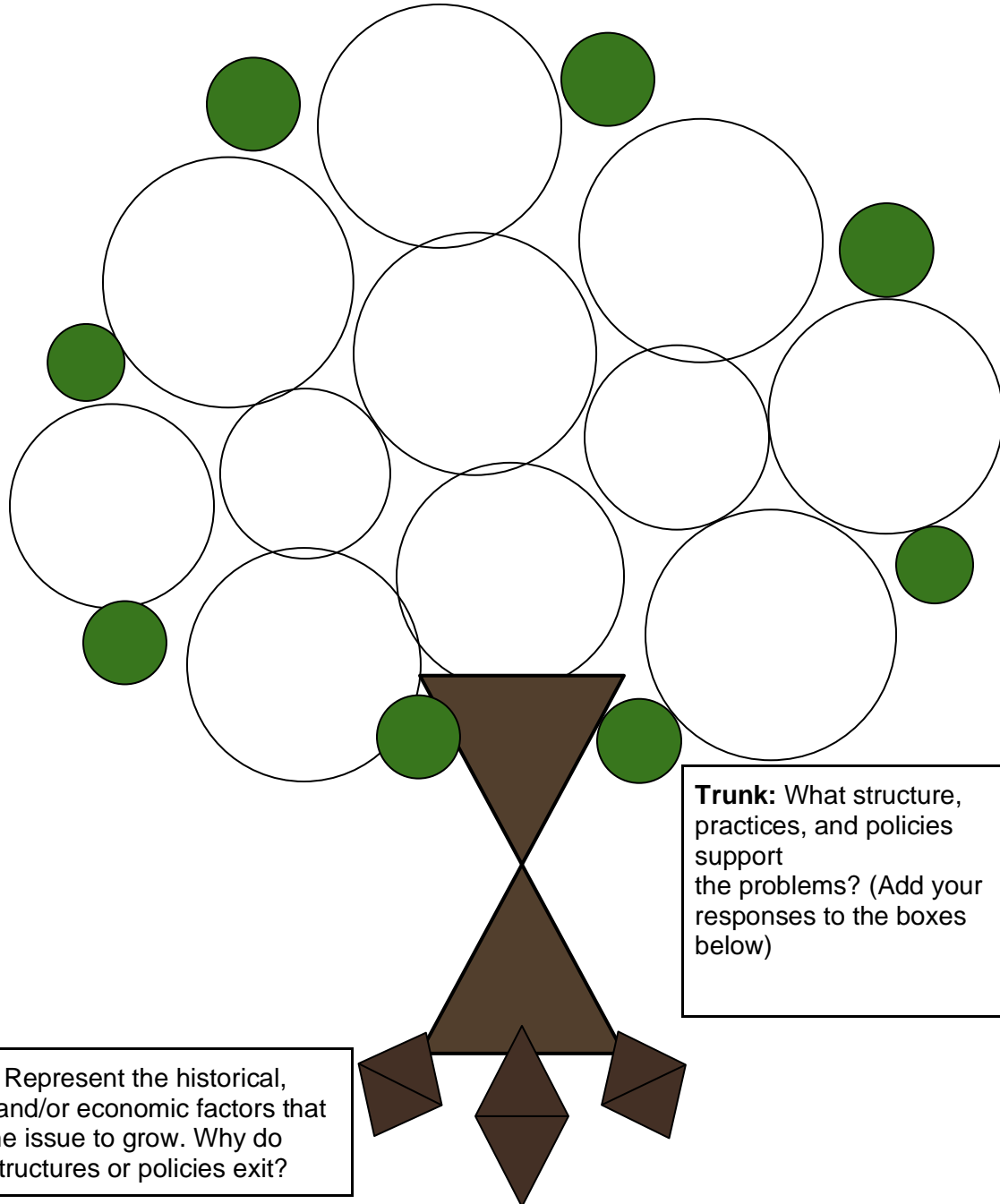
Theme of the Session: Identifying the Change You Want to

Icebreaker: Complete the Bingo chart below. What have you already accomplished?

Create a LinkedIn Account	Call an adult and discuss their career path	Call a college student and discuss their journey and what its been like since they got there	Do a virtual college tour on a college of someone you know and discuss it with them
Take a personality assessment.	Take a learning styles quiz	Create and elevator pitch	Create a resume
Create a cover letter.	Update your portfolio	Create an introductory video.	Review your transcript
Volunteer in your community	Attend a virtual or in person conference	Connect with a family/friend on a video platform i.e. zoom, meets, Teams, House party, etc.	Interview a community elder

Portfolio Step 1:¹ Define the Problem.
(Note, use the table on the next page to your responses)

Leaves: What problems do you see your community facing?



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¹ Adapted from Advocates for Youth, Youth Activist Toolkit.

Trunk: What structure, practices, and policies support the problems? (Add your responses to the boxes below)

Roots: Represent the historical, social, and/or economic factors that allow the issue to grow. Why do these structures or policies exist?

Portfolio Step 2: Notes from the Field (Community Data Analysis)

Ask them questions about the strengths the community can bring to solve this problem:

Questions could include the following:

- What do you think is the best thing about our community?
- Tell me a story about a time when you were enthusiastic about our community.
- Tell me about a time when you felt proud of our community?
- What do you think is most important for the success of our community?

Analyze your data: Based on what you heard,

What is most valued in your community?	What did people find most motivating or fun?	What Instills the greatest pride?

Portfolio Step 3: Solution Map

You are going to construct a theory of change for the project your group has chosen.

Topic	
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(Why should this project exist?)	
Target Population (For whom should this project exist?)	
Driving Question (What will your project do or change?)	
Success Indicators (What will success look like?)	
What if We? (What activities will get us to success?)	
Assessment? (How will we know we are successful?)	

Reminder: You can submit this worksheet or record it in a video and submit.

 **Session 7**

Theme of the Session: Defining Your Goals

 **Portfolio Step 1: SMART Goals. Goals Setting:** Michael Jordan once said, “You have to

expect things of yourself before you can do them.” Goals are about setting expectations. Now that you have analyzed the project and settled on a solution, it is time to set goals!

SMART Goals²

What is your goal? Why is this important to you? What changes do you envision?

Specific	What do you want to accomplish? What are the aspects involved with accomplishing this goal? (Who, what, when, where, why, how)
Measurable	How can you measure your progress and when you have achieved your goal? Set small goals and action plans.
Achievable	Is your goal realistic? Do you have the support you need to achieve this goal?
Relevant	Why is this important? How am I helping myself, my team members, and my community?
Timely	When do you want to achieve this goal? Write down a deadline.

Write new goal based on your answers:

Set small goals or actions plans to help you reach your main goal.

Goal:	Goal:
Goal:	Goal:

Portfolio Step 2: Community Asset Mapping

Once you articulate your vision for change and create a **S.M.A.R.T Goal** to support your project plans, you can begin to explore the assets in your community. What local resources (businesses, people, spaces, etc.) can help you make your project a success. Use the Cuyahoga County Planning Commission resource to get started. Identify **Community Assets** (educational, economic, social, and cultural resources that could contribute to your project)

² Adapted from: <https://www.peoplegoal.com/blog/smart-goals-template-word>

Capture what you have found in your Community Mapping guide³ here:

People, programs, groups

Communal spaces (parks, playgrounds)

Community events or rituals

Local businesses or organizations

Who in our community might already be working on this issue?

Where should we start?

Portfolio Step 3: Finalize Your Strategy

Strategy: A strategy is an essential part of planning because it helps you understand how each step you take will move you closer to achieving your project-based learning goals. Your strategy defines your long-term goal (the final outcome of your PBL community change project) and how you plan to achieve it through specific tactics. **Complete the Strategy Organizer⁴ to share with your team!**

³ Adapted from Advocates for Youth, Youth Activist Tool Kit & Youth Service America, Youth Changing the World Your Service Project Toolkit.

⁴ Adapted from Advocates for Youth, Youth Activist Tool Kit & Youth Service America, Youth Changing the World Your Service Project Toolkit.

<p>What do you want to achieve?</p> <ul style="list-style-type: none"> ★ What does change look like (return to your vision) ★ How will this project impact the community? 	<p>Resources & Potential Supporters</p> <ul style="list-style-type: none"> ★ Return to your Community Asset Map and identify key allies in your campaign. 	<p>How will you Rally?</p> <ul style="list-style-type: none"> ★ What will your final project be and how will you share your work at the Day of Action?

STRATEGIES CAN INCLUDE:

- ★ Holding a voter registration drive
- ★ Hosting a community forum to discuss the 2020 Census and how it might impact your community.
- ★ Writing a policy brief that outlines your theory of change.
- ★ Using art or public performance to communicate your message.
- ★ Organize a collective action on social media.

Your goal is to spread awareness about your theme-driven challenge, to educate, and advocate.

for change through collective action. Write your action strategy below.

<p>YOUR ACTION STRATEGY:</p>

Remember to submit all your Portfolio Steps for Week 3!