



Summer Youth Employment Program

NYCTM
Department of
Youth & Community
Development


**WORKFORCE
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DYCD Youth Employment Programs

Pre-Proposal Conference

November 19th and 20th, 2018

Agenda



Welcome and Panel Introduction



RFP Timeline



Proposal Expectations and Instructions



Pre-Qualification and Proposal Submission



SYEP RFP Overview



Post Award Requirements



Question and Answer Session



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DYCD's Mission and Vision

Mission

The New York City Department of Youth and Community Development (DYCD) invests in a network of community-based organizations and programs to alleviate the effects of poverty and provide opportunities for New Yorkers and communities to flourish

Vision

DYCD strives to improve the quality of life of New Yorkers by collaborating with local organizations and investing in the talents and assets of communities to help them, develop, grow and thrive



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Proposal Due Date



December 10, 2018
at 2:00pm

Community-Based SYEP RFP: 26019I0005

Anticipated Contract Term:

- ✓ Service Option 1 (Younger Youth) and Service Option 2 (Older Youth): March 1, 2019 to February 28, 2022 with option to renew for an additional three years
- ✓ Service Option 3 (Ladders for Leaders): November 1, 2019 to October 31, 2021 with an option to renew for an additional four years



December 10, 2018
at 2:00pm

Special Initiatives SYEP RFP: 26019I0006

Anticipated Contract Term:

- ✓ March 1, 2019 to February 28, 2022, with option to renew for an additional three years



December 17, 2018
at 2:00pm

School-Based SYEP RFP: 26019I0004

Anticipated Contract Term:

- ✓ March 1, 2019 to February 28, 2022 with option to renew for an additional three years



Early winter of 2019

Award Announcements

- Questions regarding RFP must be received by December 3, 2018
- RFPquestions@dycd.nyc.gov



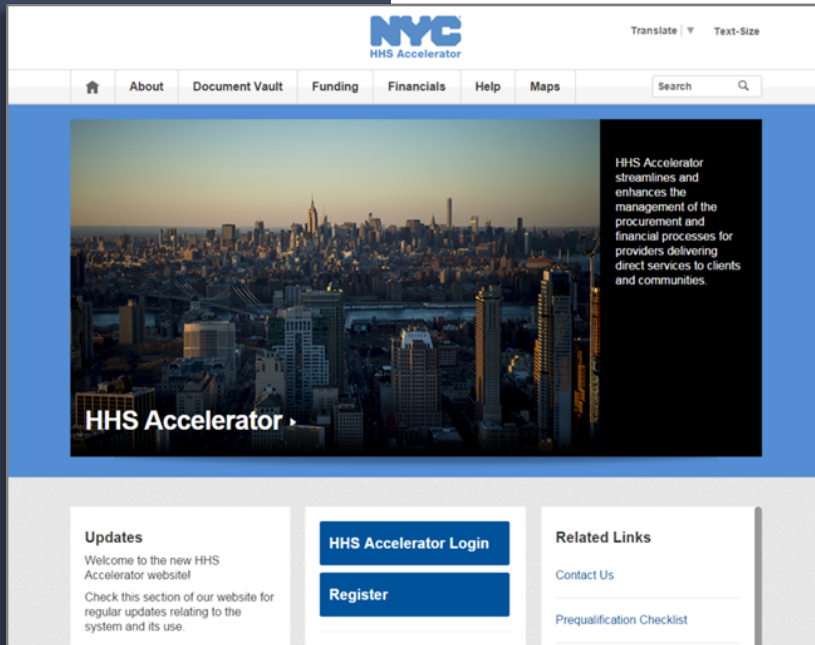
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HHS Accelerator

Proposing in HHS Accelerator

The HHS Accelerator System was launched to simplify and improve the competitive contract process for Health and Human Service providers.



- Agencies publish all Request for Proposals (RFP) Documents in the HHS Accelerator System.
- Prequalified providers approved for relevant Services are “Eligible to Propose” and can submit proposal(s) after RFPs are released.
- Providers must submit proposals through the HHS Accelerator System by the proposal due date and time (2 pm).

Need Help

Contact: help@mocs.nyc.gov



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Overview of RFP

DYCD is seeking appropriately qualified Prospective Contractors to implement the service options in the following areas:



School-Based



Community-Based



Special Initiatives



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Service Options

Program Area	Option	Targeted Population	ppp	Work Readiness Hours	Selection Process
School-Based	Younger Youth (YY)	Aged 14 - 15	\$800	10 hours	Targeted
	School-Based Older Youth Aged (OY)	Aged 16-21	\$800	15 hours	Targeted
Community-Based	Service Option: 1 Younger Youth (YY)	Aged 14 - 15	\$600	4 hours	Lottery
	Service Option: 2 Older Youth (OY)	Aged 16 - 21	\$450	8 hours	Lottery
	Service Option:3 Ladders for Leaders	Aged 16 - 21	\$700-\$1,000	20-30 hours	Competitive
Special Initiatives	Service Option 1: Vulnerable Youth	Aged 14-24	\$600	YY: 4 hours OY: 8 Hours	Targeted
	Service Option 2: SYEP for NYCHA MAP	Aged 14-24	YY: \$600 OY: \$450	YY: 4 hours OY: 8 Hours	Targeted
	Service Option 3: SYEP for NYCHA	Aged 14-24	YY: \$600 OY: \$450	YY: 4 hours OY: 8 Hours	Targeted
	Service Option 4: Year-Round Sector Focus	Aged 16-21	\$450	8 hours	Targeted



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Program Design

Age Range	Services	Summer Hours	Earnings
<p>Younger Youth 14-15</p>	<ul style="list-style-type: none"> ✓ High-quality project-based learning experiences ✓ Foundational work-readiness skills ✓ Understanding of the labor market ✓ Build SEL skills 	<ul style="list-style-type: none"> ✓ 15 hours per week ✓ 6 weeks ✓ July -August 	<ul style="list-style-type: none"> ✓ Stipend of \$700
<p>Older Youth 16-24</p>	<p>Development of work-based experiences that does the following:</p> <ul style="list-style-type: none"> ✓ Connect to one of the city’s priority sectors ✓ Foster civic engagement ✓ Foster skills-building ✓ Expose youth to promising career pathways 	<ul style="list-style-type: none"> ✓ 25 hours per week ✓ 6 weeks ✓ July -August 	<ul style="list-style-type: none"> ✓ Minimum wage (as per New York State Department of Labor)
<p>Ladders for Leaders 16-21</p>	<ul style="list-style-type: none"> ✓ Internship opportunities that closely match their career interests 	<ul style="list-style-type: none"> ✓ 25+ hours per week ✓ 6 weeks ✓ July -August 	<ul style="list-style-type: none"> ✓ NYS Minimum wage or more depending on employer



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PPP Comparison

Program Area	Option	Current PPP	New PPP
School-Based	Younger Youth (YY)	NA	\$800
School-Based	School-Based Older Youth Aged (OY)	NA	\$800
Community-Based	Service Option: 1 Younger Youth (YY)	\$325	\$600
Community-Based	Service Option: 2 Older Youth (OY)	\$325	\$450
Community-Based	Service Option:3 Ladders for Leaders	\$1,000	\$1,000
Special Initiatives	Service Option 1: Vulnerable Youth	\$600	\$600
Special Initiatives	Service Option 2: SYEP for NYCHA MAP	NA	YY: \$600 OY: \$450
Special Initiatives	Service Option 3: SYEP for NYCHA	NA	YY: \$600 OY: \$450
Special Initiatives	Service Option 4: Year-Round Sector Focus	NA	\$450



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Proposed Staffing



Each proposal must have a complete staffing plan



Use of staff across service options



Anticipating growth



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Post Award Requirements

Public Assistance Hiring Commitment Rider

The Public Assistance Hiring Commitment is an initiative administered by the Human Resources Administration (“HRA”) through its Business Link program the FAQ regarding this requirement has been provided to you at the sign in table.

Notice for Proposer Subcontractor Compliance

Please be advised there is a requirement to utilize the Payee Information Portal (PIP) to identify all subcontractors and to enter all subcontractors payment information and other related information during the contract term.

Responsibility Determination

Please be advised that it is a requirement for all Prospective Contractors to be determined responsible in the Post Award phase. Therefore, please make sure your Charities filings are current and ensure that any outstanding liens or adverse information has been resolved. Unresolved issues often cause significant delays in the post award process.



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NYC Liability Insurance Requirement



Commercial General Liability

- ✓ \$1 million per occurrence and \$2 million aggregate



Motor Vehicle Liability (if applicable)

- ✓ \$1 million per accident combined single limit



Workers' Compensation, Disability Benefits Insurance, and Employer's Liability



DYCD will not be able to proceed with processing an awarded contract until it has obtained acceptable proof of the necessary insurance coverage.



DYCD reserves the right to notify contractors of additional insurance requirements at the time of contract award.



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Important Information



MWBE Participation

- ✓ DYCD encourages MWBE participation and recommends the utilization of certified MWBEs



Posting

- ✓ Transcript, presentation and attendance rosters will be posted to DYCD website for viewing



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Question and Answer Session



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