

Request for Expression of Interest (EOI)
Tablets with Video Interpretation Capabilities and Tablet Deployment Services

I. EOI Invitation, Terms and Purpose

New York City Emergency Management (NYCEM) invites submissions of Expression of Interest (EOI) to determine the feasibility of a vendor to provide and maintain 75 to 120 tablets with video interpretation capabilities and tablet deployment services. Upon NYCEM request, the vendor should be able to deploy the tablets to potentially 64-120 locations within the five (5) boroughs and have the capability to retrieve the tablets from these locations. See the specifications for the tablets below:

- Model: Samsung Galaxy S2, iPad Air, or equivalent model
- Screen size should be 9” or greater
- WIFI/MIFI capability should be 16 GB or greater
- Include downloaded/installed application such as Z5, Purple VRI, or Skype

This request for Expression of Interest (EOI) is intended to determine whether there is sufficient market interest to proceed to a competitive bidding process. In the event there is sufficient interest in this requirement, NYCEM may, but is not obligated to, initiate a competitive bidding opportunity through a subsequent Request for Proposal (RFP) or authorized procurement method in accordance with the New York City Procurement Policy Board (PPB) Rules. Information that any interested party wishes to submit as part of an EOI will be submitted voluntarily, and with the understanding that this EOI is for information gathering purposes only; it is not an offer. No contractual relationship will be automatically generated between the respondent and NYCEM or the City of New York by responding to this request. Any cost information submitted by respondents will be kept confidential and used solely for the purpose of market analysis.

II. EOI Submission Requirements

Respondents are asked to provide the information requested below:

A. Statement of Interest

Please submit a letter describing respondent’s interest to provide the following goods and perform the requested services as indicated in Section I.

In the submission, be sure to include vendor contact information such as point of contact name, e-mail, and phone number.

III. Timetable

A. EOI Issued on April 8, 2016

B. Submission Deadline Respondents are responsible for ensuring that NYCEM receives the submission on or before 5 PM EST on April 15, 2016. Submissions shall be e-mailed to the following email address seen below:

- procurement@oem.nyc.gov

C. Review All submissions will be reviewed by NYCEM to determine their responsiveness to the requisites of this EOI.

D. Subsequent Request for Proposals (RFP) NYCEM may follow this EOI with an RFP for services related to provide Tablets with Video Interpretation Capabilities and Tablet Deployment Services. Failure to respond to this EOI will not disqualify prospective bidders from participating in any subsequent RFP process. Information gathered from these EOIs may inform the specifics of the forthcoming RFP.