

COMPANY NAME
BUSINESS ADDRESS

Fire Department
Bureau of Fire Prevention
9 Metro Tech Center
Brooklyn, NY 11201-3857

Date: _____

Dear Sir/Madam:

I am pleased to recommend _____ to apply for a B-29
(Applicant's name)

Certificate of Fitness for Supervision of Battery Systems. The applicant works directly
for our company on site at _____.
(Address of premises where the certificate is to be used)

The applicant will be responsible for providing general supervision for the battery
system(s) in the following location(s) of the premises mentioned above. The applicant is
trained and knowledgeable in the battery system(s).

1. (example) Room 204 on the 1st floor of the building
2. _____
3. _____

The applicant is familiar with the emergency procedures for all of the system(s)
listed above, including the name(s) and telephone number(s) of the person(s)
that can be contacted 24-hours per day/7-days per week to provide additional
information regarding such systems to emergency responders.

The applicant is of GOOD CHARACTER and is PHYSICALLY ABLE to perform the
duties and functions required by the holder of the Certificate of Fitness.

(Printed name of Employer)

(Employer's title)

(Signature of Employer)

**NOTE: The recommendation letter should be on employer's letterhead. If not
on employer's letterhead, signature must be notarized.**