



SAVE TIME, RENEW ON-LINE!

FLSDs, Expeditors, W-16 holders or fee exempt applicants can renew online. It will save you more than 2 hours at FDNY Headquarters!

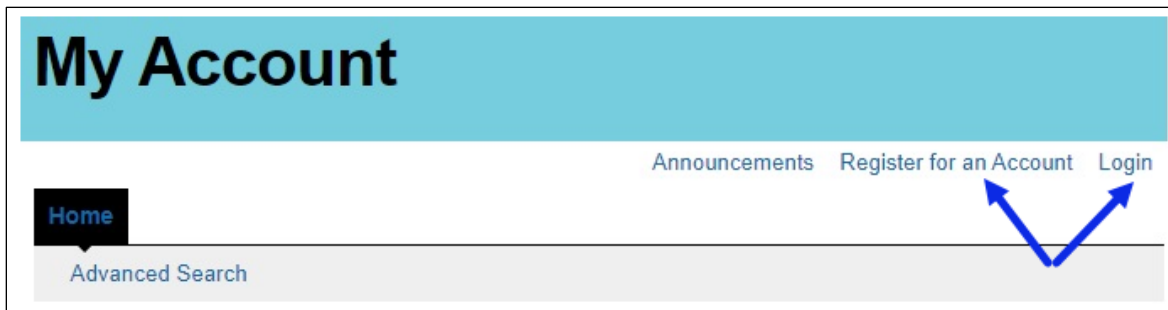
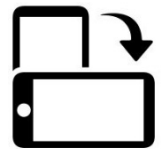
1. Click the link below to start your application (You can use a desktop/ laptop/ iPad/ iPhone to complete the renewal. Currently, Android phones are not compatible). This pdf can help you to complete the renewal.

<http://fires.fdnyccloud.org>

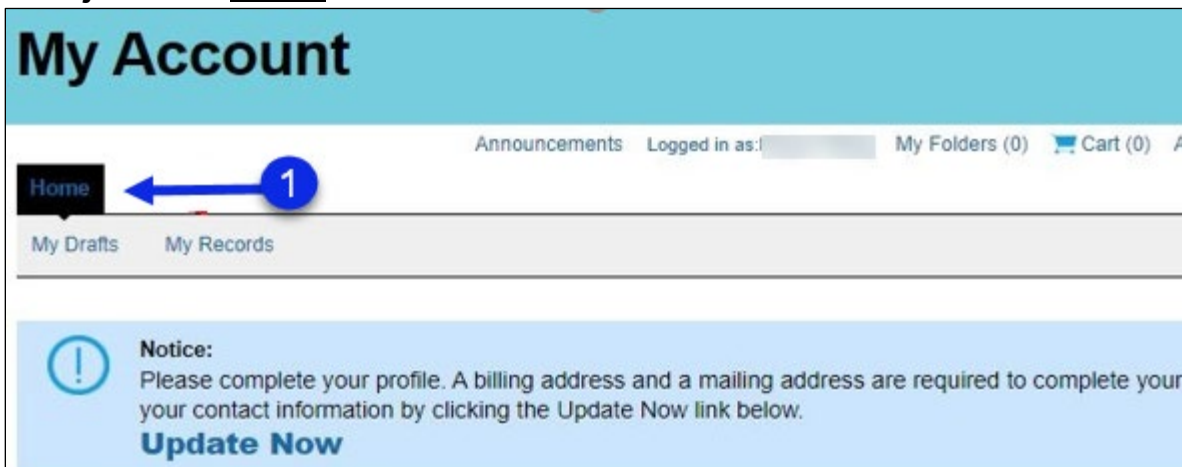
2. Click **Register for an Account** to create your NYC ID account (**First time users only**).

****YOU NEED TO ROTATE YOUR CELL PHONE TO SEE THE FULL SCREEN.**

If you already have a NYC ID account, click **Login**.



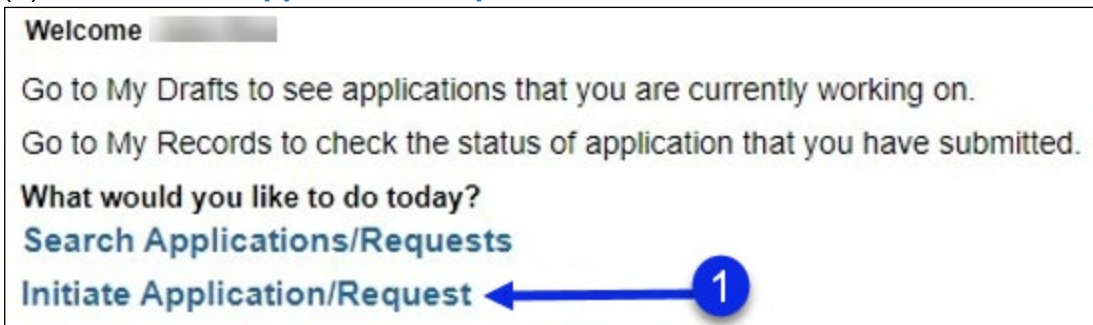
3. If this is your **FIRST-TIME** logging in, you will be asked to update your contact information. You can just click **HOME**.



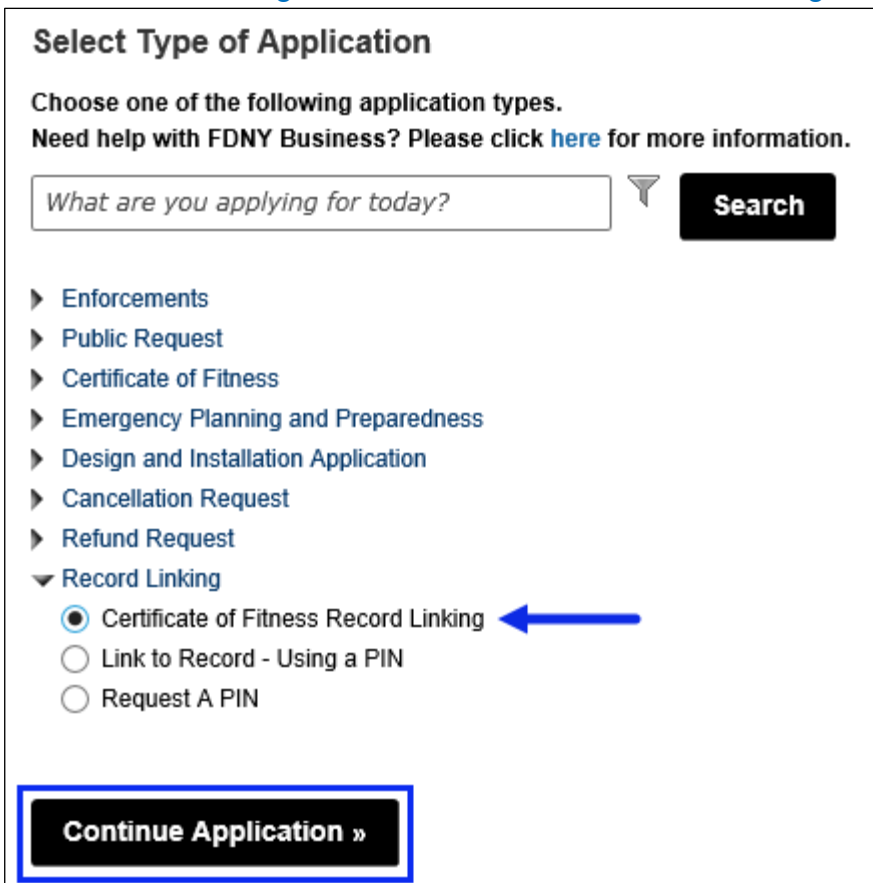
4. **YOU MUST LINK YOUR COFs FIRST.** *This action allows the new system to import your current COFs into your NYC business account.*

Steps to link your COFs:

(1) Click [Initiate Application/Request](#)



(2) Click [Record Linking](#), [Certificate of Fitness Record Linking](#) and **Continue Application**



- (3) You must enter your COF number and last 4-digits of your SSN to link your COF to your NYC ID account.

Step 1: Claim Information > Claim Information
*Note:
1. *Indicates a required field.
2. You will be able to edit the details in this application from the "Review and Submit" page prior to final submission.

Claim Information

1 * COF Number:

2 * Last 4 digit of SSN:

Save and Resume Later Tip: Save your application periodically to avoid losing your work by clicking on 'Save and Resume Later' button. **Continue Application »**

If you have other COFs you would like to link, you must click [Create an Application](#) and repeat the **Record Linking process again.

Home

Search Applications [Create an Application](#) ←

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 3: Receipt/Record issuance

Receipt

✓ Your application(s) has been successfully submitted.

5. After linking ALL your COFs, click [Home](#) and then click [My Records](#).

My Account

Announcements Logged in as: [] My Folders (0) Cart (0) Account Management Logout

Home ←

Search Applications [Create an Application](#)

Certificate of Fitness Record Linking

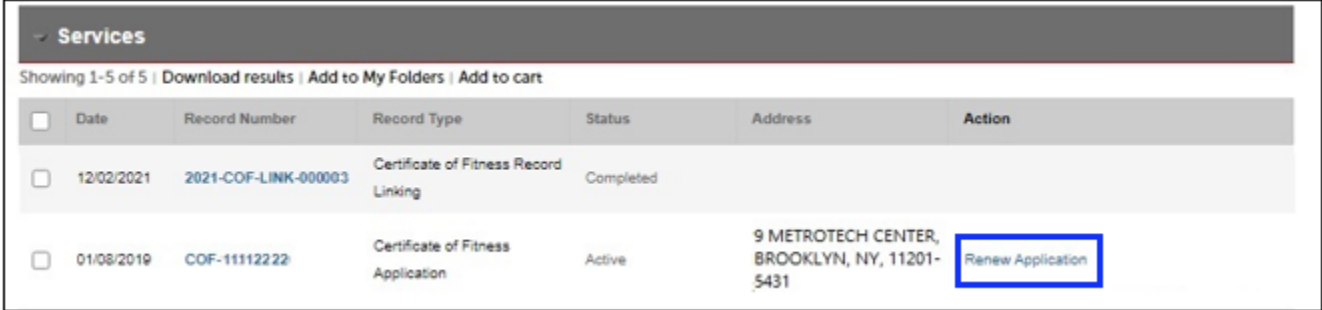
My Account

Announcements Logged in as: [] My Folders (0) Cart (0) Account Management Logout

Home

My Drafts [My Records](#) ←

6. If it is time to renew your COF, you will see “[Renew Application.](#)” Click the link to renew your COF



<input type="checkbox"/>	Date	Record Number	Record Type	Status	Address	Action
<input type="checkbox"/>	12/02/2021	2021-COF-LINK-000003	Certificate of Fitness Record Linking	Completed		
<input type="checkbox"/>	01/08/2019	COF-11112222	Certificate of Fitness Application	Active	9 METROTECH CENTER, BROOKLYN, NY, 11201-5431	Renew Application

**If you do not see the “Renew Application” link, ask the FDNY greeter for assistance.

7. Enter the required information in the [Renewal Application](#) and submit payment. A Payment Confirmation will be sent to your email. After FDNY’s review and approval, your renewed COF will be mailed to your address on record.