



FDNY

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New F-85 and Q-85 Certificate of Fitness renewal procedures

Starting on **02/01/2018**, the renewal procedures of the F-85 and Q-85 Certificates of Fitness will be modified.

1. F-85 C of F holders in **HOTELS** (or any occupancy **not requiring** a Comprehensive Fire Safety and Emergency Action Plan) must satisfy all of the following requirements prior to the expiration date:
 - 1) Pay the renewal fee; AND
 - 2) Complete the 7-hour EAP or FLSD: non-fire component course; AND
 - 3) Submit the T-89 designation letter to the Public Certification Unit to take the FDNY EAP or Non-Fire component CBT; AND
 - 4) Pass the FDNY EAP or non-fire component CBT.

➔ Obtain T-89 Certificate of Fitness

Note: T-89 Certificate of Fitness must be upgraded to the F-89 Certificate of Fitness when the building's Level 1 plan or comprehensive plan will be accepted.

2. Q-85 C of F holders must satisfy all of the following requirements prior to the expiration date:
 - 1) Pay the renewal fee; AND
 - 2) Complete the 7-hour EAP or FLSD: non-fire component course; AND
 - 3) Take the FDNY EAP or Non-Fire component CBT; AND
 - 4) Pass the FDNY EAP or non-fire component CBT.➔ Obtain Z-89 Certificate of Fitness to be eligible to take the F-89/T-89 On-Site exam.
3. F-85 C of F holders in **OFFICE BUILDINGS** (or any existing occupancy **with** a previously accepted Comprehensive Fire Safety and Emergency Action Plan or a new building with a conditionally accepted pending certified FLSD staff Comprehensive Fire Safety and Emergency Action Plan) must satisfy all of the following requirements prior to the expiration date:
 - 1) Pay the renewal fee online; AND
 - 2) Complete the 7-hour EAP or non-fire component course; AND
 - 3) Pass the FDNY EAP or non-fire component CBT; AND
 - 4) Schedule the FLSD non-fire component On-Site exam (a.k.a. EAP on-site exam) and submit the High-Rise scheduling confirmation email to the Public Certification Unit.➔ Obtain the renewed F-85 Certificate of Fitness. **This F-85 C of F will NOT be renewable**, in order to be certified as a Fire and Life Safety Director,
 - the F-85 C of F holder must pass the FLSD non-fire component On-Site exam within 1 year from the issuance date of the CBT passing letter. Once the candidate passes the On-Site exam, the F-85 C of F holder will obtain an F-89 Fire and Life Safety Director C of F.
 - If the F-85 C of F holder does not pass the FLSD Non-Fire Component On-Site exam before the CBT passing letter expires, the holder will have to retake the Non-Fire course and Non-Fire Component CBT.

New On-Site exam requirements

All candidates who want to schedule an FLSD/FSD On-Site exam administered on or after 02/01/2018, the authorized personnel must ensure that:

- the candidates have received a **Certificate of Completion** issued by the FDNY; AND



- the candidates have completed the 7-hr EAP course AND passed the EAP CBT exam (with Z-59+F-85, N-89+F-85, or Z-89 computer passing letter);
- for **hotels**: the building has a Fire Safety and Evacuation Plan submitted to the FDNY. (The T-89 FLSD On-Site exam will be administered.)

for **office buildings**: the existing building has an accepted Comprehensive Fire Safety and Emergency Action Plan or a new building with a conditionally accepted pending certified FLSD staff Comprehensive Fire Safety and Emergency Action Plan by the FDNY. (The F-89 FLSD combined On-Site exam will be administered.)