



# SAVE TIME, APPLY AND PAY ON-LINE!

Completing the COF application and paying online to take an FDNY COF exam will save you more than 2 HOURS WAITING TIME!

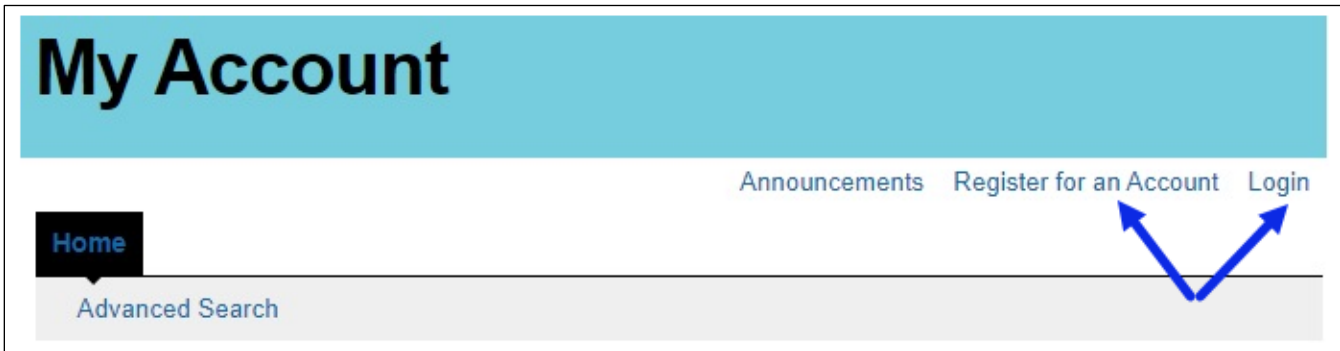
1. Go to the link below to start your application (You can use a desktop/laptop/iPad/iPhone to complete the application/renewal. Currently, Android phones are not compatible), this pdf can help you to complete the application.

<http://fires.fdnyccloud.org>

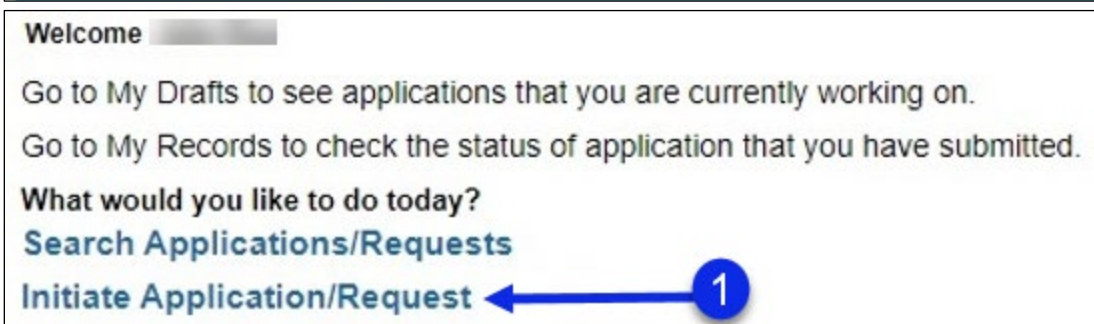
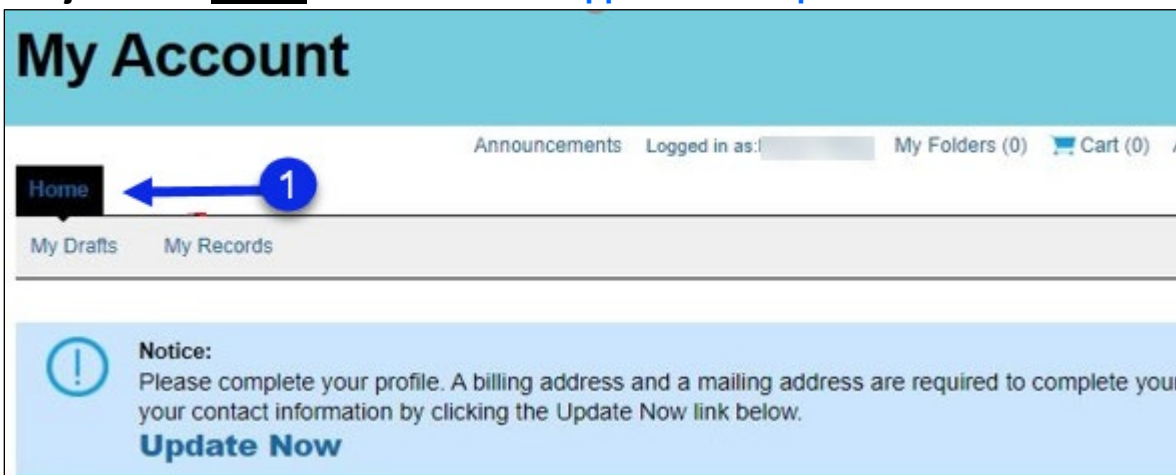


**\*\*YOU NEED TO ROTATE YOUR CELL PHONE TO SEE THE FULL SCREEN.**

2. Click [Register for an Account](#) and create your NYC ID account (**First time users only**). If you already have an account, click [Login](#)



3. If this is your FIRST-TIME logging in, you will be asked to update your contact information. You can just click **HOME** and then [Initiate Application/Request](#).



4. Select **Certificate of Fitness** and then **Certificate of Fitness Application**.

**Select Type of Application**

Choose one of the following application types.  
Need help with FDNY Business? Please click [here](#) for more information.

What are you applying for today?

- ▶ Enforcements
- ▶ Public Request
- ▼ **Certificate of Fitness**
  - Certificate of Fitness Application** ←
  - Certification of Fitness Company Renewal
  - Certification of Fitness Duplicate or Update
  - Submit a Certificate of Fitness Renewal
- ▶ Emergency Planning and Preparedness
- ▶ Design and Installation Application
- ▶ Cancellation Request
- ▶ Refund Request
- ▶ Record Linking

5. Click **Continue Application** to begin your application.

**Certificate Type**

Select the COF you are applying:

\*Type of Certificate: --Select--

\*Are you applying for a test:  Yes  No

If you are applying to take an exam, click "Yes"

If you are applying for AIP, click "No"

6. After filling in all required information, submit the required documents and payment. Payment Confirmation will be sent to the email entered when making your payment.

- **Exam applicants:** you can bring this email to the FDNY Headquarters to take the exam.
- **AIP applicants:** Your COF will be mailed to you after FDNY’s approval.

7. Any other questions? Read the **“[Certificates of Fitness Guide for Individuals](https://www1.nyc.gov/assets/fdny/downloads/pdf/business/fdny-business-cof-individuals.pdf)”** (PDF).  
<https://www1.nyc.gov/assets/fdny/downloads/pdf/business/fdny-business-cof-individuals.pdf>