



FDNY

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Technology Management
Bureau of Fire Prevention

OFFICE OF TECHNOLOGY MANAGEMENT BULLETIN # 2021-01

REQUEST FOR A FDNY LETTER OF NO OBJECTION TO REQUIREMENTS NOT FOUND IN THE NEW YORK CITY FIRE CODE

Issued by: Battalion Chief Brian Cordasco, Chief of Technology Management

Issuance Date: April 30, 2021

Effective Date: Immediately

Purpose: To clarify how applicants can request a letter of No Objection from the New York City Fire Department Technology Management Unit to requirements not found in the New York City Fire Code.

I. SUMMARY:

If a request has been made from a city agency (Department of Buildings CCD1, formal request, or other) that requires a determination from the Fire Department on matters that are not specifically addressed in the NYC Fire Code, a TM-1 application shall be submitted under the Technology Management application plan type; **Category: Engineering** with **Subcategory: Document Review**. These applications will receive a Letter of No Objection with conditions upon satisfactory review.

II. WHEN TO FILE:

When seeking a FDNY Letter of No Objection for proposed work governed by codes and/or rules not addressed in the New York City Fire Code you must file an application for Engineering Document Review. Your application must be filed prior to the commencement of your proposed work.

The following are some common filings. Filings include but are not limited to:

- Hoist requirements during construction, demolition and alteration.
- Standpipe requirements during construction, demolition and alteration.
- Sprinkler system removal during demolition.
- Sprinkler work on 5 or more continuous floors.
- Stair requirements during construction, demolition and alteration.
- Temporary storage/use of bulk oxygen systems
- Temporary storage/use of chemicals for environmental cleaning of a facility/site
- Elevator smoke curtains in lieu of enclosed elevator lobbies (Requires Complex Tech Analysis fee)
- Fabric Fire curtains (Requires Complex Tech Analysis fee)
- DOB OTCR request for FDNY determination.

III. HOW TO FILE:

To file an application with the FDNY you must use the FDNYs online Business Portal.

For information about the system and how to file please go to the following Link:

<https://www1.nyc.gov/site/fdny/business/support/fdny-business.page>

When submitting through the Business Portal for the above referenced request type be sure to follow this Path:

1st Select "**Design and Installation**" -> Then "**Technology Management Application**" -> Select Category "**Engineering**" -> Select Sub-category "**Other**" -> Finally, in the fill in box type the following: "**Document Review (Hoist/Stairs/Standpipe/Etc.)**"

When submitting, provide the following all in PDF format:

- Fully completed FDNY TM-1 Application "APPLICATION FOR TECH MGMT PLAN EXAMINATION/DOCUMENT REVIEW" found here: <https://www1.nyc.gov/assets/fdny/downloads/pdf/business/tm-1-application-for-plan-examination-doc-review.pdf>
- A narrative that explains:
 - Scope of work.
 - Reason you are requesting a Letter of No Objection.
 - The existing/proposed building conditions.
 - How you will mitigate the effects to FDNY operations and public safety caused by your request.
 - Person of contact (name and Phone #) to assist in scheduling and facilitating any necessary FDNY site inspection.

NOTE: This narrative can be filled out in section 10 of the TM-1 application form or if more space is required you may attach a separate letter to the application.

- Architectural drawings detailing your proposed work and mitigations.
- Include copies of any other related documentation such as Stop Work Orders, architectural plans, CCD1's, listing and test reports, etc. to assist with the review of your application.

Missing or inaccurate information or documents may result in a letter of deficiency requesting the correct information and documents be provided.

If the Fire Department finds no objections to your request, you will receive a **Letter of No Objection**. All stipulations listed within the letter must be followed including that a CCD-1 be filed with the Department of Buildings for the proposed work. The FDNY letter of No Objection does **NOT** supersede any DOB decisions.