



**SECTION B: UNIT INFORMATION**

1. Use this form to report condominium unit information as of January 5, 2020.
2. All fields must be completed for changes to be processed.
3. Unit types: Residential, Commercial, Parking, or Storage (R, C, P, S).
4. If a unit has multiple owners, please list all owners on a separate line.
5. If the unit is owned by a trust or life estate, list (on separate lines) the trust and any trustees or beneficiaries

Borough: \_\_\_\_\_ Condo Number (if available): \_\_\_\_\_ Condo Name: \_\_\_\_\_

#	Block	Lot	Bldg #	Unit #	Unit Type (R, C, P, S)	Sponsor Owned (Y or N)	Owner (Last, First) Only one owner per line	Social Security, EIN, or ITN #	Primary Residence? (Y or N)	Sales Date Document date on deed	Sales Amount	# of Rooms	# of Bedrooms	Baths	Square Feet	Floor Number
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																
13																
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16																
17																
18																
19																
20																

Use additional pages for larger condominiums.

**SECTION C: CERTIFICATION**

**Certification must be signed by the condominium's board of managers or the managing agent.  
The postmark date will serve as the application date.**

I certify that all the information contained in this application is true and correct to the best of my knowledge and belief. I understand that the willful making of any false statement of material fact herein will subject me to the provisions of the law relevant to the making and filing of false instruments and will render this application null and void. I agree to comply with and be subject to the rules issued by the Department of Finance pursuant to Real Property Tax Law 467-a.

SIGNATURE OF OFFICER	PRINT NAME
DATE	TITLE OF OFFICER
TELEPHONE NUMBER	EMAIL ADDRESS

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