



**DISABILITY RENT INCREASE EXEMPTION (DRIE)
LANDLORD/MANAGING AGENT NOTIFICATION OF
TENANT'S INELIGIBILITY FOR DRIE**

Please mail this completed application with all required documents to:
NYC Department of Finance - DRIE Unit, 59 Maiden Lane, 22nd Floor, New York, NY 10038

SECTION 1 - INSTRUCTIONS FOR USE OF THIS FORM

Use this form if you are the landlord/managing agents of DRIE tenants who are no longer eligible to receive DRIE due to:

- Death
- Move
- Approval for other housing benefits, OR
- If you suspect the tenants are receiving benefits to which they are not entitled

Please complete the information requested and submit within 30 (thirty) days of becoming aware of tenant's ineligibility.

SECTION 2 - APPLICANT INFORMATION

1. DRIE ID #: _____

2. Name of Landlord,
Managing Agent: a. _____ b. _____
FIRST NAME LAST NAME

3. Company Name: _____

4. Borough: _____ Block: _____ Lot: _____

5. Daytime Phone Number: (____) _____ Extension: _____

6. Email Address: _____

7. Name of Tenant: a. _____ b. _____
FIRST NAME LAST NAME

8. Property
Address: _____
NUMBER STREET NAME APARTMENT NUMBER

_____ CITY STATE ZIP CODE

9. I request revocation of the above mentioned tenant from the DRIE program based on (choose reason below):

- It was reported to me that the Tenant passed away on ____/____/____
MM DD YYYY
- Tenant vacated the apartment and moved on ____/____/____
MM DD YYYY
- Tenant approved for other housing benefits as of ____/____/____
(Please attach copy of approval notice) MM DD YYYY
- Tenant is not entitled to receive DRIE benefits as of ____/____/____
(Please attach a letter and any supporting documents explaining why the tenant is not eligible or entitled to DRIE) MM DD YYYY

SECTION 3 - CERTIFICATION

I understand that I may be debited any TAC (Tax Abatement Credit) issued to this property after the date of death, move, date receiving other housing benefit or date tenant was found to be ineligible and may now have charges due on my property tax bill for those tax periods previously satisfied.

I affirm that the above facts are true and are given to the NYC Dept of Finance, DRIE Program to determine the effective date of the revocation of said DRIE recipient's benefits.

Signature of Landlord / Managing Agent Date

If you have questions, please visit nyc.gov/contact/drie or call 311.