

**Who can apply:** Property owners who received STAR in 2015-16 but later lost the benefit. **Your household's total combined income cannot exceed \$500,000.** To use this application, you must not have previously requested that the STAR benefit be removed from your property.

If you did not own this property and receive STAR in tax year 2015-16, you cannot apply for STAR with the Dept. of Finance. However, you can register for the state tax credit at [www.tax.ny.gov/star](http://www.tax.ny.gov/star) or (518) 457-2036.

**How to apply:** Mail your completed application to:  
 NYC Department of Finance, PO Box 311, Maplewood, NJ 07040-0311

**Deadline:** March 15, 2019

**Section 1: Contact Information**

Name	Phone #	Email

**Section 2: Owner Information**

List every owner or life tenant & their spouses or registered domestic partners who live at the property.

Name	Social Security #	Date of Birth	Is this property the person's primary residence?	
	— —		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	— —		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	— —		<input type="checkbox"/> Yes	<input type="checkbox"/> No
	— —		<input type="checkbox"/> Yes	<input type="checkbox"/> No

If any of the owners are spouses or siblings, please list their names below.

Names:	Relationship: <input type="checkbox"/> Spouse <input type="checkbox"/> Siblings
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Please list the names of any owners added to the deed in the past 12 months.

Names:
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**Section 3: Property Information**

Address:		Apt #:	
City:	State: NY	ZIP:	
Borough:	Block:	Lot:	
Co-ops Only	Management Company:	Contact Name:	Phone Number:

## Section 4: Income Information & Documentation

**You must document your income by providing the information requested below.**

Please submit the following documents for every resident owner and all resident spouses or registered domestic partners of an owner. (Spouse and partner income information must be provided regardless of whether the spouse or partner appears on the deed.)

- Your 2017 federal or state income tax return.
- For any owners, spouses, or registered domestic partners who did not file a tax return, please provide documentation of all 2017 income: W2s, 1099s, Social Security statements, etc.
- In addition, if the property is owned by a trust, please submit a copy of the trust agreement.

If you are approved for STAR, the New York State Department of Taxation and Finance will use the Social Security numbers you provide on this form\* to automatically verify your income eligibility in subsequent years.

## Section 5: Certification

**Every owner who lives at the property must sign for your application to be processed.**

Please retain a copy of this application for your records.

I certify that all of the information provided in this application is true and correct to the best of my knowledge.

I certify that I am not receiving the STAR exemption at any other properties I own.

I understand that this information is subject to audit and that if the Department of Finance determines that I have made false statements, I may lose my future benefits and be responsible for all applicable charges and penalties. I understand that I am required to notify the Department of Finance of any changes that might affect my eligibility for this benefit.

<b>Signature:</b>	<b>Date:</b>

**If due to a disability you need an accommodation in order to apply for and receive a service or participate in a program offered by the Department of Finance, please contact the Disability Service Facilitator at [www.nyc.gov/contactdofeeo](http://www.nyc.gov/contactdofeeo) or by calling 311.**

\*You must provide your Social Security number, ITIN, or EIN to apply for this property tax exemption. We are asking for this information to make sure that our records are accurate, and that you have submitted accurate information. Our right to require this information is described in Section 11-102.1 of the Administrative Code.