



**Department of Finance**

## **Property Tax and Interest Deferral Program (PT AID)**

The PT AID program can help eligible one -to three-family home and condominium owners who have fallen behind on their property tax payments.

### **Required Documentation**

Be sure to include the following with your application:

- A government-issued ID for each owner of the property. Acceptable forms of identification include a driver's license, state ID card, IDNYC card, United States passport, or military ID.
- Your most recent federal or state tax return. If you did not file a federal or state tax return last year, complete the income worksheet available at [www.nyc.gov/ptaid](http://www.nyc.gov/ptaid) or at any Department of Finance business center. An applicant may not be required to submit documentation if it would threaten the safety of the applicant or if it cannot be located. Contact 311 for more information.
- Your property's deed or title.
- A bank mortgage or insurance policy statement, OR a utility or credit card bill.
- If you chose the Extenuating Circumstances plan, include supporting documents, such as a death certificate, income tax return for the past year, unemployment compensation documents, hospital documents, military documents, or court documents. If applicable, you must also be able to show that the situation prevented you from paying your original payment agreement. If you are enrolled in the Department of Environmental Protection's Water Debt Assistance Program, please include a document, notice, or statement from the program.
- Please complete the payment plan calculator available at [www.nyc.gov/ptaid](http://www.nyc.gov/ptaid). Choose the calculator for the plan for which you are applying. After you enter your information and click "Submit," you will see an estimate of your payment amount and other terms. Print this screen, sign the document, and submit it with your application.
- A title search report. While the report is not required at the time you submit your application, it will be required before the Department of Finance can determine your eligibility for a PT AID payment plan. You must only submit a title search report if you are conducting the title search on your own, rather than authorizing the Department of Finance to conduct the title search.