



REAL PROPERTY INCOME AND EXPENSE STATEMENT PETITION FOR HEARING

2017

Mail to: NYC Department of Finance, RPIE Unit - 66 John Street, 12th Floor, New York, NY 10038

INSTRUCTIONS: Complete all sections, attach all supporting documents for hearing and mail to the address above. Use a separate form for each property. Please include the Power of Attorney if representative is not the owner.

BOROUGH: _____ **BLOCK:** _____ **LOT:** _____

Street Address of the Property: _____

SECTION I - OWNER INFORMATION - All information in this section must be completed (Please print).

Name of Owner (*Last, First*): _____

Mailing Address: _____

Telephone Number: _____ Fax Number: _____ Email Address: _____

SECTION II - REPRESENTATIVE INFORMATION - All information in this section must be completed (Please print).

Name of Representative (*Last, First*): _____ Same as Above Net Lessee Attorney Agent

Mailing Address: _____

Telephone Number: _____ Fax Number: _____ Email Address: _____

SECTION III - HEARING REQUEST - All information in this section must be completed (Please print).

The above-named owner or duly authorized representative of owner hereby requests a hearing to determine whether a penalty should be imposed as a result of the owner's failure to comply with the 2017 Real Property Income and Expense ("RPIE") filing requirements for the above-referenced property, as required by New York City Administrative Code section 11-208.1, and Title 19 of the Rules of the City of New York sections 33-01 to 33-07.

Owner requests (**must check one**):

Hearing by mail (without personal appearance). Please submit any additional documents and legal memoranda you wish to submit in support of owner's position. You will be notified of the decision.

OR

Hearing in-person. Please submit any additional documents and legal memoranda you wish to submit in support of owner's position. You will be notified of a date, time and place to attend an in-person hearing.

In the space provided, briefly describe the issue(s) upon which owner requests a hearing. Attach additional sheets if necessary. A statement of the issues(s) is REQUIRED.

SECTION IV - SPECIAL CIRCUMSTANCES (Please print).

If requesting an in-person hearing, indicate if you will need: A language interpreter - OR - An accommodation of disability

Please indicate language: _____

Type of Accommodation: _____

SECTION V - SIGNATURE

Respectfully submitted:

Signed: _____ **Print Name:** _____ **Date:** _____

RPIE PETITION FOR HEARING: FREQUENTLY ASKED QUESTIONS

What can I do to avoid a non-filing penalty?

File your RPIE statement or claim of exclusion by the deadline noted in your non-filer notice. If you believe that you already submitted a complete RPIE, you can contact the Department of Finance's RPIE Unit at rpie@finance.nyc.gov to review your filing status.

Why should I submit a petition for hearing?

A hearing gives you the chance to explain why you should not have to pay the late filing penalty. You may request an in-person hearing or simply submit your explanation and supporting documentation to a hearing officer for review. You will not have to pay the penalty until a final determination is made on your case. The Department of Finance will send you a letter notifying you of its determination.

What is the deadline for submitting the hearing petition?

All petitions must be postmarked within 30 days of the date of the non-filer notice.

What is a claim of exclusion?

Certain properties are excluded from having to file an RPIE statement. If you qualify for an exclusion, you must complete and submit section D of the 2017 RPIE statement within 30 days of the date of the non-filer notice. Visit www.nyc.gov/rpie for more information.

Examples of properties that can file a claim of exclusion:

- Residential cooperative apartment buildings with no more than 2,500 square feet of commercial space (not including garage space).
- Property that is rented exclusively to a person or entity related to the owner, including spouses, parents, children, siblings, parents-in-law, owner-controlled business entities, business entities under common control, and fiduciaries and the beneficiaries for whom they act.
- Property that is entirely owner-occupied. (This exclusion does not apply to all types of property. Visit www.nyc.gov/rpie for more information.)
- Property that is vacant or uninhabitable and has no existing leases.
- Vacant, non-income producing property