

AFFIDAVIT OF TURNOVER IN AN EXEMPTED UNIT (AF-11)

I, _____ (print name), swear or affirm under penalty of perjury as follows:

I am the owner/managing agent for the building located at: _____ (street address), _____ (borough) and my contact phone number is: _____ (phone number) and my email address is: _____ (email).

I am aware that NYC Administrative Code § 27-2056.5(c) requires that any unit that was issued a Lead-Based Paint Exemption from the Department of Housing Preservation and Development (HPD) based on testing conducted at an action level of 1.0 mg/cm² must be reported to HPD when that unit has turnover (vacated by the tenant and will be occupied by another tenant).

I am reporting that the following dwelling unit(s) were issued a lead-based paint exemption, and the unit(s) have recently turned over:

| Unit Number | Date Unit Became Vacant | Sequence Number (if known) |
|-------------|-------------------------|----------------------------|
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I understand that under NYC Administrative Code § 27-2056.5(c) **the exemption of any units reported on this affidavit is deemed revoked** as of the date that the unit became vacant and, for any of these units **I must comply with all of the requirements of Local Law 1**, including providing tenants with the annual notice required under NYC Administrative Code § 27-2056.4(e)(1), conducting the annual investigation for lead-based paint hazards as required under NYC Administrative Code § 27-2056.4(a), complying with the turnover requirements whenever a new tenant moves into a unit as required under NYC Administrative Code § 27-2056.8, and following the safe work practice requirements of Administrative Code § 27-2056.11.

THIS AFFIDAVIT MUST BE FILLED OUT AND SUBMITTED WHEN AN EXEMPTED DWELLING UNIT TURNS OVER. THIS RESPONSIBILITY IS ONGOING FOR ANY UNIT WITH AN EXEMPTION ISSUED AT THE ACTION LEVEL OF 1.0 MG/CM².

PLEASE RETURN THE ORIGINAL (NOT A COPY) SIGNED AND NOTORIZED AFFIDAVIT TO:

DIVISION OF CODE ENFORCEMENT
Exemption Unit
94 Old Broadway, 7th Floor
New York, NY 10027

(Print Name) _____ (Signature) _____

State of New York, County of _____

Stamp

Sworn to before me this _____ day of _____ 20 _____

(Notary Signature) _____