

## **Housing+ Intake Questionnaire**

### **Site Information**

- Borough:           Block:           Lot:
- Number of existing units/buildings and any other relevant property information:

### **Financing Information**

- Under what programs were the existing developments financed? (e.g. HUD 202, Mitchell Lama, Co-op, Article V, etc.)
- Existing Loan Amount / Loan Maturity Date?
- Existing tax exemption / Full or partial / expiration?

### **Property restrictions**

- What restrictions are stipulated in property documents and what are their expirations?
- Was the site previously City-owned? If so, how was it conveyed? (e.g. UDAAP, ULURP, or URA) If URA, is the URA still active?

### **Preservation Proposal Questions**

- Proposed HPD Preservation program (if any):
- Rehab proposal/scope (if any):
- REAC score and date:
- Integrated Physical Needs Assessment available?:
- Number of violations / arrears on the building:

New Construction Proposal Questions

- Proposed HPD new construction program:
- Proposed development team:
- Proposed unit count:

Development potential

- What is the current zoning?
- What is the proposed zoning (if applicable)?
- How much excess floor area is (or will be) available?
- What is the total lot area?
- What is the developable lot area?
- What is the timeline for subdividing / releasing the lot for new development?

Any other information important to understand the site and proposal?

Requested Attachments

- Org Chart for existing and proposed ownership of property
- All applicable deeds, restrictive declarations, land disposition agreements, council resolutions, regulatory agreements, UDAAPs, URAs, URPs, or other legal documents stipulating property restrictions or disposition authority.
- Applicable documents relating to discretionary zoning approvals, including special permits.
- Any environmental assessments, IPNA's, appraisals, etc.