

Required for a private (non-owner occupied) dwelling or multiple dwelling unit built prior to January 1, 1960. Guidance to owners is that this should also be performed for private and multiple dwellings built January 1, 1960 to January 1, 1978 where the owner has actual knowledge of the presence of lead-based paint. This summary form should list each apartment as it changes tenancy in a specific year. Attach to this form and retain for at least 10 years: Copy of individual unit turnover inspection forms (SF LL1-07), available at [hpd.nyc.gov](http://hpd.nyc.gov).

\_\_\_\_\_  
Building address

\_\_\_\_\_  
Owner/agent name

\_\_\_\_\_  
Borough

\_\_\_\_\_  
Property registration #

\_\_\_\_\_  
Owner/agent signature

Apt #	Is apt exempt from the required turnover inspection?			Date the previous tenant Ended occupancy	Date of the turnover inspection	Turnover inspection performed by		Name of individual who performed the turnover inspection	Lead-based Paint hazards found?	
	No	Yes, apt has HPD Lead Free paint exemption*	Yes, apt was tested for lead-based paint and no painted surfaces tested positive**			Owner/agent	Third party		Yes	No

\* Exemption must specifically be a "Lead Free" exemption.

\*\*Testing must have been performed by an EPA-certified Inspector or Risk Assessor. See the HPD website for more information.

Required for a private (non-owner occupied) dwelling or multiple dwelling unit built prior to January 1, 1960. Guidance to owners is that this should also be performed for private and multiple dwellings built January 1, 1960 to January 1, 1978 where the owner has actual knowledge of the presence of lead-based paint. These turnover requirements must be performed each time tenancy changes unless the unit has an active HPD-issued exemption or has tested negative for lead-based paint. Refer to the HPD Guide to Local Law 1 Work Practices document for how repair work must be done safely and by EPA-certified contractors. Attach to this form and retain for at least 10 years: Copies of all records to correct lead-based paint hazards found in the apartment and the required abatement activities, including firm and worker EPA certifications and affidavits. See [hpd.nyc.gov](http://hpd.nyc.gov) for more information.

\_\_\_\_\_  
 Building address

\_\_\_\_\_  
 Apt #

\_\_\_\_\_  
 Name of person who completed the inspection

\_\_\_\_\_  
 Borough

\_\_\_\_\_  
 Property registration #

\_\_\_\_\_  
 Signature of person who completed the inspection

A visual inspection for lead-based paint hazards shall include every surface in every room in the dwelling unit, including the interiors of closets and cabinets.

List apartment room  (Example: living room, kitchen, etc.)	Peeling paint (such as curling, cracking, scaling, flaking, blistering, chipping, chalking or loose in any manner)?		Teeth marks on painted chewable surface (such as a window sill, rail, or stair)?		Deteriorated painted subsurface (such as an water leak)?		Door and door frame friction surfaces are painted?***		Window frame friction surface is painted?***		Painted area shows impact damage (such as marking, denting, or chipping)?		Window wells and bare floors are smooth and cleanable?	
	Yes = Must remediate*		Yes = Must abate**		Yes = Must remediate		Yes = Must abate		Yes = Must abate or install window channels		Yes = Must remediate		No = Must remediate	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No

\*In the context of turnover, "remediate" means the reduction or elimination of a lead-based paint hazard through wet scraping and repainting.

\*\*In the context of turnover, "abate" means a method that completely eliminates lead-based paint from a surface or that entails the removal of building components that have surfaces coated with lead-based paint and the installation of new components that are free of lead-based paint.

\*\*\*The owner can choose to hire an EPA-certified Lead Abatement Firm to abate without testing the surfaces or can use an EPA-certified Inspector or Risk Assessor to test the paint to determine the lead content. Keep all test records.