

The City of New York  
 DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT  
 Division of Code Enforcement  
**VIOLATION REISSUANCE REQUEST FORM**

To be considered for violation reissuance, the building must have no open violations issued in the 12 months prior to your request; no falsely certified violations in the 12 months prior to your request; a current valid registration; no unpaid emergency repair program charges (you can check this with the Department of Finance); and no pending litigation with HPD. Information concerning open violations, property registration, and pending litigation can be found at [nyc.gov/hpd](http://nyc.gov/hpd).

**Properties that are active in the Alternative Enforcement Program (AEP) or properties that are vacant will NOT be considered for the Violation Reissuance Program. Violations that were written as order numbers 550, 555, 567, 568, 569, 610, 611, 612, 614, 616, 617, 618, 619, 620 630, 631, 632, 729, 730, 741, 759, 760, 761, 762, 764, 765, 766, 767, 768, 780, 1067, 1068, 1507 and INFO "I" order violations will NOT be considered for the Violation Reissuance Program.**

**Property Information**

House No.	Street Name		Borough
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>
Block	Lot	Property Registration No.	No. Units
<input style="width: 100%;" type="text"/>			

Is the property vacant (unoccupied)?  Yes  No

**Requestor information** – The information provided below may be used to contact you about your request. Any Notice of Violation (NOV) reissued by the Department will be mailed to the owner/agent and address listed on the last valid Property Registration on file. Owner/agents can confirm that they are registered or find out how to register by visiting [nyc.gov/hpd](http://nyc.gov/hpd), calling (212) 863-7000, or sending an email to [register@hpd.nyc.gov](mailto:register@hpd.nyc.gov).

Company Name	Contact Last Name	Contact First Name		
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>		
House No.	Street Name	City		
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>		
State	Zip Code	Telephone Number	Ext.	Email Address
<input style="width: 100%;" type="text"/>				
Requestor is				
<input type="checkbox"/> Managing Agent		<input type="checkbox"/> Individual Owner		<input type="checkbox"/> Joint Owner
<input type="checkbox"/> Officer		<input type="checkbox"/> General Partner		<input type="checkbox"/> Receiver
			<input type="checkbox"/> Executor	
			<input type="checkbox"/> Trustee	
Signature			Date	
<input style="width: 100%;" type="text"/>			<input style="width: 100%;" type="text"/>	

Please mail the completed form to "Division of Code Enforcement, 100 Gold Street 5-Z1c, New York, NY 10038." Please call 212-863-8811 or email [codevios@hpd.nyc.gov](mailto:codevios@hpd.nyc.gov) if you have questions about violation reissuance. You may also view Frequently Asked Questions (FAQs) concerning violation reissuance at [nyc.gov/hpd](http://nyc.gov/hpd).

**Code Enforcement Use Only**

Date Received	Reissuance Granted?	If No, Reason? <input type="checkbox"/> Falsely Certified viols. <input type="checkbox"/> Other _____		
<input style="width: 100%;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Pending Litigation	<input type="checkbox"/> Open Viols. Previous Year	
No. Of Viols. Reissued	<input type="checkbox"/> Unpaid ERP		<input type="checkbox"/> Registration Expired	
A	B	C	Total	Date Viols. Reissued
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Form Processed By: <input style="width: 100%;" type="text"/>				