FIRST AMENDMENT TO THE COOPERATIVE AGREEMENT

Between

THE NEW YORK CITY HUMAN RESOURCES ADMINISTRATION

AND

THE NEW YORK CITY DEPARTMENT OF SMALL BUSINESS SERVICES

FOR THE SNAP E & T PROGRAM

This First Amendment (the "Amendment"), effective as of July 1, 2015, to the Cooperative Agreement fully executed August 8, 2016 (the "Agreement") is made by and between the New York City Department of Social Services/Human Resources Administration ("HRA"), with offices located at 150 Greenwich Street, New York, New York 10007 and the New York City Department of Small Business Services ("SBS"), with offices located at 110 William Street, New York, New York 10038 (collectively the "Parties" and each a "Party").

WITNESSETH:

WHEREAS, the Parties entered into the Agreement for the provision of job training and employment services to recipients of the Supplemental Nutritional Assistance Program Employment and Training ("SNAP E & T") Program; and

WHEREAS, pursuant to the Agreement, SBS submits invoices for allowable costs for the SNAP E&T 50 federal/50 city match funding to HRA, and HRA in turn submits claims for reimbursement to the New York State Office of Temporary and Disability Assistance ("OTDA"); and

WHEREAS, OTDA has advised the Parties to amend the Agreement to include additional provisions in order to fully comply with OTDA’s Fiscal Reference Manual; and

NOW THEREFORE, in consideration of the following premises and the mutual covenants herein contained, the Parties agree to amend the Cooperative Agreement by adding the following provisions:

I. MODIFICATION OF PROCESS

Article III of the Agreement is amended by adding a new subsection F which states the following:

F. HRA, as the local Social Services District, will provide reports, documents and other information that will enable SBS to perform its duties under this Cooperative Agreement.

II. MODIFICATION OF CONFIDENTIALITY

Article X, Section B of the Agreement is amended by adding a new subsection E which states the following:

E. The Parties understand that disclosure of confidential HIV-related information shall be accompanied by a written statement as follows:

This information has been disclosed to you from confidential records which are protected by State law. State law prohibits you from making any further disclosure of this information without the specific written consent of the person to whom it pertains, or as otherwise permitted by law. Any unauthorized further disclosure in violation of State law may result in a fine.
or jail sentence or both. A general authorization for the release of medical
or other information is not sufficient authorization for further disclosure.

III. MODIFICATION OF INVOICING AND PAYMENT

Article VI of the Agreement is amended by replacing the Budget, referenced in the Agreement as
Exhibit 2, with the Budget attached to this Amendment which will be the maximum amount upon
which claims will be based.

IV. RATIFICATION OF AGREEMENT

Except as expressly provided above, all terms, covenants, and conditions in the Agreement shall
remain unchanged and in full force and effect and are ratified and confirmed in all respects. All
recitations contained herein, and all exhibits and appendices attached hereto, are incorporated in the
Agreement.

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IN WITNESS WHEREOF, the Parties hereto have executed this First Amendment on the dates appearing below their respective signatures.

THE CITY OF NEW YORK
DEPARTMENT OF SOCIAL SERVICES
HUMAN RESOURCES ADMINISTRATION

BY: ______________________

NAME: VINCENT PULLO

TITLE: AGENCY CHIEF CONTRACTING OFFICER

DATE: 6/2/17

THE CITY OF NEW YORK
DEPARTMENT OF SMALL BUSINESS SERVICES

BY: ______________________

NAME: ______________________
Andrew Schwartz
Deputy Commissioner

TITLE: ______________________

DATE: 5/11/17
ACKNOWLEDGMENT

For HRA:

STATE OF NEW YORK  

COUNTY OF NEW YORK)

On this 5th day of June, 2017, before me personally came
Vincent Pillo, to me known and known to me to be Account of the
HUMAN RESOURCES ADMINISTRATION/DEPARTMENT OF SOCIAL SERVICES of the CITY
OF NEW YORK, the person described in and who executed the foregoing instrument, and she/he
acknowledged to me that she/he executed the same for the purpose therein mentioned.

SHARON JAMES-LEONECE
Commissioner of Deeds
City of New York No. 2-13026
Certificate Filerd in New York County
Commission Expires May 01, 20...

NOTARY PUBLIC

For SBS:

STATE OF NEW YORK  

COUNTY OF NEW YORK)

On this 11th day of May, 2017, before me personally came
Andrew Schwartz, to me known and known to me to be Deputy Commissioner
of the DEPARTMENT OF SMALL BUSINESS SERVICES of the CITY OF NEW YORK, the person
described in and who executed the foregoing instrument, and she/he acknowledged to me that she/he executed
the same for the purpose therein mentioned.

RITA P CHANG
Notary Public, State of New York
No. 02CH6289352
Qualified in New York County
Commission Expires 9/23/2017