Below is a list of funeral homes that have informed DSS that they may provide funeral services for $3,400 with pre-approval from HRA for up to $1700 towards the total cost. This list is provided simply as a convenience to persons seeking funeral services and appearance of any funeral home on the list does not constitute an endorsement by the City of New York of such funeral home. You are free to negotiate with your preferred funeral home, but the total funeral cost (not counting the cost of the burial plot and grave opening or the cost of cremation) must not be more than $3,400 of which HRA will contribute and pay $1,700 directly to the funeral home on your behalf.

<table>
<thead>
<tr>
<th>Funeral Home</th>
<th>Address</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Castle Hill Funeral Directors Inc</td>
<td>1528 Castle Hill Avenue</td>
<td><a href="mailto:castlehillfuneraldirectors@gmail.com">castlehillfuneraldirectors@gmail.com</a> 718-828-9222</td>
</tr>
<tr>
<td>Farenga Bros. Inc.</td>
<td>920 allerton ave</td>
<td><a href="mailto:farengabrosinc@gmail.com">farengabrosinc@gmail.com</a>              718-654-0500</td>
</tr>
<tr>
<td>N.Y.C. Funeral &amp; Cremation Service Inc.</td>
<td>1850 Westchester Avenue</td>
<td><a href="mailto:nycfuneraldirector@gmail.com">nycfuneraldirector@gmail.com</a>         800-969-6602</td>
</tr>
<tr>
<td>Thomas C. Montera, Inc. Funeral Home</td>
<td>1848 Westchester Ave.</td>
<td><a href="mailto:tcmonterafh@yahoo.com">tcmonterafh@yahoo.com</a>                 718-824-3700</td>
</tr>
<tr>
<td>Leo F. Kearns Inc.</td>
<td>103-33 Lefferts Blvd</td>
<td><a href="mailto:patrickkearns@gmail.com">patrickkearns@gmail.com</a>               718-441-3300</td>
</tr>
<tr>
<td>Central Funeral Home</td>
<td>162-14 Sanford Ave</td>
<td><a href="mailto:centralfuneralhome@gmail.com">centralfuneralhome@gmail.com</a>         718-353-2424</td>
</tr>
<tr>
<td>Morton F.H./Ridgewood Chapels</td>
<td>663 Grandview Avenue</td>
<td><a href="mailto:info@mortonridgewood.com">info@mortonridgewood.com</a>              718-366-3200</td>
</tr>
<tr>
<td>Park Ave Funeral Home</td>
<td>121 Park Ave.</td>
<td><a href="mailto:parkavenue121@aol.com">parkavenue121@aol.com</a>                 718-834-9797</td>
</tr>
<tr>
<td>D’Arienzo Funeral Home, Inc.</td>
<td>104 Skillman Avenue</td>
<td><a href="mailto:jod27@aol.com">jod27@aol.com</a>                         718-388-0235</td>
</tr>
<tr>
<td>Ms. Jones Funeral Services</td>
<td>1084 Pacific Street</td>
<td><a href="mailto:Msjones@msjonesfuneralservices.com">Msjones@msjonesfuneralservices.com</a>    917-794-7490</td>
</tr>
</tbody>
</table>
Burial Assistance

HRA's Office of Burial Services (OBS) can provide financial assistance to help you meet the funeral expenses for a deceased low-income New York City resident. This can apply to either funeral expenses that have already been paid, or pre-approval for the cost of a planned funeral.

What Can Be Covered

For applications received on or before June 30, 2021, OBS can pay up to $1,700 towards the cost of a funeral bill for a decedent’s final disposition (which includes burial, cremation or burying of cremation ashes) to the deceased person’s relative, friend, Organizational Friend or authorized representative.

In the event that the funeral bill exceeds the $3,400 cap, the cost of the burial plot, grave opening, or cremation will be deducted from the total bill and where the remaining bill is less than $3,400 a burial allowance will be approved.

Eligibility

A burial allowance may be available to pay for the funeral of a low-income New Yorker without resources or assets available to cover the cost.

To determine eligibility, an application must be submitted and OBS will assess the individual circumstances of each case.

To Apply

The applicant who is responsible for the funeral arrangements or his/her representative must file an application within one hundred-twenty (120) days from the date of the deceased person’s death with the Office of Burial Services.

You can get the Burial Allowance application (form M-860W) online by going to http://nyc.gov/hra and clicking on ‘I Need Help’ and ‘Burial Assistance’, or request an application by calling the Office of Burial Services. The application information can be directly entered on the form available on the website.

You Can Submit Your Application:

Email
The application can be emailed to BurialServices@hra.nyc.gov

Telephone
Call 929-252-7731 if you need a copy of the application and we will mail or email you an application. If you need assistance with completing the on-line application, give us a call.

In-Person or by Mail
NYC HRA Office of Burial Services
33-28 Northern Blvd. - 3rd Floor
Long Island City, NY 11101.
Call 929-252-7731 for hours of operation.

Fax
The application can be faxed to 917-639-0476

Supporting documentation

OBS will accept a photo or scanned image of a document via email but may require a hard copy if the image or photo is not legible. Below is a list of the general documentation needed to begin processing the burial allowance application. OBS may request additional documents to determine eligibility based upon the facts and circumstances of each case.

- A Burial Allowance Application Form M-860W completed and signed by the applicant or authorized representative. See application for details.
- One original certified copy of the Death Certificate (it will be returned to the applicant).
- A copy of the Funeral Contract also known as the Statement of Goods and Services Selected. The contract must be signed by the Funeral Director and by the person that made the funeral arrangements.
- A copy of the cemetery or crematory bill, itemizing all charges.
- Original itemized funeral bill signed by the Funeral Director and notarized in the presence of a Notary Public or Commissioner of Deeds. The funeral bill must be stamped “Paid-in-Full” if the charges have been paid and the applicant is seeking reimbursement.
- Original fully completed Funeral Director’s Affidavit forms signed by the Funeral Director and notarized in the presence of a Notary Public or Commissioner of Deeds, if there is money still owed to the funeral establishment.

Payments

In the case of reimbursement to an individual, to receive a payment you will need a form of identification to verify the name and address of the person receiving the payment from HRA. For payments to an Organizational Friend, funeral home or funeral services provider a W-9 will be required. OBS can assist you with requesting the W-9 information.