

## Application for the Arrears Cap Program

### Description

The Arrears Cap program can help reduce your child support debt to as little as \$500. You would not have to go to court as part of this program.

As of December 2014, the Arrears Cap program has helped nearly 3,000 noncustodial parents lower child support debt owed to the government. More than 900 noncustodial parents who participated in Arrears Cap have now paid off all of their DSS child support debt.

Participation in the Arrears Cap program does not affect any child support owed to the custodial parent or to other Social Services Departments outside of New York City.

### Do I Qualify?

You can apply Arrears Cap program if you owe child support debt to the New York City Department of Social Services (DSS). Your DSS debt needs to have been built up while your children were receiving public assistance and while your income was at or below the federal poverty level.

To see whether your income might qualify, check the list of federal poverty levels rates on page 2 of this document.

### Three Easy Steps for Applying

1. Please give us the following information about you and your child support case:

Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

2. Please send us documents to prove your identity and your income. The proof of your income only needs to show what you made during the period when you lived below poverty.

To show your **identity**, send us a photocopy of:

- Current photo ID

To show your **income** during the period when you lived below poverty, send us a photocopy of as many of the following as apply to you:

- Your state and federal tax returns or verification of non-filer status
- Proof of receipt of SSI, Cash Assistance, Medicaid, or SNAP (public assistance)
- Three most recent pay stubs (if you are applying because of your current income)
- Proof of incarceration

**3.** Sign this completed application and mail it and the copies of your documentation to:

OCSE Customer Service Unit  
 PO Box 830 – Canal Street Station  
 ATTN: Debt-Reduction Review  
 New York, NY 10013

Signature of Noncustodial Parent: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** If your application is accepted, staff from the child support program will notify you in writing. You will then be asked to sign an agreement. Only once that agreement is signed will you be a participant in the program.

<b>Summary Guide to Federal Poverty Level (1995–2015)</b>	
<b>Year</b>	<b>Federal Poverty Level for One Person</b>
1995	7,470
1996	7,740
1997	\$7,890
1998	\$8,050
1999	\$8,240
2000	\$8,350
2001	\$8,590
2002	\$8,860
2003	\$8,890
2004	\$9,310
2005	\$9,570
2005	\$9,800
2007	\$10,210
2008	\$10,400
2009	\$10,830
2010	\$10,830
2011	\$10,890
2012	\$11,170
2013	\$11,490
2014	\$11,670
2015	\$11,770