

HEAD OF HOUSEHOLD	SOCIAL SECURITY NUMBER (last 4 digits)
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**FORM 6. ADDITION OF A HOUSEHOLD MEMBER**

Complete this form to report all additions to your household (including a guest who will be residing in your assisted unit for more than 90 days during a year). Additions include by birth, adoption, marriage, or domestic partnership, or if you would like to request that any other individuals be added to your household.

**TO BE COMPLETED AND SIGNED BY THE HEAD OF HOUSEHOLD AND NEW MEMBER(S) AGED 18 OR OVER**

ADDITIONAL HOUSEHOLD MEMBER'S NAME	BIRTH DATE	RELATIONSHIP TO HEAD OF HOUSEHOLD	SOCIAL SECURITY NUMBER
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**If the additional household member is disabled and wishes to request a reasonable accommodation, contact HRA at (929) 221-0043.**

Required for additional household members **18 years of age and older**:

- A photo ID, Social Security card, and birth certificate
- A signed Form 2. HRA HOME TBRA Consent for Release of Information/Privacy Act Notice
- A signed Form 3. HRA HOME TBRA Declaration of Employment Status
- A signed Form 8. HRA HOME TBRA Declaration of Citizenship/Immigration Status. Eligible immigrants under 62 must provide INS documentation.

Required for additional household members **under 18 years of age**:

- Custody documents or a letter from a social service provider stating the child permanently resides with the head of household. A child will only be considered part of the household if he or she resides in the assisted unit with his or her parent at least 183 days of the year pursuant to a joint custody agreement or order or is a foster child placed and residing in the assisted unit for more than 183 days of the year.
- A copy of Social Security card and birth certificate
- Form 8. HRA HOME TBRA Declaration of Citizenship/Immigration Status, signed by the parent or legal guardian, and INS documentation of eligible immigrant status (if applicable)

Required for all additions other than by birth, adoption, marriage, or domestic partnership:

- A letter from the landlord or building management approving the proposed household member to reside in the assisted unit

Personal information, income, and assets of additional household members must be included in Form 1. HRA HOME TBRA Recertification Form, and documentation indicated in Form 1 must be provided for additional household members.

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Additional household member	Date
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Head of Household	Date
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