

## Consumer Directed Personal Assistance Program (CDPAP) Fact Sheet



The list below outlines some of your responsibilities as a consumer in the Consumer Assisted Personal Assistance Program (CDPAP) program and provides answers to the most frequently asked questions.

1. You or your designated representative must be able and willing to make informed choices as to the quality and type of services you receive at home.
2. You or your designated representative must be willing and able to interview, train, supervise and schedule your Personal Assistant. Your spouse or your designated representative **cannot** be hired as your CDPAP Personal Assistant.
3. Parents of children who are younger than 21 years cannot be hired as that minor child's CDPAP Personal Assistant. However, a consumer's parent who is not legally responsible for the consumer may be the consumer's CDPAP Personal Assistant. Additionally, any other relative who does not reside with you can be hired as your Personal Assistant, unless the amount of care and service plan requires this relative's to live in the home. (If you are authorized for 24-hour care each day, you will need more than one assistant in each 24 hour period).
4. If you require a skilled nursing task, you are responsible to have a registered professional nurse certify that you or your designated representative are capable of providing instruction, supervision and direction to your Personal Assistant.
5. The Personal Assistant that you select and train must meet the same requirements for health tests, immunizations and examinations that apply to all home care services agency personnel.
6. You must have alternate workers who can come if your primary Personal Assistant is on vacation, holiday or is unable to work due to illness.
7. This program gives you the flexibility to select the right worker for you. It also means that you or your representative is responsible for your care and finding a replacement worker if the arrangement with your Personal Assistant you choose does not work out.
8. You must notify your CASA office and the Fiscal Intermediary agency of any changes in your medical condition or social circumstances. **This includes any hospitalization, vacation, change of address or telephone number.**
9. You must notify your CASA office and the Fiscal Intermediary agency of any changes in the employment status of the Personal Assistant. This includes changes in the Personal Assistant's hours or termination from employment.

**Before CDPAP can begin, you need three approvals from HRA. One is for Medicaid; the second is for homecare and third is for CDPAP. If you or your representative cannot meet and continue the responsibilities listed above, CDPAP might not be the appropriate service for you.**