

FOR OFFICE USE ONLY

DOCKET #: \_\_\_\_\_

## Respondent Information

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

IMD ADDRESS: \_\_\_\_\_

\_\_\_\_\_ IMD NO. \_\_\_\_\_

DAYTIME PHONE: (     ) \_\_\_\_\_

BUSINESS PHONE: (     ) \_\_\_\_\_

FAX NUMBER: (     ) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

RESPONDENT IS:

Owner

Net Lessee

Managing Agent

Residential Tenant

Commercial/Manufacturing Tenant

Other (*specify*)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*If the answering party is an Owner, Managing Agent or a Net Lessee, please complete the following certification.*

**I certify that, as of the date of this answer, all records related to sales of improvements pursuant to §286(6) and sales of rights pursuant to §286(12) of the Multiple Dwelling Law for any Interim Multiple Dwelling units in the subject building have been filed with the New York City Loft Board.**

\_\_\_\_\_  
*Name (print)*

\_\_\_\_\_  
*Relationship to Respondent (if same, write 'Same')*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Answer**

Your answer **must** contain facts and arguments relevant to the issues raised in the **Notice of Proceeding or Statement of Charges**. Use the space provided below to write your answer. Extra sheets of paper may be attached, if necessary. All supporting documents **must** be attached to the Answer Form, or an explanation **must** be provided for not attaching the supporting documents.

**Verification or Affirmation**

I verify or affirm that all statements made in this answer and in the attached rider, if applicable, are true and correct except for those statements that I have stated to be based on information and belief, and as to those matters, I believe them to be true and correct

\_\_\_\_\_  
*Name (print)*

\_\_\_\_\_  
*Relationship to Applicant (if same, write 'Same')*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**PLEASE NOTE:**

- **One original and four copies of this Answer and attachments must be filed with the Loft Board.**
- **Failure to sign the Verification/Affirmation may result in rejection of the Answer.**
- **False statements may subject you to the penalties provided by law, including fines and/or imprisonment.**