

COVID-19 Recovery

Business Recovery Program

LPC has created a new, dedicated **Recovery Team** and **hotline** to help owners of historic buildings and commercial tenants resume business operations (like restaurants) as quickly and effectively as possible. We have launched an expedited review process and accompanying application form for certain work types related to reopening to help the city in the process of recovery.

Many types of recovery work are now eligible for Expedited Recovery Review. Take a look at the lists on the next page. Some types of work can be self-certified with a 2-day turn around, while other work types will be reviewed and approved in 10 days or less.

Some work may no longer need a permit. The following types of work related to resuming business operations will **not** require a permit from LPC:

- Movable sidewalk cafe furniture
- Freestanding sandwich boards or sidewalk signs
- Pop-up tents and umbrellas
- Reversible sidewalk markings
- Unattached payment stations

My work type isn't covered in these lists. If your work type isn't covered by the lists on the following page, reach out to the [Recovery Team hotline](#), who can help you figure out the best way to get your permit. Depending on the work type, you may still qualify for the Expedited Recovery service, or another expedited review, like [FasTrak](#) or an [Expedited Certificate of No Effect](#). Learn more at nyc.gov/landmarks by clicking on *Applications*.

Contact LPC's Recovery Team!
646-202-3938
recovery@lpc.nyc.gov

Is my building a landmark? Find out if your building is a landmark by using the [Discover NYC Landmarks map](#), available on our home page, nyc.gov/landmarks.

Self-Certified Recovery Review

The following types of **temporary installations** (lasting no longer than one year) will now be eligible for the Self-Certified Recovery Review process. A self-certified application for the following work types will have an anticipated 1-2 day permit turnaround *from the time a complete application is received*. You'll also get hands-on assistance from a Recovery Team member.

- Awnings with straight slope and open sides not attached to historic fabric
- Signage in windows, bracket signs, and sign panels that meet zoning and are not installed in historic fabric (note: temporary signage is valid for up to 6 months)
- Replacing glass in non-historic storefront windows with an operable frame and glass to create a pass-through
- Installations within the interior that extend to the exterior without removal of historic fabric
- Interior partitions blocking portions of windows
- HVAC equipment and louvers within non-historic storefronts and commercial openings
- Lighting not installed in historic fabric to activate outdoor space
- Movable wood or metal ramps
- Sidewalk infrastructure in concrete sidewalk, such as no touch fixtures, stanchions bolted to the sidewalk, decks for seating, hand sanitizer stations, payment stations

How long will my permit last?

Permits for temporary work issued under Self-Certified Recovery Review are valid 6 months for signs and 12 months for other work. The temporary work must be removed upon expiration or applied for to become permanent. Permits for permanent work issued under Expedited Recovery Review are valid for 4 years.

What is historic fabric? Historic fabric is a building's original or significant historic facade construction material or ornament. If you're unsure whether a part of your building has historic fabric, [contact the Recovery Team hotline](#).

Non-historic fabric generally includes things like contemporary wall-cladding, storefronts, windows and doors, as well as concrete sidewalks.

Expedited Recovery Review

The following types of work (that are **permanent alterations** lasting longer than one year, as opposed to temporary installations) will now be eligible for the Expedited Recovery Review process. An application filed under Expedited Recovery Review that meets the LPC's [rules](#) will have an anticipated less than 10-day turnaround *from the time a complete application is received*. You'll also get hands-on assistance from a Recovery Team member. If your work doesn't qualify for approval as proposed, the Recovery Team will work with you to explore changes that can be approved quickly.

What makes my application complete?

A complete application consists of a filled-out application form and supplementary materials. Find your appropriate checklist of materials by looking up your work type in the [LPC Permit Guidebook](#) — see the list just below.

If your work type is...

described in the self-certification list but is **permanent** instead of temporary, or installed in historic fabric

replacing the entire existing storefront or installing permanent operable doors, windows, or a pass-through in a historic or non-historic storefront

sidewalk infrastructure in bluestone or granite sidewalks

permanent HVAC equipment and louvers within historic or non-historic storefronts and commercial openings

permanent barrier-free access ramps

Submit with your application...

the materials listed for your work type in the corresponding chapter of the [Permit Guidebook](#), and [contact the Recovery Team hotline](#) to discuss.

the materials listed for your work type in [Chapter 3](#) of the [Permit Guidebook](#) (start at page 3.8)

the materials listed for your work type in [Chapter 10](#) of the [Permit Guidebook](#) (start at page 10.6)

the materials listed for your work type in [Chapter 12](#) of the [Permit Guidebook](#) (start at page 12.14)

the materials listed for your work type in [Chapter 9](#) of the [Permit Guidebook](#) (start at page 9.7)