

# CALENDAR

## Public Hearings

*On*

## Contract Awards

**SPECIAL CONTRACT PUBLIC HEARING**

**WEDNESDAY, JANUARY 31, 2018**

**11:00 AM**

**1 CENTRE STREET**

**20TH FLOOR CONFERENCE ROOM D**

**BOROUGH OF MANHATTAN**

**(Volume No. 13)**

**Prepared by Jacqueline Galory, Calendar Director  
Mayor's Office of Contract Services**



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**NOTE:** Individuals requesting Sign Language Interpreters/Translators should contact the Mayor's Office of Contract Services, Public Hearings Unit, 253 Broadway, 9<sup>th</sup> Floor, New York, NY 10007, (212) 788-7490, no later than TEN (10) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay service.

## **CONTRACT PUBLIC HEARING PROCEDURE**

**Pursuant to Section 326 of the New York City Charter and Section 2-11 of the Procurement Policy Board Rules, a public hearing must be held to receive testimony before an Agency may award any contract over \$100,000, unless exempted by the New York City Charter or the Procurement Policy Board Rules. The Hearings will take place on Thursdays at 10:00 AM, and other days, times and locations, as warranted.**

**These hearings are being held under the aegis of the Mayor's Office of Contract Services. Each hearing to be conducted today is listed in this calendar and has been publicly advertised in the City Record prior to this hearing, in accordance with the New York City Charter and the Procurement Policy Board Rules. Advance copies of the printed calendar were provided to the City's elected officials, Community Boards and a cross-section of daily and community newspapers. In addition, draft copies of the proposed contracts or extracts of the draft contracts' scope, specifications, terms and conditions were available for public inspection at the contracting City Agency.**

**The procedures and format of the hearing are as follows:**

- \* Each Agency will conduct its own hearings and hear testimony for its contracts. The designated representative of the Agency will preside over the hearing.**
- \* Each contract will be considered separately or in appropriate groupings.**
- \* In order to ensure a timely and effective Hearing, all items for which there will not be testimony will be heard on the first reading of the Calendar. All items for which there will be testimony will be heard on the second reading of the Calendar. In each case, contracts will be heard in the order of the printed Calendar.**
- \* Any person attending the hearing who wishes to testify is invited to do so, on a first-come, first-serve basis, when the particular item is called.**
- \* Testimony will be limited to three (3) minutes and will be timed by the Hearing Secretary and a speaker will be heard only once on a particular item.**
- \* Written testimony, if any, is to be provided to the Hearing Secretary, prior to the close of the hearing.**
- \* Any person who wishes to testify should complete a hearing testimony slip. They are available from the Clerk sitting by the Speaker's microphone. When testifying, the witness is to state his or her name and affiliation, if any.**
- \* Pursuant to the Procurement Policy Board Rules, the Agency Representative conducting the hearing is not permitted to make commitments to make changes in the proposed contract during the hearing. The purpose of the hearing is to enable the Agency to hear testimony from the public regarding the proposed contract. However, testimony received must be considered by the Agency after the hearing is concluded and before the Agency makes its final contract award.**

- \* Witnesses will limit their testimony to making statements for the record and answering any questions asked by the Agency Representative. If further information is needed from the Agency, the Agency should be contacted directly in writing.**
- \* After an item is considered, the hearing on the item will either be closed or continued to a subsequently scheduled session. In addition, the item may be withdrawn by the Agency or placed on a subsequent reading of the calendar. In all cases, the determination will be at the discretion of the Agency Representative, who presides over the hearing.**
- \* A Transcript will be made of the proceedings.**

**On each reading of the Calendar, after all of the items for one Agency have been called by the Agency Representative, the Hearing Secretary will have the next Agency's Representative begin the hearing for his or her Agency. The hearings will continue in this manner until the Calendar is completed.**

**WEDNESDAY, JANUARY 31, 2018**

**SPECIAL CONTRACT PUBLIC HEARING**

**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES**

**No. 1**

**R – 1422**

**PUBLIC HEARING** in the matter of a proposed contract between the City of New York Department of Citywide Administrative Services and the contractor listed below, **for the provision of providing Professional Development Training Services**. The contract term shall be for one year from September 1, 2017 to June 30, 2018.

<b>Contractor/Address</b>	<b>E-PIN #</b>	<b>Amount</b>
Executive Essentials, LLC 75 Duffield Drive South Orange, NJ 07079	85616P0005003N001	\$200,000

The proposed contractor has been selected by Negotiated Acquisition Extension method, pursuant to Section 3-04(b)(2)(iii) of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Department of Citywide Administrative Services, Agency Procurement, 1 Centre Street, 18th Floor, New York, NY 10007, from January 19, 2018 to January 31, 2018, Monday to Friday, excluding Holidays, from 10:00 AM to 4:00 PM. Contact Stephen Stamo via email at [sstamo@dcas.nyc.gov](mailto:ssstamo@dcas.nyc.gov).

Close the Hearing.

**DEPARTMENT OF CORRECTION**

**No. 2**

**R – 1423**

**PUBLIC HEARING** in the matter of a proposed contract between the Department of Correction of the City of New York and Capstar Radio Operating Company, located at 32 Avenue of the Americas, New York, NY 10013, **for Advertising Services for the New York City Department of Correction**. The contract is in the amount of \$449,957.02. The term of the contract is from September 1, 2016 to June 30, 2020. PIN #: 1-6007-0013-2018, E-PIN #: 07218U0007001.

The proposed contract is a subscription, pursuant to Section 1-02 (f)(5) of the Procurement Policy Board Rules.

A draft copy of the proposed contract may be inspected at the NYC Department of Correction, Central Office of Procurement, 75-20 Astoria Blvd., Suite 160, East Elmhurst, NY 11370, commencing January 19, 2018 to January 31, 2018, exclusive of Saturdays, Sundays and Holidays, between the hours of 9:00 AM and 4:00 PM.

Close the Hearing.

**No. 3**

**R – 1426**

**PUBLIC HEARING** in the matter of a proposed contract between the Department of Correction of the City of New York and New York City School Construction Authority, 30-30 Thomson Avenue, Long Island City, NY 11101, **to provide temporary air conditioning services in classrooms on the second floor of North Hall building at John Jay College of Criminal Justice.** The contract is in the amount of \$2,814,024.70. The term of the contract is from September 1, 2016 to December 31, 2017. PIN #: 072201807FFF, E-PIN #: 07218T0001001.

The proposed contract is Government to Government procurement, pursuant to Section 3-13 of the Procurement Policy Board Rules.

A draft copy of the proposed contract may be inspected at the NYC Department of Correction, Central Office of Procurement, 75-20 Astoria Blvd., Suite 160, East Elmhurst, NY 11370, commencing January 19, 2018 to January 31, 2018, exclusive of Saturdays, Sundays and Holidays, between the hours of 9:00 AM and 4:00 PM.

Close the Hearing.

**DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT**

**No. 4**

**R – 1424**

**PUBLIC HEARING** in the matter of five (5) proposed contracts between the Department of Housing Preservation and Development and the contractors listed below, **for Project HELP – to provide Home Emergency Loan Program Services.** The term of each contract will be for one year from July 1, 2017 to June 30, 2018.

<u>Contractor Name/Address</u>	<u>Amount</u>	<u>E-PIN #</u>
(1) Neighborhood Housing Services of Queens CDC Inc. 60-20 Woodside Avenue, 2nd Floor Woodside, NY 11377	\$300,000.00	80618L0080001

Borough/CDs Served: Queens, Borowide

(2) The Bronx Neighborhood Housing Services CDC                      \$300,000.00    80618L0081001  
 1451 E Gun Hill Road, 2nd Floor  
 Bronx, NY 10469

Borough/CDs Served: Bronx, Borowide

(3) Neighborhood Housing Services of Brooklyn CDC Inc.            \$150,000.00    80618L0082001  
 2806 Church Avenue  
 Brooklyn, NY 11226

Borough/CDs Served: Brooklyn, Borowide

(4) Neighborhood Housing Services of NYC Inc.                      \$300,000.00    80618L0097001  
 307 West 36th Street, 12th Floor  
 New York, NY 10018

Borough/CDs Served: Citywide

(5) Neighborhood Housing Services of Brooklyn                      \$150,000.00    80618L0079001  
 (Bedford Stuyvesant) CDC Inc.  
 1012 Gates Avenue, 1st Floor  
 Brooklyn, NY 11221

Borough/CDs Served: Brooklyn, Borowide

The proposed contractors have been selected by City Council Line Item Appropriation/Discretionary Funds, pursuant to Section 1-02 (e) of the Procurement Policy Board Rules.

Draft copies of the proposed contracts are available for inspection at the Department of Housing Preservation and Development, 100 Gold Street, Room 8B-05, New York, NY 10038, on business days, from January 19, 2018 through January 31, 2018, excluding Holidays, from 10:00 AM to 4:00 PM. Contact Mr. Jay Bernstein, Deputy ACCO, Room 8B-05, at (212) 863-6657.

Close the Hearing.

**No. 5**

**R – 1433**

**PUBLIC HEARING** in the matter of a proposed contract between the Department of Housing Preservation and Development and Neighborhood Housing Services of Staten Island Inc., 770 Castleton Avenue, Staten Island, NY 10310, **for a PROJECT HELP contract, to provide Home Emergency Loan Program Services in Staten Island, Borowide.** The contract amount shall be \$300,000.00. The term of the contract will be for a period of one year from July 1, 2017 to June 30, 2018. E-PIN #: 80618L0098001.

The proposed contractor was selected by City Council Line Item Appropriation, Discretionary Funds, pursuant to Section 1-02 (e) of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for inspection at the Department of Housing Preservation and Development, 100 Gold Street, Room 8B-05, New York, NY 10038, on business days, from January 19, 2018 through January 31, 2018, excluding Holidays, from 10:00 AM to 4:00 PM. Contact Mr. Jay Bernstein, Deputy ACCO, Room 8B-05, at (212) 863-6657.

Close the Hearing.