

# CALENDAR

## Public Hearings

*On*

## Contract Awards

**SPECIAL CONTRACT PUBLIC HEARING**

**WEDNESDAY, APRIL 25, 2018**

**11:00 AM**

**SPECTOR HALL**

**22 READE STREET**

**MAIN FLOOR**

**BOROUGH OF MANHATTAN**

**(Volume No. 19)**

**Prepared by Jacqueline Galory, Calendar Director  
Mayor's Office of Contract Services**



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**NOTE:** Individuals requesting Sign Language Interpreters/Translators should contact the Mayor’s Office of Contract Services, Public Hearings Unit, 253 Broadway, 9<sup>th</sup> Floor, New York, NY 10007, (212) 788-7490, no later than TEN (10) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING. TDD users should call Verizon relay service.

## **CONTRACT PUBLIC HEARING PROCEDURE**

**Pursuant to Section 326 of the New York City Charter and Section 2-11 of the Procurement Policy Board Rules, a public hearing must be held to receive testimony before an Agency may award any contract over \$100,000, unless exempted by the New York City Charter or the Procurement Policy Board Rules. The Hearings will take place on Thursdays at 10:00 AM, and other days, times and locations, as warranted.**

**These hearings are being held under the aegis of the Mayor's Office of Contract Services. Each hearing to be conducted today is listed in this calendar and has been publicly advertised in the City Record prior to this hearing, in accordance with the New York City Charter and the Procurement Policy Board Rules. Advance copies of the printed calendar were provided to the City's elected officials, Community Boards and a cross-section of daily and community newspapers. In addition, draft copies of the proposed contracts or extracts of the draft contracts' scope, specifications, terms and conditions were available for public inspection at the contracting City Agency.**

**The procedures and format of the hearing are as follows:**

- \* Each Agency will conduct its own hearings and hear testimony for its contracts. The designated representative of the Agency will preside over the hearing.**
- \* Each contract will be considered separately or in appropriate groupings.**
- \* In order to ensure a timely and effective Hearing, all items for which there will not be testimony will be heard on the first reading of the Calendar. All items for which there will be testimony will be heard on the second reading of the Calendar. In each case, contracts will be heard in the order of the printed Calendar.**
- \* Any person attending the hearing who wishes to testify is invited to do so, on a first-come, first-serve basis, when the particular item is called.**
- \* Testimony will be limited to three (3) minutes and will be timed by the Hearing Secretary and a speaker will be heard only once on a particular item.**
- \* Written testimony, if any, is to be provided to the Hearing Secretary, prior to the close of the hearing.**
- \* Any person who wishes to testify should complete a hearing testimony slip. They are available from the Clerk sitting by the Speaker's microphone. When testifying, the witness is to state his or her name and affiliation, if any.**
- \* Pursuant to the Procurement Policy Board Rules, the Agency Representative conducting the hearing is not permitted to make commitments to make changes in the proposed contract during the hearing. The purpose of the hearing is to enable the Agency to hear testimony from the public regarding the proposed contract. However, testimony received must be considered by the Agency after the hearing is concluded and before the Agency makes its final contract award.**

- \* Witnesses will limit their testimony to making statements for the record and answering any questions asked by the Agency Representative. If further information is needed from the Agency, the Agency should be contacted directly in writing.**
- \* After an item is considered, the hearing on the item will either be closed or continued to a subsequently scheduled session. In addition, the item may be withdrawn by the Agency or placed on a subsequent reading of the calendar. In all cases, the determination will be at the discretion of the Agency Representative, who presides over the hearing.**
- \* A Transcript will be made of the proceedings.**

**On each reading of the Calendar, after all of the items for one Agency have been called by the Agency Representative, the Hearing Secretary will have the next Agency's Representative begin the hearing for his or her Agency. The hearings will continue in this manner until the Calendar is completed.**

**WEDNESDAY, APRIL 25, 2018**

**SPECIAL CONTRACT PUBLIC HEARING**

**DEPARTMENT FOR THE AGING**

**No. 1**

**R – 1555**

**PUBLIC HEARING** in the matter of four (4) proposed contracts between the City of New York Department for the Aging and the Contractors listed below, **for the provision of providing legal assistance services for DFTA’s Legal Assistance Services for the Elderly program**. The contract terms shall be from July 1, 2018 to June 30, 2021, with a three-year renewal option from July 1, 2021 to June 30, 2024. The contract amounts and Boroughs being served are listed below.

	<b>Contractor/Address</b>	<b>E-PIN #/PIN #</b>	<b>Amount</b>	<b>Boro/CDs</b>
1	Jewish Association for Services for the Aged 247 West 37th Street, 9th Fl. New York, NY 10018	E-PIN #: 12518I0003001 PIN #: 12519LGAS40A	\$470,000.00	Queens
2	Brooklyn Legal Services, Inc. 105 Court Street, 4th Fl. Brooklyn, NY 11201	E-PIN #: 12518I0003004 PIN #: 12519LGAS20I	\$385,000.00	Brooklyn & Staten Island
3	Mobilization for Justice, Inc. 100 Williams Street, 6th Fl. New York, NY 10038	E-PIN #: 12518I0003003 PIN #: 12519LGAS32V	\$245,000.00	Manhattan
4	LSNY Bronx Corporation 349 East 149th Street, 10th Fl. Bronx, NY 10451	E-PIN #: 12518I0003002 PIN #: 12519LGAS 1AA	\$250,000.00	Bronx

The proposed contractors have been selected through HHS ACCELERATOR, pursuant to Section 3-16 of the Procurement Policy Board Rules.

Draft copies of the proposed contracts will be available for public inspection at the Office of the Department for the Aging, Contract Procurement and Support Services, 2 Lafayette Street, Room 400, New York, NY 10007, from April 17, 2018 to April 25, 2018, excluding Saturdays, Sundays and Holidays, from 10:00 AM to 4:00 PM.

Close the Hearing.

**DEPARTMENT OF SMALL BUSINESS SERVICES**

**No. 2**

**R – 1554**

**PUBLIC HEARING** in the matter of a proposed contract between the Department of Small Business Services (DSBS) and the contractor listed below, **to support the creation of jobs in worker cooperative businesses**. The term of the contract shall be for 12 months from July 1, 2017 to June 30, 2018.

<b>Contractor/Address</b>	<b>Amount</b>	<b>E-PIN #</b>
East River Development Alliance, Inc. 12-11 40th Avenue Long Island City, NY 11101	\$161,500.00	80118L0128001

The proposed contractor has been selected by City Council Discretionary Funds appropriation, pursuant to Section 1-02 (e) of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Department of Small Business Services, 110 William Street, 7th Floor, New York, NY 10038, from April 17, 2018 to April 25, 2018, excluding weekends and Holidays, from 9:00 AM to 5:00 PM.

Anyone who wishes to speak at this public hearing should request to do so in writing. The written request must be received by the Agency within five (5) business days after publication of this notice. Written requests to speak should be sent to Mr. Daryl Williams, Agency Chief Contracting Officer, Department of Small Business Services, 110 William Street, 7th Floor, New York, NY 10038, or email to [procurementhelpdesk@sbs.nyc.gov](mailto:procurementhelpdesk@sbs.nyc.gov). If the agency does not receive a written request to speak from any individual, within five (5) business days, then the agency need not conduct such hearing.

Close the Hearing.