

Dear M/WBE Partner,

Over the past year, we have all experienced unexpected challenges and disruptions as we faced an unprecedented global pandemic. We recognize the toll this has had on our business partners, especially Minority and Women-owned Business Enterprises (M/WBEs). Throughout this uncertainty, the Mayor's Office of Contract Services (MOCS) has remained committed to the work we have pursued together to make it easier to do business with the City of New York through digital procurement. As many businesses continue to operate in a remote environment and all are looking ahead to reopening and rebuilding, simplified and accessible contracting is more important than ever.

This summer, MOCS rolled out a major update to the City's Procurement and Sourcing Solutions Portal (PASSPort) that brought the solicitation, award, and contracting processes online in a central system. Since July, PASSPort has released more than 570 solicitations and received more than 7,700 responses. Today, more than 3,800 contracts, change orders and amendments are in process in PASSPort.

The M/WBE Noncompetitive Small Purchase Method was one of the first contracting methods to run through PASSPort. Nearly 150 M/WBE contracts have been initiated in the system, totaling more than \$15 million.

We want to acknowledge the City staff that work tirelessly to support more than 27,000 vendors, including M/WBEs, in performing their procurement activities in this new digital environment. If you have not yet created an account in PASSPort, we urge you to do so through [this link](#) to ensure you do not miss any contracting opportunities and notifications.

We also encourage you to become familiar with PASSPort and explore the benefits of a central digital platform by visiting our [Learning To Use PASSPort webpage](#). Some highlights of the system include:

- Centralized digital, searchable list of citywide procurement opportunities available on a [Public Portal](#);
- Access to the City's M/WBE Noncompetitive contracting opportunities;
- Digital contracts, change orders and amendments that allow a transparent and standard registration process; and
- Electronic signatures that eliminate the need for original, wet signatures and notary public requirements.

We will continue to keep you apprised of PASSPort developments and critical information that can be used for business planning and preparation.

Sincerely,

MOCS Executive Team

Update on COVID-19:

All New Yorkers 16+ can now walk up to get vaccinated without needing an appointment. [Walk-up vaccination sites](#) are open citywide. Additionally, you may book a vaccine appointment for you and any family member residing, working, or studying in New York City, by visiting the City's vaccine finder [here](#) or calling 877-VAX4NYC (877-829-4692).

In the meantime, New Yorkers should continue to get tested for COVID-19! It's FREE, confidential and available at a location near you. Go to [NYC.Gov/COVIDTest](https://www.nyc.gov/covidtest) to find a convenient testing site today. ***#FightCOVIDNYC.***



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