

Procurement Summary

Basic Information

Procurement Title:	ActionNYC Program
Agency:	Human Resource Administration (HRA)
Agency Email Contact:	accoprocurements@dss.nyc.gov

Procurement Description:

ActionNYC fosters the use of the Community Navigator model, a powerful tool to increase access to immigration legal assistance and build capacity to deliver culturally and linguistically competent immigration legal services. Under ActionNYC's Community Navigator model, nonprofit CBOs select and hire non-lawyer community members to serve as Community Navigators. Participating individuals receive specialized training provided by MOIA and other partners in how best to provide quality immigration-related services for their communities in an empowering and cost effective way. Community Navigators are also liaisons between their community, legal service providers, social service organizations, and government representatives. Individuals selected and trained as Community Navigators are often advocates, educators, mentors, and interpreters in their communities. Under the ActionNYC model, all work performed by ActionNYC Community Navigators must be supervised and approved by experienced immigration attorneys who may be employed as in-house staff or may be staff attorneys of a partnering nonprofit legal services provider.

Through ActionNYC, MOIA provides nonprofit CBOs and nonprofit legal services providers with ongoing capacity-building trainings, technical assistance, and updates on changes to immigration policy and law. MOIA works closely with ActionNYC organizations and provides programmatic support and strategic guidance. ActionNYC organizations are also supported in obtaining and maintaining Recognition and Accreditation through the Department of Justice's (DOJ) Executive Office for Immigration Review's (EOIR) Office of Legal Access Programs (OLAP) which permits Community Navigators employed by the nonprofit CBOs to provide legal representation in immigration matters. In doing so, ActionNYC Community Navigators are able to and are expected to file USCIS Form G-28 (G-28s)³ before the Department of Homeland Security as well as manage a legal caseload.

Concept Report Link:

<http://a069-ppps.nyc.gov/PPPS/PPSPublicWebsite/Pages/ConceptPapers.aspx>

HHS Accelerator Service Applications:

To receive this RFP in the HHS Accelerator system, you must have an approved Service Application for **at least one** of the following:

- Legal Services
- Immigrant Oriented Outreach
- Case Management