
From: CIT
Sent: Tuesday, December 29, 2020 10:37 AM
Cc: CIT
Subject: TODAY 5 PM! Submit Delta Templates

Dear Provider Partner,

Following up on the messages below, the City still has not received your completed Indirect Cost Rate (ICR) Delta Template.

Please submit your Delta Template by 5:00 PM today, December 29, to ensure that your organization has time for any necessary revisions. Please allow two business days for CIT review of your Delta Template and response noting next steps.

After 5 PM today, organizations will not be able to resubmit a Delta Template should revisions be required – **all submissions will be final**. The CIT will not be reviewing Delta Templates received after 5 PM today until the week of January 4, when notifications will be sent to providers with Accepted ICRs.

An [instructional video](#) on completing the Delta Template, as well as other support resources, can be found on the [Indirect Implementation Webpage](#). Should you have any questions or require assistance, please do not hesitate to reach out to us.

Sincerely,

City Implementation Team