



NYC
**Office of Chief
 Medical Examiner**

Department of Forensic Biology
 421 East 26th Street, New York, NY 10016
 Telephone: 212-323-1200
 Email: FBiologyDiscovery@ocme.nyc.gov
 Official Website: www.nyc.gov/ocme

Request for Forensic Biology LIMS Audit Trail

Please enter all fields within this form.

Requests for a case specific LIMS audit trail will be processed in the order they are received. OCME will respond to requests within approximately 10 business days. Each request requires a separate form. A request for the audit trail for an evidence file cannot be on the same request form for the audit trail for the associated suspect file. Any forms filled out incorrectly will be rejected and emailed back to the requestor. Audit Trails will be provided to the District Attorney Offices for redaction, who will then forward it to the requestor.

Date of Request: _____

Indictment No: _____

Name of the Case: _____

NYPD 61 #: _____

FB Number: _____

FBS Number: _____

Testifying Analyst: _____

Please check off the file (**ONE**) that you are requesting the audit trail for:

FB file

FBS file

**Comments /
 Additional
 Information:**

Contact Information:

Defense Attorney: _____

ADA Name: _____

Org./Firm: _____

Org./Firm: _____

Phone Number: _____

Phone Number: _____

Email: _____

Email: _____

Please email this form to: FBiologyDiscovery@ocme.nyc.gov

Approved by: Quality Assurance Manager
 Date Effective: 6/10/2021 1:12:01 PM