

# PROTOCOLS FOR FORENSIC MITOCHONDRIAL DNA ANALYSIS

Creation of a Casefile CD		
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## Creation of a Casefile CD

### 1 Purpose:

- 1.1 When all of the sequencing analysis is completed for a case, and upon request from members of the court, a CD containing all of the data for that case may be created to fulfill the request.

### 2 Procedure:

#### 2.1 CD Main Window

- **“Evidence”** File
  - **Analyzed 3130xl Run Files**
    - Analyzed 3130xl data files
    - Sequence Analysis Report
  - **Sequencher Evidence Project File**
  
- **“Exemplars”** File
  - **All analyzed 3130xl Run Files**
    - Analyzed 3130xl data files
    - Sequence Analysis Report
  - **Sequencher Exemplar Project File**

- 2.2 Ensure that all 3130xl data is imported from the **Analyzed Archive** on the network, NOT the *superhero* archive.
- 2.3 To ensure the quality of the disc, it is advisable to copy all of the necessary data to a single location on the local computer that will create the CD. Once all of the necessary files have been compiled in this file on the local hard drive, according to the tree structure above, the entire contents of the local file can be added to the CD.
- 2.4 For the “Volume Label” fill in the casefile number, (eg. FB05-0234).
- 2.5 Label the new disk with the casefile number. The disk should be delivered to the Quality Assurance Manager for transmittal.