

Getting Started with Weight Watchers with the New York City Employee Benefits Program

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Step 1: Go to <https://wellness.weightwatchers.com>.

Enter Employer ID: 11612222 and Employer Passcode: WW11612222

Step 2: **Personalize Your Account** and create a username and password.

Note: *This username and password will be used for this registration site only.*

**If you are a current Meetings or OnlinePlus member, click the blue link [Do you already have a WeightWatchers.com account?](#) And enter your existing Weight Watchers username and password to link your account history to this new subscription. You will be asked to re-enter your current password once you reach step 7. For assistance, please call our Customer Service at 866-797-2836.*

Step 3: **Complete your workplace information** by selecting your Employee Type within the drop down menu.

- Employees are to select Employee and will be prompted to enter in the **Last 4 Digits of your Social Security Number + Date of Birth mmddyyyy + First 8 characters of First Name. (Example: 943009221987NAME) The ID is not case sensitive.**
- Spouses, Domestic Partners, Dependents (over age 18) and Retirees are to select their designated Employee Type.
- Employees are to then enter the zip code for the building where you work and click on “*find locations*” and select a pre-populated work location. If the results do not show your work address, you should select “Other” and enter your buildings street address.
- Spouses, Domestic Partners, Dependents (over age 18) and Retirees are to then enter the zip code of your home address, select “Other” and enter your home address.

Step 4: **Review our product offerings: Meetings and OnlinePlus.** If you are looking for At Work meeting locations at your workplace or community meeting locations near your workplace or home, click [Learn More](#) within the *Meetings* section, and proceed to **Step 5**. If you prefer OnlinePlus, click [Learn More](#) within the OnlinePlus section, and skip to **Step 6**.

Step 5: **Search for meetings.** If you do not see your At Work meeting listed, simply click *Buy Monthly Pass* next to one of the listed community meetings. **THIS WILL NOT COMMIT YOU TO THIS SPECIFIC MEETING.** Your Monthly Pass will be valid in any community meeting or At Work meeting at your workplace. Your purchase will count toward the 20 people needed to open a meeting at your workplace. Until your workplace meeting begins or if a workplace meeting is not right for you, you are able to attend meetings in your local community.

Step 6: **Complete your Weight Watchers Subscription Account:**

- A. If you are an existing member, re-enter your current Weight Watchers password (this will finalize your account history linking process) and enter/update the necessary information. If you are a new member to Weight Watchers, proceed to entering more information about you. **Click Next**
- B. **On the next page**, if you are new member, complete your account log in information by re-entering the password created on the registration site in step 1. If the pre-populated username is not available on this section, please create a new one.**
- C. Enter your payment information along with the billing/shipping address
 - a. **Note:** *Shipping address is only required when selecting Monthly Pass.*
- D. Accept the subscription agreement and click on **“Complete Sign Up”**
 - a. **Note:** If you selected the Monthly Pass offering, print your temporary Monthly Pass for immediate use. Your membership will automatically renew for the subsequent months. A hard copy of the Monthly Pass will be mailed to you each month.

**This will be the username and password to use going forward on all consecutive logins to your WeightWatchers.com account to access eTools, Online Subscriptions and mobile applications.*

***In rare instances, the username created in the registration site will not be available in this section.*

Step 7: **Attend Meetings or start your program online today!**

If you or any colleague needs help with any of these steps, please call Weight Watchers Customer Service at 866-797-2836.