



# THE MAYOR'S MANAGEMENT REPORT FISCAL 2008

## Additional Tables

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September 2008





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## PAID ABSENCE RATES

WORKFORCE OR AGENCY	FY 2008 DOC. SICK LEAVE	FY 2008 UNDOC. SICK LEAVE	FY 2008 TOTAL SICK LEAVE	FY 2008 LODI/ WC	FY 2008 TOTAL ABSENCE	FY 2007 TOTAL ABSENCE	FY 2008 EQUIV. ABS. DAYS/YEAR
<b>UNIFORMED WORKFORCES</b>							
DOC (U)	4.31%	NA	4.31%	0.57%	4.88%	5.34%	12.1
FDNY (U)	2.63%	NA	2.63%	4.44%	7.07%	7.04%	17.6
NYPD (U)	2.64%	NA	2.64%	1.22%	3.85%	3.66%	9.6
DSNY (U)	4.21%	NA	4.21%	1.60%	5.81%	5.49%	14.4
<b>Subtotal</b>	<b>3.06%</b>	<b>NA</b>	<b>3.06%</b>	<b>1.76%</b>	<b>4.82%</b>	<b>4.73%</b>	<b>12.0</b>
<b>LARGE CIVILIAN WORKFORCES</b>							
NYPD (C)	2.63%	1.35%	3.99%	0.12%	4.11%	4.04%	10.1
FDNY (C)	2.22%	1.87%	4.10%	2.13%	6.23%	5.77%	15.3
ACS	1.86%	2.12%	3.99%	0.13%	4.11%	4.19%	10.2
HRA	2.51%	1.56%	4.07%	0.18%	4.25%	4.52%	10.5
DHS	1.75%	1.90%	3.65%	0.45%	4.10%	4.26%	10.2
HPD	2.54%	1.16%	3.71%	0.21%	3.91%	4.17%	9.7
DOHMH	2.46%	1.68%	4.14%	0.14%	4.28%	4.51%	10.6
DEP	2.45%	1.38%	3.83%	0.68%	4.51%	4.63%	11.2
DSNY (C)	2.53%	1.09%	3.62%	0.37%	3.99%	4.10%	9.9
DOF	3.31%	1.05%	4.36%	0.20%	4.56%	4.88%	11.3
DOT	2.85%	1.08%	3.93%	0.66%	4.59%	4.60%	11.4
DPR	1.36%	0.63%	1.99%	0.21%	2.19%	2.18%	5.4
<b>Subtotal</b>	<b>2.36%</b>	<b>1.43%</b>	<b>3.78%</b>	<b>0.38%</b>	<b>4.16%</b>	<b>4.23%</b>	<b>10.3</b>
<b>MEDIUM CIVILIAN WORKFORCES</b>							
LAW	1.34%	1.77%	3.12%	0.04%	3.16%	3.15%	7.8
DCAS	2.17%	1.20%	3.37%	0.16%	3.53%	3.47%	8.7
DDC	3.22%	0.70%	3.92%	0.03%	3.95%	3.80%	9.8
DOC (C)	2.06%	1.93%	4.00%	0.14%	4.14%	4.35%	10.1
DJJ	2.65%	1.42%	4.07%	0.92%	4.99%	5.68%	12.0
PROBATION	2.81%	1.23%	4.03%	0.15%	4.18%	4.51%	10.4
DOB	1.95%	1.18%	3.13%	0.14%	3.27%	3.18%	8.1
<b>Subtotal</b>	<b>2.25%</b>	<b>1.36%</b>	<b>3.61%</b>	<b>0.18%</b>	<b>3.79%</b>	<b>3.90%</b>	<b>9.4</b>
<b>SMALL CIVILIAN WORKFORCES</b>							
OEM	0.35%	1.54%	1.90%	0.00%	1.90%	1.73%	4.7
DCP	1.93%	1.72%	3.66%	0.01%	3.66%	3.51%	9.1
DOI	2.45%	1.05%	3.50%	0.01%	3.51%	4.03%	8.7
DFTA	3.26%	0.95%	4.21%	0.01%	4.22%	3.82%	10.5
CULTURAL	0.86%	1.83%	2.69%	0.00%	2.69%	2.50%	6.7
FISA	2.18%	1.15%	3.33%	0.05%	3.38%	2.95%	8.4
LANDMARKS	0.86%	1.83%	2.69%	0.00%	2.69%	2.90%	6.7
TLC	2.84%	0.74%	3.58%	1.68%	5.26%	5.60%	13.1
CCHR	3.41%	1.07%	4.48%	0.05%	4.54%	4.52%	11.3
DYCD	2.83%	0.91%	3.74%	0.02%	3.76%	4.30%	9.3
DSBS	1.82%	1.36%	3.18%	0.00%	3.18%	3.25%	7.9
DOITT	1.79%	1.12%	2.91%	0.01%	2.92%	2.97%	7.3
DOR	2.10%	1.54%	3.64%	0.01%	3.64%	3.37%	9.1
CONSUMER	2.26%	1.18%	3.44%	0.02%	3.46%	3.69%	8.6
BIC	2.62%	1.22%	3.85%	0.13%	3.98%	4.40%	9.8
<b>Subtotal</b>	<b>2.28%</b>	<b>1.14%</b>	<b>3.42%</b>	<b>0.17%</b>	<b>3.59%</b>	<b>3.67%</b>	<b>8.9</b>
<b>Uniformed</b>	<b>3.06%</b>	<b>n/a</b>	<b>3.06%</b>	<b>1.76%</b>	<b>4.82%</b>	<b>4.73%</b>	<b>12.0</b>
<b>Civilian</b>	<b>2.34%</b>	<b>1.40%</b>	<b>3.75%</b>	<b>0.35%</b>	<b>4.10%</b>	<b>4.17%</b>	<b>10.1</b>
<b>TOTAL</b>	<b>2.67%</b>	<b>0.76%</b>	<b>3.43%</b>	<b>1.00%</b>	<b>4.43%</b>	<b>4.43%</b>	<b>11.0</b>
<b>CITYWIDE</b>	<b>2.67%</b>	<b>0.76%</b>	<b>3.43%</b>	<b>0.19%</b>	<b>3.62%</b>	<b>3.64%</b>	<b>9.0</b>

Note: The **Total Absence Rate** is calculated by dividing the sum of paid sick leave for all employees, Line-of-Duty Injury absence for uniformed employees, and paid Workers' Compensation absence for civilian employees, by paid scheduled hours for all employees. The **Citywide Absence Rate** is calculated by dividing paid sick leave for all employees plus paid Workers' Compensation absence for civilian employees by paid scheduled hours for all employees.



# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
CITYWIDE FLEET SIZE	29,520	29,831
- City-Funded Fleet	24,567	24,750
- Non City-Funded Fleet	2,764	2,984
- Non Mayoral Agency Fleet	2,097	2,097
-Local Law 38 Compliant Vehicles Purchased	100%	99%
 DEPARTMENT OF HEALTH AND MENTAL HYGIENE		
o Total Number of Vehicles	374	371
- Alternative Fuel Vehicles	173	186
o Light Duty	265	266
- Average Vehicle Age (Months)	77	83
- Average Vehicle Mileage	32,189	32,129
- Mechanical Downtime (%)	4.35%	2.00%
- Average Cost of Maintenance	\$1,365	\$834
- Accident Downtime (%)	0.95%	0.40%
o Medium Duty	101	98
- Average Vehicle Age (Months)	57	69
- Average Vehicle Mileage	39,265	44,573
- Mechanical Downtime (%)	2.02%	1.91%
- Average Cost of Maintenance	\$885	\$1,316
- Accident Downtime (%)	0.79%	0.24%
o Heavy Duty	6	5
- Average Vehicle Age (Months)	77	72
- Average Vehicle Mileage	6,496	9,138
- Mechanical Downtime (%)	2.20%	1.54%
- Average Cost of Maintenance	\$1,055	\$2,758
- Accident Downtime (%)	0.00%	0.10%
 Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards		
o Light Duty Vehicle (LDV) Purchases	51	8
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	50	8
- Toyota Prius	50	6
- Ford Escape Hybrid	0	2
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	0
- LDV Purchases - Low Emission Vehicles (LEV)	1	0
- Ford E-350 (LEV II)	1	0

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
o Medium Duty Vehicle (MDV) Purchases	21	0
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	0
- MDV Purchases - Low Emission Vehicles (LEV)	21	0
- Ford E-350 (LEV II)	21	0
 DEPARTMENT OF ENVIRONMENTAL PROTECTION		
o Total Vehicles	2,181	2,255
- Alternative Fuel Vehicles	647	597
o Light Duty	913	963
- Average Vehicle Age (Months)	42	47
- Average Vehicle Mileage	36,236	39,974
- Mechanical Downtime (%)	5.63%	3.71%
- Average Cost of Maintenance	\$1,342	\$1,522
- Accident Downtime (%)	0.51%	0.73%
o Medium Duty	520	551
- Average Vehicle Age (Months)	63	64
- Average Vehicle Mileage	47,981	48,687
- Mechanical Downtime (%)	4.87%	5.07%
- Average Cost of Maintenance	\$1,954	\$1,960
- Accident Downtime (%)	0.29%	0.39%
o Heavy Duty	470	486
- Average Vehicle Age (Months)	101	95
- Average Vehicle Mileage	33,064	32,366
- Mechanical Downtime (%)	11.78%	14.18%
- Average Cost of Maintenance	\$4,623	\$4,852
- Accident Downtime (%)	0.27%	0.56%
 Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards		
o Light Duty Vehicle (LDV) Purchases	68	63
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	64	46
- Ford Escape Hybrid	14	2
- Toyota Prius	50	44
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	1	0



# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
- Ford Focus	1	0
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	1	17
- Ford Explorer	1	0
- Ford E350	0	15
- Chrysler Town & Country	0	2
- LDV Purchases - Low Emission Vehicles (LEV)	2	0
- Dodge Caravan	2	0
o Medium Duty Vehicle (MDV) Purchases	25	86
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	86
- Ford F250	0	83
- Ford F-350	0	3
- MDV Purchases - Low Emission Vehicles (LEV)	25	0
- Ford E-350 (LEV II)	7	0
- Ford F-250	2	0
- Ford F-350	16	0
 DEPARTMENT OF TRANSPORTATION		
o Total Vehicles	2,821	2,901
- Alternative Fueled Vehicles	668	732
o Average Age of Fleet (Years)	7.9	8.0
o Light Duty	893	989
- Average Vehicle Age (Months)	63	60
- Average Vehicle Mileage	30,925	29,253
- Mechanical Downtime (%)	6.13%	4.10%
- Average Cost of Maintenance	\$1,736	\$1,475
- Accident Downtime (%)	1.16%	1.01%
o Medium Duty	474	510
- Average Vehicle Age (Months)	92	86
- Average Vehicle Mileage	42,402	41,124
- Mechanical Downtime (%)	6.40%	4.54%
- Average Cost of Maintenance	\$2,065	\$1,831
- Accident Downtime (%)	0.65%	0.35%

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
o Heavy Duty	1,034	1,012
- Average Vehicle Age (Months)	120	125
- Average Vehicle Mileage	34,374	35,772
- Mechanical Downtime (%)	17.99%	16.64%
- Average Cost of Maintenance	\$9,274	\$8,337
- Accident Downtime (%)	1.18%	0.79%
Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards		
o Light Duty Vehicle (LDV) Purchases	129	185
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	57	185
- Toyota Prius	57	183
- Ford Escape Hybrid	0	2
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	50	0
- Ford Focus	50	0
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	0
- Ford E250	0	0
- Ford E350	0	0
- Ford F250	0	0
- Ford F350	0	0
- LDV Purchases - Low Emission Vehicles (LEV)	22	0
- Chevrolet Silverado Hybrid	2	0
- Dodge Caravan	20	0
o Medium Duty Vehicle (MDV) Purchases	40	82
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	82
- Ford E250	0	5
- Ford E350	0	20
- Ford F250	0	6
- Ford F350	0	51
- MDV Purchases - Low Emission Vehicles (LEV)	40	0
- Ford E-350 (LEV II)	37	0
- Ford F-350	3	0

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
<b>DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES</b> (including vehicles managed and maintained for client agencies)		
o Total Vehicles	2,466	2,443
- Alternative Fuel Vehicles	1,121	1,163
- DCAS-owned	241	235
- Client-owned	2,253	2,248
o Light Duty	1,835	1,878
- Average Vehicle Age (Months)	46	49
- Average Vehicle Mileage	27,589	30,814
- Mechanical Downtime (%)	1.95%	1.91%
- Average Cost of Maintenance	NA	\$823
- Accident Downtime (%)	0.56%	0.68%
o Medium Duty	464	400
- Average Vehicle Age (Months)	71	80
- Average Vehicle Mileage	32,563	39,592
- Mechanical Downtime (%)	1.95%	1.91%
- Average Cost of Maintenance	NA	\$1,439
- Accident Downtime (%)	0.25%	0.46%
o Heavy Duty	70	71
- Average Vehicle Age (Months)	84	94
- Average Vehicle Mileage	15,599	16,893
- Mechanical Downtime (%)	1.95%	1.91%
- Average Cost of Maintenance	NA	\$1,503
- Accident Downtime (%)	0.05%	0.31%
<b>Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards</b>		
o Light Duty Vehicle (LDV) Purchases	372	222
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	316	174
- Ford Escape Hybrid	29	10
- Toyota Prius	287	164
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	10	35
- Ford Focus	10	1
- Ford Fusion	0	34
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	3
- Toyota Highlander	0	1
- Buick Lucerne	0	1
- Ford Taurus	0	1

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	7	1
- Ford Explorer	5	1
- Ford Freestar (LEV II)	2	0
- LDV Purchases - Low Emission Vehicles (LEV)	39	9
- Ford 500 (LEV II)	14	0
- Ford Crown Victoria	1	1
- Ford Freestyle	24	0
- Chevrolet Impala	0	1
- GMC Yukon Hybrid	0	5
- Grand Marquis	0	2
o Medium Duty Vehicle (MDV) Purchases	59	21
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	2	0
- Ford Expedition	2	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	21
- Ford E-250	0	2
- Ford E-350	0	17
- Ford F-350	0	2
- MDV Purchases - Low Emission Vehicles (LEV)	57	0
- Ford E-350 (LEV II)	55	0
- Ford F-350	2	0
 DEPARTMENT OF SANITATION		
o Total Vehicles	5,538	5,674
- Alternative Fuel Vehicles	908	963
o Light Duty	1,165	1,111
- Average Vehicle Age (Months)	48	63
- Average Vehicle Mileage	40,127	40,266
- Mechanical Downtime (%)	10.56%	15.69%
- Average Cost of Maintenance	NA	NA
- Accident Downtime (%)	NA	NA
o Medium Duty	220	463
- Average Vehicle Age (Months)	76	55
- Average Vehicle Mileage	29,069	26,700
- Mechanical Downtime (%)	10.29%	7.69%
- Average Cost of Maintenance	NA	NA
- Accident Downtime (%)	NA	NA

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
o Heavy Duty	3,639	3,809
- Average Vehicle Age (Months)	66	72
- Average Vehicle Mileage	34,821	32,977
- Mechanical Downtime (%)	14.62%	15.94%
- Average Cost of Maintenance	NA	NA
- Accident Downtime (%)	NA	NA
Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards		
o Light Duty Vehicle (LDV) Purchases	121	113
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	121	94
- Ford Escape Hybrid	16	26
- Toyota Prius	105	68
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	19
- Toyota Highlander	0	19
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	0
- LDV Purchases - Low Emission Vehicles (LEV)	0	0
o Medium Duty Vehicle (MDV) Purchases	4	17
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	2	17
- Chevy Tahoe Ethanol	1	0
- GMC Yukon	1	0
- Ford F-250	0	14
- Ford F-350	0	3
- MDV Purchases - Low Emission Vehicles (LEV)	2	0
- Ford F-250	2	0
DEPARTMENT OF PARKS AND RECREATION		
o Total Vehicles	2,294	2,350
- Alternative Fuel Vehicles	443	468
o Light Duty	458	468
- Average Vehicle Age (Months)	85	75
- Average Vehicle Mileage	47,589	36,227
- Mechanical Downtime (%)	4.27%	3.21%
- Average Cost of Maintenance	\$626	\$1,203
- Accident Downtime (%)	0.02%	0.11%

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
o Medium Duty	865	886
- Average Vehicle Age (Months)	92	81
- Average Vehicle Mileage	41,759	35,099
- Mechanical Downtime (%)	6.59%	4.74%
- Average Cost of Maintenance	\$738	\$1,344
- Accident Downtime (%)	0.07%	0.13%
o Heavy Duty	368	404
- Average Vehicle Age (Months)	120	104
- Average Vehicle Mileage	31,734	27,954
- Mechanical Downtime (%)	9.45%	9.72%
- Average Cost of Maintenance	\$1,822	\$2,295
- Accident Downtime (%)	0.21%	0.20%
Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards		
o Light Duty Vehicle (LDV) Purchases	66	78
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	43	48
- Ford Escape Hybrid	20	0
- Toyota Prius	8	10
- Honda Civic CNG	15	38
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	14	10
- Ford Focus	14	10
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	20
- Ford Ranger	0	20
- LDV Purchases - Low Emission Vehicles (LEV)	9	0
- Ford Ranger (LEV II)	9	0
o Medium Duty Vehicle (MDV) Purchases	91	82
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	82
- Ford E-250	0	6
- Ford E-350	0	29
- Ford F-250	0	0
- Ford F-350	0	47
- MDV Purchases - Low Emission Vehicles (LEV)	91	0
- Ford E-350 (LEV II)	69	0
- Ford F-250	13	0

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
- Ford F-350	9	0
<b>POLICE DEPARTMENT</b>		
o Total Vehicles	8,838	8,934
- Alternative Fuel Vehicles	71	816
o Light Duty	7,418	7,798
- Average Vehicle Age (Months)	39	38
- Average Vehicle Mileage	27,018	25,987
- Mechanical Downtime (%)	5.20%	2.58%
- Average Cost of Maintenance	\$1,531	\$1,334
- Accident Downtime (%)	0.89%	1.14%
o Medium Duty	450	582
- Average Vehicle Age (Months)	65	51
- Average Vehicle Mileage	30,130	22,913
- Mechanical Downtime (%)	8.29%	4.52%
- Average Cost of Maintenance	\$2,479	\$1,638
- Accident Downtime (%)	0.11%	0.44%
o Heavy Duty	219	272
- Average Vehicle Age (Months)	54	55
- Average Vehicle Mileage	17,551	19,808
- Mechanical Downtime (%)	4.95%	6.35%
- Average Cost of Maintenance	\$1,625	\$2,508
- Accident Downtime (%)	0.17%	0.20%
<b>Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards</b>		
o Light Duty Vehicle (LDV) Purchases	7	35
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	24
- Toyota Prius	0	23
- Ford Escape Hybrid	0	1
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	1	0
- GMC Sierra Ethanol	1	0
- LDV Purchases - Low Emission Vehicles (LEV)	6	11
- Ford 500 (LEV II)	6	0
- GMC Yukon Hybrid	0	11

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
o Medium Duty Vehicle (MDV) Purchases	3	1
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	1
- Ford F-250	0	1
- MDV Purchases - Low Emission Vehicles (LEV)	3	0
- Ford E-350 (LEV II)	1	0
- Ford F-250	2	0
 FIRE DEPARTMENT		
o Total Vehicles	2,055	2,083
o Vehicle Inventory		
- Engines	311	307
- Ladders	219	210
- Rescue/Hazardous Materials	29	28
- Support Vehicles	1,030	1086
- Ambulances	466	452
o Light Duty	317	358
- Average Vehicle Age (Months)	77	80
- Average Vehicle Mileage	67,827	68,303
- Mechanical Downtime (%)	8.01%	5.17%
- Average Cost of Maintenance	\$2,063	\$1,884
- Accident Downtime (%)	1.43%	1.06%
o Medium Duty	549	578
- Average Vehicle Age (Months)	64	73
- Average Vehicle Mileage	46,841	53,387
- Mechanical Downtime (%)	6.29%	7.39%
- Average Cost of Maintenance	\$3,710	\$3,838
- Accident Downtime (%)	1.50%	1.45%
o Heavy Duty	89	96
- Average Vehicle Age (Months)	68	70
- Average Vehicle Mileage	17,599	18,751
- Mechanical Downtime (%)	8.66%	7.57%
- Average Cost of Maintenance	\$2,698	\$2,868
- Accident Downtime (%)	0.21%	0.85%



# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
o Rescue/Hazardous Materials	29	28
- Average Vehicle Age (Months)	100	107
- Average Vehicle Mileage	59,718	60,174
- Mechanical Downtime (%)	17.64%	21.66%
- Average Cost of Maintenance	\$12,075	\$17,470
- Accident Downtime (%)	0.00%	0.00%
o Engines	311	307
- Average Vehicle Age (Months)	101	112
- Average Vehicle Mileage	55,184	60,180
- Mechanical Downtime (%)	14.67%	22.63%
- Average Cost of Maintenance	\$11,171	\$13,823
- Accident Downtime (%)	0.97%	1.05%
o Ladders	219	210
- Average Vehicle Age (Months)	95	102
- Average Vehicle Mileage	45,464	49,203
- Mechanical Downtime (%)	17.52%	18.88%
- Average Cost of Maintenance	\$23,203	\$29,149
- Accident Downtime (%)	1.04%	1.81%
o Ambulances	466	452
- Average Vehicle Age (Months)	52	60
- Average Vehicle Mileage	67,170	74,919
- Mechanical Downtime (%)	8.77%	7.09%
- Average Cost of Maintenance	\$7,419	\$8,144
- Accident Downtime (%)	2.35%	2.77%
Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards		
o Light Duty Vehicle (LDV) Purchases	0	28
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	18
- Toyota Prius	0	18
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	0
- LDV Purchases - Low Emission Vehicles (LEV)	0	10
- GMC Yukon Hybrid	0	10

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
o Medium Duty Vehicle (MDV) Purchases	0	2
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	2
- Ford E-350	0	2
- MDV Purchases - Low Emission Vehicles (LEV)	0	0
 DEPARTMENT OF CORRECTION		
o Total Vehicles	657	631
- Alternative Fuel Vehicles	123	115
o Light Duty	176	174
- Average Vehicle Age (Months)	63	68
- Average Vehicle Mileage	62,289	65,011
- Mechanical Downtime (%)	15.09%	13.97%
- Average Cost of Maintenance	\$921	\$1,285
- Accident Downtime (%)	1.48%	1.34%
o Medium Duty	231	193
- Average Vehicle Age (Months)	78	70
- Average Vehicle Mileage	47,757	45,049
- Mechanical Downtime (%)	11.44%	11.96%
- Average Cost of Maintenance	\$490	\$799
- Accident Downtime (%)	0.32%	1.15%
o Heavy Duty	231	254
- Average Vehicle Age (Months)	111	98
- Average Vehicle Mileage	59,424	49,752
- Mechanical Downtime (%)	23.72%	22.91%
- Average Cost of Maintenance	\$3,766	\$3,001
- Accident Downtime (%)	1.04%	2.27%

# VEHICLE FLEETS AND MAINTENANCE

INDICATORS	FY07 Annual Actual	FY08 Annual Actual
Applicable Agency Light-Duty and Medium-Duty Vehicle Purchases by California Lev II Standards		
o Light Duty Vehicle (LDV) Purchases	18	0
- LDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- LDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	3	0
- Toyota Prius	3	0
- LDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- LDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- LDV Purchases - Ultra Low Emission Vehicles (ULEV)	12	0
- Ford Explorer	12	0
- LDV Purchases - Low Emission Vehicles (LEV)	3	0
- Ford Crown Victoria	3	0
o Medium Duty Vehicle (MDV) Purchases	0	1
- MDV Purchases - Zero Emission Vehicles (ZEV)	0	0
- MDV Purchases - Advanced Technology Partial Zero Emission Vehicles (ATPZEV)	0	0
- MDV Purchases - Partial Zero Emission Vehicles (PZEV)	0	0
- MDV Purchases - Super Ultra Low Emission Vehicles (SULEV)	0	0
- MDV Purchases - Ultra Low Emission Vehicles (ULEV)	0	1
- Ford E-350	0	1
- MDV Purchases - Low Emission Vehicles (LEV)	0	0



## AGENCY PROCUREMENT ACTIONS BY METHOD

### Fiscal 2008

Section 12c(5) of the Charter requires that the Mayor's Management Report include for each agency a summary of the number and dollar value of the contracts entered into during the previous fiscal year (e.g., Fiscal Year 2008), categorized by the method of procurement used. This information is maintained by the Mayor's Office of Contract Services (MOCS) and is presented in the tables below.

Accelerated								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
DCAS	139	\$65,020,982	110	\$21,227,691	132	\$27,895,310	155	\$33,926,594
<b>Total</b>	<b>139</b>	<b>\$65,020,982</b>	<b>110</b>	<b>\$21,227,691</b>	<b>132</b>	<b>\$27,895,310</b>	<b>155</b>	<b>\$33,926,594</b>

Amendment Extension								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	31	\$36,736,006	23	\$18,028,517	33	\$6,659,507	55	\$19,955,689
CULT	0	\$0	1	\$11,063	0	\$0	0	\$0
DCAS	0	\$0	10	\$1,620,000	24	\$1,346,000	48	\$2,176,112
DDC	1	\$7,223	88	\$325,573	0	\$0	29	\$1,545,866
DEP	6	\$754,820	134	\$32,349,887	0	\$0	83	\$6,620,313
DFTA	22	\$4,793,857	86	\$28,777,390	1	\$9,396	53	\$6,513,840
DHS	22	\$33,484,071	25	\$16,114,014	23	\$55,274,363	13	\$17,959,833
DJJ	9	\$3,122,179	1	\$2,405,832	3	\$1,763,500	5	\$1,743,465
DOB	1	\$100,000	2	\$841,545	3	\$62,958	2	\$34,226
DOC	3	\$1,777,000	11	\$6,652,276	9	\$613,865	4	\$581,020
DOF	1	\$105,300	4	\$9,850,858	7	\$696,834	5	\$56,400
DOHMH	17	\$8,879,829	44	\$14,079,897	53	\$2,944,062	37	\$239,882
DOI	2	\$75,308	0	\$0	1	\$98,280	0	\$0
DOITT	10	\$3,713,020	14	\$274,414,527	22	\$2,067,505	19	\$12,420,193
DOT	1	\$2,622,180	37	\$2,235,666	12	\$6,080,963	45	\$5,928,110
DPR	1	\$34,544	10	\$189,970	3	\$202,759	8	\$45,000
DSBS	0	\$0	3	\$640,000	13	\$3,716,973	1	\$0
DSNY	2	\$8,478,000	28	\$100,000	27	\$100,000	45	\$1,329,035
DYCD	1	\$360,000	142	\$6,535,416	69	\$18,428,134	71	\$3,522,412
FDNY	0	\$0	4	\$2,000,000	0	\$0	13	\$567,790
HPD	5	\$2,391,694	21	\$6,889,677	11	\$5,280,304	104	\$1,476,717
HRA	87	\$187,810,662	47	\$22,349,684	68	\$663,562,081	85	\$25,777,728
Law	6	\$3,353,676	12	\$1,395,000	7	\$6,155,001	20	\$2,381,000
NYPD	4	\$4,519,690	13	\$5,204,204	8	\$2,064,585	7	\$1,349,964
OEM	1	\$70,000	1	\$116,000	0	\$0	2	\$0
PROB	2	\$981,200	2	\$21,000	0	\$0	1	\$0
<b>Total</b>	<b>235</b>	<b>\$304,170,259</b>	<b>763</b>	<b>\$453,147,996</b>	<b>397</b>	<b>\$777,127,069</b>	<b>755</b>	<b>\$112,224,595</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Competitive Sealed Bid								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	6	\$15,485,636	19	\$1,232,421,331	40	\$13,880,418	14	\$7,515,804
DCA	0	\$0	0	\$0	1	\$11,735	0	\$0
DCAS	347	\$598,539,263	489	\$1,030,833,491	458	\$903,494,649	453	\$457,475,941
DDC	91	\$417,921,313	93	\$416,389,400	103	\$438,815,664	131	\$411,777,568
DEP	82	\$3,917,127,153	93	\$904,546,265	103	\$1,074,534,668	114	\$1,634,845,621
DFTA	0	\$0	0	\$0	0	\$0	1	\$99,840
DHS	27	\$69,176,895	16	\$2,997,814	30	\$40,112,376	29	\$45,485,799
DJJ	0	\$0	1	\$78,400	0	\$0	1	\$32,386
DOB	0	\$0	0	\$0	0	\$0	3	\$11,168,964
DOC	16	\$36,702,762	12	\$48,285,736	10	\$5,953,449	10	\$8,057,490
DOF	0	\$0	1	\$7,000,000	3	\$5,218,904	2	\$736,781
DOHMH	9	\$17,280,259	7	\$7,452,221	5	\$8,463,438	12	\$18,825,760
DOITT	3	\$101,134,878	4	\$927,654	4	\$2,303,330	8	\$6,190,460
DOT	35	\$883,958,892	24	\$244,450,688	48	\$348,409,012	54	\$369,942,789
DPR	155	\$227,812,584	186	\$124,606,258	143	\$148,195,012	171	\$162,929,968
DSBS	1	\$230,000	0	\$0	0	\$0	0	\$0
DSNY	23	\$36,811,856	10	\$16,550,275	25	\$587,974,778	26	\$284,801,839
DYCD	0	\$0	3	\$657,012	0	\$0	3	\$1,351,177
FDNY	10	\$92,936,640	13	\$32,735,749	14	\$35,572,721	17	\$32,356,198
HPD	169	\$2,186,815	18	\$15,146,445	20	\$13,245,116	14	\$17,054,631
HRA	21	\$49,367,625	11	\$23,215,032	17	\$99,899,941	30	\$25,657,143
Law	0	\$0	2	\$329,948	1	\$630,105	2	\$603,590
NYPD	10	\$6,693,530	14	\$5,739,298	11	\$8,338,027	17	\$7,390,020
PROB	0	\$0	1	\$2,187,142	1	\$330,438	8	\$84,025
<b>Total</b>	<b>1,005</b>	<b>\$6,473,366,100</b>	<b>1,017</b>	<b>\$4,116,550,159</b>	<b>1,037</b>	<b>\$3,735,383,780</b>	<b>1,120</b>	<b>\$3,504,383,794</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Construction Change Order								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	1	\$1,500,000	1	\$40,722	0	\$0	0	\$0
CULT	0	\$0	0	\$0	0	\$0	1	\$3,800
DCAS	83	\$16,626,435	80	\$27,441,828	89	\$3,595,265	157	\$6,807,425
DCP	0	\$0	0	\$0	2	\$537,000	1	\$60,000
DDC	490	\$163,301,823	561	\$100,564,901	589	\$44,839,056	960	\$114,348,368
DEP	577	\$135,654,325	92	\$67,907,390	111	\$81,752,700	466	\$113,721,486
DHS	23	\$1,324,570	15	\$425,491	6	\$196,997	11	\$2,014,485
DOB	0	\$0	0	\$0	0	\$0	0	\$0
DOC	4	\$1,113,440	4	\$129,885	2	\$36,485	3	\$92,167
DOHMH	0	\$0	0	\$0	0	\$0	1	\$3,231,499
DOT	74	\$45,507,084	90	\$50,376,137	143	\$51,425,563	137	\$125,075,623
DPR	114	\$21,616,980	313	\$29,002,238	265	\$9,717,295	233	\$10,114,467
DSBS	0	\$0	0	\$0	0	\$0	0	\$0
DSNY	112	\$6,583,045	143	\$4,641,997	120	\$9,692,943	69	\$9,928,878
FDNY	2	\$14,600	1	\$8,795	1	\$24,355	7	\$357,424
HPD	14	\$178,533	10	\$38,969,958	4	\$11,672	16	\$148,013
HRA	2	\$2,344,333	3	\$810,485	3	\$4,825,965	3	\$190,365
NYPD	6	\$149,502	7	\$297,127	12	\$413,725	4	\$99,040
<b>Total</b>	<b>1,502</b>	<b>\$395,914,669</b>	<b>1,320</b>	<b>\$320,616,956</b>	<b>1,347</b>	<b>\$207,069,020</b>	<b>2,069</b>	<b>\$386,193,040</b>

Design Change Order		
Agency	Fiscal 2008	
	Count	Fiscal 2008
ACS	2	\$1,095,000
DCAS	3	\$3,074,301
DDC	83	\$30,603,263
DEP	173	\$175,740,513
DFTA	1	\$4,000
DHS	2	\$278,179
DOB	3	\$587,140
DOHMH	1	\$17,241,658
DOITT	1	\$160,530
DOT	43	\$45,025,069
DPR	27	\$20,356,325
DSNY	17	\$9,989,144
FDNY	2	\$863,156
Law	1	\$75,250
<b>Total</b>	<b>359</b>	<b>\$305,093,528</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

<b>Emergency</b>								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	2	\$560,000	1	\$1,705,766	0	\$0	0	\$0
CULT	1	\$6,651	1	\$6,720	0	\$0	0	\$0
DCAS	1	\$375,859	5	\$1,594,509	1	\$243,159	3	\$1,597,719
DDC	1	\$500,000	4	\$6,756,560	2	\$213,075	0	\$0
DEP	9	\$6,604,729	20	\$35,435,319	27	\$15,409,853	2	\$19,486,135
DFTA	0	\$0	1	\$20,000	1	\$274,536	0	\$0
DHS	4	\$50,163	0	\$0	1	\$139,913	0	\$0
DJJ	0	\$0	0	\$0	0	\$0	0	\$0
DOB	1	\$10,000	1	\$18,400	2	\$307,997	0	\$0
DOC	2	\$75,000	0	\$0	0	\$0	2	\$20,348
DOHMH	0	\$0	4	\$12,719,170	2	\$122,221	1	\$10,000
DOI	0	\$0	1	\$13,273	0	\$0	0	\$0
DOT	1	\$34,200	1	\$5,148,440	3	\$71,605	6	\$3,419,832
DPR	6	\$8,344,795	4	\$701,363	5	\$12,760,807	3	\$269,776
DSNY	4	\$855,611	4	\$76,266	4	\$1,156,300	1	\$37,000
FDNY	0	\$0	5	\$15,882,960	10	\$13,961,424	0	\$0
HPD	7	\$388,302	73	\$46,275,025	54	\$6,969,101	45	\$2,719,991
HRA	7	\$552,360	2	\$12,691	1	\$5,600	1	\$1,701,810
NYPD	1	\$50,316	3	\$88,100	4	\$430,552	0	\$0
OEM	1	\$1,600,000	0	\$0	3	\$23,370	0	\$0
PROB	0	\$0	0	\$0	0	\$0	2	\$17,000
<b>Total</b>	<b>48</b>	<b>\$20,007,986</b>	<b>130</b>	<b>\$126,454,562</b>	<b>120</b>	<b>\$52,089,511</b>	<b>66</b>	<b>\$29,279,611</b>

<b>Innovative</b>								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	11	\$1,650,000	0	\$0	0	\$0	N/A	N/A
DDC	0	\$0	4	\$11,017,540	0	\$0	N/A	N/A
DPR	0	\$0	1	\$4,000,000	16	\$56,800,000	N/A	N/A
DYCD	1	\$426,000	1	\$681,531	560	\$208,226,658	N/A	N/A
TLC	0	\$0	0	\$0	4	\$0	N/A	N/A
<b>Total</b>	<b>12</b>	<b>\$2,076,000</b>	<b>6</b>	<b>\$15,699,071</b>	<b>580</b>	<b>\$265,026,658</b>	<b>0</b>	<b>\$0</b>



# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Intergovernmental								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	21	\$254,645	57	\$1,015,299	57	\$1,050,467	38	\$1,354,709
BIC	3	\$17,826	N/A	N/A	N/A	N/A	N/A	N/A
CCRB	8	\$216,209	3	\$41,234	0	\$0	0	\$0
CULT	15	\$224,517	22	\$496,183	14	\$353,061	13	\$248,614
DCA	3	\$18,044	12	\$134,599	5	\$75,890	0	\$0
DCAS	181	\$23,164,919	136	\$890,499,835	73	\$6,548,528	76	\$5,286,473
DCP	5	\$533,890	2	\$142,849	1	\$5,438	0	\$0
DDC	8	\$385,081	11	\$8,549,029	6	\$263,087	5	\$985,237
DEP	429	\$12,951,981	473	\$13,094,757	528	\$16,665,683	263	\$16,098,483
DFTA	26	\$445,617	33	\$487,284	16	\$186,511	1	\$940,692
DHS	34	\$544,160	11	\$2,659,645	13	\$193,892	17	\$1,092,997
DJJ	0	\$0	0	\$0	4	\$30,726	0	\$0
DOB	42	\$1,142,030	40	\$631,757	89	\$1,506,523	71	\$486,484
DOC	91	\$3,387,113	52	\$1,057,793	30	\$883,126	11	\$3,919,358
DOF	5	\$993,433	4	\$177,340	3	\$80,764	1	\$15,000
DOHMH	65	\$23,530,615	59	\$6,541,871	26	\$11,842,153	18	\$3,964,867
DOI	14	\$63,874	18	\$85,681	28	\$181,415	14	\$38,325
DOITT	50	\$244,084,134	53	\$125,597,471	64	\$513,297,420	62	\$141,052,767
DORIS	0	\$0	0	\$0	1	\$20,971	0	\$0
DOT	35	\$14,218,084	14	\$551,519	5	\$132,597	1	\$2,000,000
DPR	457	\$2,477,582	339	\$1,933,525	61	\$923,413	70	\$2,949,994
DSBS	0	\$0	3	\$239,675	2	\$24,801	3	\$23,757
DSNY	18	\$331,549	15	\$372,988	19	\$489,449	31	\$852,890
DYCD	11	\$999,508	0	\$0	11	\$896,369	3	\$24,000
FDNY	69	\$20,247,355	60	\$20,654,199	110	\$39,605,068	60	\$47,846,612
HPD	17	\$2,463,502	18	\$1,279,954	21	\$3,222,542	2	\$30,053
HRA	221	\$79,068,882	181	\$22,572,914	161	\$39,099,138	85	\$16,541,631
Law	35	\$1,675,385	48	\$1,359,075	45	\$1,451,743	47	\$2,076,670
LPC	2	\$18,511	2	\$18,966	0	\$0	0	\$0
NYPD	418	\$34,965,681	461	\$22,031,027	399	\$25,735,889	322	\$14,690,109
OEM	14	\$1,019,466	18	\$578,904	8	\$301,348	2	\$86,874
PROB	99	\$530,458	31	\$400,147	16	\$379,268	4	\$146,125
TLC	1	\$17,600	0	\$0	4	\$55,646	0	\$0
<b>Total</b>	<b>2,397</b>	<b>\$469,991,646</b>	<b>2,176</b>	<b>\$1,123,205,518</b>	<b>1,820</b>	<b>\$665,502,928</b>	<b>758</b>	<b>\$229,181,259</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Line-Item Appropriation								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	2	\$2,075,000	1	\$1,200,000	1	\$1,200,000	1	\$1,000,000
CJC	22	\$17,536,400	N/A	N/A	N/A	N/A	N/A	N/A
DDC	43	\$11,954,522	9	\$2,056,960	0	\$0	0	\$0
DFTA	357	\$11,261,233	370	\$11,240,928	317	\$12,400,898	233	\$6,690,983
DHS	3	\$447,800	3	\$500,000	2	\$192,382	2	\$30,500
DOB	0	\$0	0	\$0	0	\$0	1	\$25,000
DOC	2	\$484,241	3	\$1,688,000	6	\$4,308,000	6	\$4,157,870
DOHMH	212	\$34,920,293	224	\$35,927,854	207	\$42,070,713	207	\$24,636,758
DOITT	0	\$0	0	\$0	0	\$165,804	0	\$0
DPR	58	\$1,716,500	76	\$1,293,262	58	\$784,110	55	\$1,202,946
DSBS	38	\$7,078,700	15	\$1,297,333	0	\$0	0	\$0
DSNY	0	\$0	0	\$0	0	\$0	1	\$300,000
DYCD	1,127	\$47,712,678	1,707	\$57,236,830	1,464	\$49,778,033	1,115	\$33,823,233
HPD	89	\$6,187,835	93	\$5,756,179	81	\$4,763,274	77	\$4,287,267
HRA	63	\$2,386,358	37	\$3,587,661	76	\$3,720,627	15	\$2,074,000
LPC	5	\$164,500	0	\$0	0	\$0	0	\$0
PROB	0	\$0	0	\$0	1	\$40,000	7	\$129,173
<b>Total</b>	<b>2,021</b>	<b>\$143,926,060</b>	<b>2,538</b>	<b>\$121,785,007</b>	<b>2,213</b>	<b>\$119,423,841</b>	<b>1,720</b>	<b>\$78,357,730</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

<b>Micropurchase</b>								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	711	\$1,669,720	643	\$1,459,393	1,018	\$2,114,155	971	\$1,769,641
BIC	86	\$132,800	35	\$47,891	N/A	N/A	N/A	N/A
CCHR	21	\$26,634	16	\$19,146	39	\$52,117	89	\$113,324
CCRB	98	\$92,733	116	\$129,076	117	\$116,237	94	\$95,545
CSC	31	\$14,491	57	\$59,544	33	\$37,645	1	\$834
CULT	110	\$223,578	45	\$113,449	39	\$99,044	37	\$89,608
DCA	267	\$605,601	240	\$463,271	216	\$361,024	182	\$317,241
DCAS	824	\$1,341,895	1,247	\$2,046,112	1,844	\$2,561,065	1,759	\$2,356,516
DCP	135	\$191,637	179	\$277,047	21	\$41,609	0	\$0
DDC	366	\$671,141	401	\$708,572	406	\$692,183	406	\$650,554
DEP	3,760	\$10,554,999	4,069	\$10,453,357	4,191	\$9,994,779	4,033	\$9,005,431
DFTA	458	\$1,111,601	89	\$216,031	56	\$211,972	43	\$125,073
DHS	559	\$971,200	664	\$1,064,928	520	\$751,103	681	\$1,045,360
DJJ	551	\$925,330	542	\$906,785	684	\$1,232,541	759	\$1,210,950
DOB	338	\$449,329	317	\$400,273	421	\$507,245	412	\$433,355
DOC	683	\$1,549,565	865	\$1,714,795	992	\$1,754,869	976	\$1,690,439
DOF	306	\$542,796	376	\$558,778	468	\$687,007	537	\$731,795
DOHMH	2,555	\$5,848,324	2,866	\$5,924,190	2,967	\$6,250,985	3,149	\$6,476,476
DOI	111	\$149,410	130	\$197,832	77	\$113,882	151	\$235,348
DOITT	215	\$528,887	276	\$654,199	354	\$785,624	267	\$595,085
DORIS	108	\$139,541	82	\$90,107	72	\$85,949	99	\$95,564
DOT	999	\$2,810,069	1,080	\$2,751,939	1,772	\$3,604,026	1,509	\$2,979,321
DPR	2,389	\$4,518,642	2,528	\$4,422,520	4,328	\$8,084,577	4,374	\$8,259,991
DSBS	182	\$413,163	229	\$478,221	271	\$470,854	350	\$542,680
DSNY	1,987	\$3,058,300	2,260	\$3,234,567	2,526	\$4,330,242	2,392	\$3,981,799
DYCD	147	\$274,015	189	\$359,046	257	\$465,081	227	\$450,542
FDNY	976	\$2,418,134	1,270	\$2,839,598	1,325	\$2,901,498	1,237	\$2,526,001
HPD	13,699	\$7,431,484	8,464	\$4,963,552	2	\$5,588	7	\$14,035
HRA	714	\$1,164,388	723	\$1,145,670	755	\$1,286,333	871	\$1,550,334
Law	676	\$1,082,936	1,123	\$2,068,600	1,522	\$2,657,375	2,336	\$3,208,717
LPC	62	\$80,912	60	\$78,583	63	\$106,687	57	\$72,690
NYPD	3,249	\$6,425,822	3,322	\$6,556,351	3,419	\$6,621,659	3,410	\$6,491,304
OEM	263	\$431,082	470	\$680,634	0	\$0	450	\$482,520
PROB	106	\$133,497	240	\$227,855	298	\$321,585	298	\$441,143
TLC	272	\$422,327	304	\$411,861	321	\$525,978	270	\$424,583
<b>Total</b>	<b>38,014</b>	<b>\$58,405,983</b>	<b>35,517</b>	<b>\$57,723,773</b>	<b>31,394</b>	<b>\$59,832,518</b>	<b>32,434</b>	<b>\$58,463,799</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Negotiated Acquisition								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	0	\$0	10	\$11,649,499	18	\$13,942,591	0	\$0
CJC	5	\$10,629,835	N/A	N/A	N/A	N/A	N/A	N/A
DCAS	0	\$0	1	\$7,500,000	3	\$6,000,000	3	\$1,467,376
DDC	0	\$0	0	\$0	1	\$49,990	0	\$0
DEP	11	\$34,063,226	5	\$8,914,691	5	\$4,586,288	8	\$49,939,724
DFTA	0	\$0	14	\$27,834,787	1	\$100,000	0	\$0
DHS	0	\$0	5	\$31,423,189	1	\$436,672	1	\$244,858
DJJ	3	\$3,769,742	0	\$0	2	\$3,814,612	10	\$26,885,408
DOB	0	\$0	0	\$0	0	\$0	1	\$84,000
DOC	0	\$0	0	\$0	1	\$200,000	0	\$0
DOHMH	5	\$20,961,686	9	\$4,955,535	7	\$2,902,245	4	\$2,755,528
DOI	1	\$1,000,000	0	\$0	0	\$0	1	\$196,560
DOITT	1	\$375,000	2	\$197,050,001	0	\$0		
DOT	2	\$320,000	0	\$0	0	\$0	1	\$1,200,000
DPR	1	\$2,193,125	1	\$697,050	2	\$391,040	1	\$500,000
DSNY	0	\$0	0	\$0	6	\$5,126,180	1	\$49,600
DYCD	4	\$1,104,965	45	\$7,190,078	46	\$7,454,543	6	\$1,771,653
FDNY	1	\$750,000	0	\$0	1	\$1,038,219	1	\$68,880
HPD	0	\$0	1	\$229,000	1	\$54,500	0	\$0
HRA	1	\$3,300,000	17	\$14,273,817	58	\$47,602,681	5	\$4,687,104
Law	58	\$19,028,160	214	\$25,416,593	244	\$10,493,972	285	\$17,726,280
NYPD	0	\$0	13	\$7,141,000	6	\$2,429,528	0	\$0
OEM	1	\$477,300	1	\$235,985	1	\$79,700	1	\$749,382
PROB	0	\$0	1	\$4,798,895	0	\$0	0	\$0
<b>Total</b>	<b>94</b>	<b>\$97,973,039</b>	<b>339</b>	<b>\$349,310,118</b>	<b>404</b>	<b>\$106,702,760</b>	<b>329</b>	<b>\$108,326,353</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Negotiated Acquisition Extension								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	17	\$19,103,248	0	\$0	0	\$0	16	\$20,022,226
CJC	5	\$779,314	N/A	N/A	N/A	N/A	N/A	N/A
DCAS	3	\$2,256,000	2	\$0	0	\$0	0	\$0
DFTA	0	\$0	0	\$0	13	\$1,646,346	20	\$42,191,184
DHS	1	\$1,267,904	2	\$7,532,479	0	\$0	4	\$26,317,010
DJJ	0	\$0	1	\$823,635	0	\$0	1	\$100,000
DOC	4	\$720,761	0	\$0	0	\$0	0	\$0
DOHMH	2	\$54,254	0	\$0	0	\$0	0	\$0
DOI	0	\$0	1	\$2,000,000	0	\$0	0	\$0
DOITT	0	\$0	2	\$4,300,000	1	\$10,000,000	2	\$190,000
DOT	0	\$0	1	\$4,407,312	0	\$0	0	\$0
DSBS	0	\$0	0	\$0	0	\$0	1	\$273,618
DYCD	33	\$2,022,994	11	\$1,586,591	0	\$0	268	\$27,282,827
HPD	5	\$123,442,000	0	\$0	0	\$0	0	\$0
HRA	31	\$44,211,677	45	\$41,801,416	0	\$0	56	\$53,413,599
OEM	0	\$0	1	\$753,608	0	\$0	4	\$150,000
<b>Total</b>	<b>101</b>	<b>\$193,858,153</b>	<b>66</b>	<b>\$63,205,041</b>	<b>14</b>	<b>\$11,646,346</b>	<b>372</b>	<b>\$169,940,464</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Other								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	1	\$6,629,939	3	\$4,110,499	5	\$861,633	4	\$1,896,923
CCRB	0	\$0	0	\$0	0	\$0	1	\$11,704
CULT	0	\$0	1	\$24,756	24	\$267,077	12	\$171,121
DCAS	8	\$2,886,543	19	\$1,694,775	19	\$9,305,056	22	\$6,668,801
DCP	17	\$121,199	7	\$47,745	2	\$13,480	0	\$0
DDC	0	\$0	0	\$0	2	\$869,788	36	\$114,792,403
DEP	16	\$24,779,296	12	\$22,270,193	9	\$9,943,433	12	\$21,420,413
DFTA	0	\$0	5	\$62,448	0	\$0	0	\$0
DHS	1	\$710,274	3	\$408,486	1	\$647,832	1	\$600,000
DJJ	2	\$1,639,000	2	\$5,080,013	0	\$0	0	\$0
DOB	0	\$0	0	\$0	10	\$27,353	0	\$0
DOC	2	\$800,000	0	\$0	6	\$227,097	6	\$160,666
DOF	0	\$0	0	\$0	0	\$0	3	\$1,454,766
DOHMH	3	\$142,580	6	\$9,773,060	8	\$3,788,426	21	\$191,416,069
DOI	6	\$27,252	2	\$954	0	\$0	25	\$190,003
DOITT	0	\$0	2	\$305,011	1	\$15,000	5	\$70,249
DORIS	0	\$0	3	\$24,292	0	\$0	0	\$0
DOT	2	\$384,691	0	\$0	2	\$775,000	3	\$18,474,073
DPR	1	\$50,000	11	\$126,890	8	\$166,020	5	\$101,888
DSBS	0	\$0	3	\$73,942	1	\$2,254,622	4	\$9,625,000
DSNY	0	\$0	8	\$135,188	4	\$4,161,059	0	\$0
DYCD	0	\$0	0	\$0	1	\$8,740	4	\$39,680
FDNY	1	\$1,518,490	1	\$53,674	2	\$288,331	2	\$2,363,700
HPD	0	\$0	12	\$22,576,500	1	\$6,140	3	\$2,320,800
HRA	0	\$0	4	\$3,266,899	3	\$5,870,552	0	\$0
Law	0	\$0	0	\$0	1	\$6,160	1	\$250,000
LPC	0	\$0	0	\$0	0	\$0	1	\$15,000
NYPD	0	\$0	26	\$201,500	33	\$269,806	0	\$0
OEM	0	\$0	0	\$0	3	\$236,910	0	\$0
PROB	0	\$0	1	\$792	0	\$0	0	\$0
<b>Total</b>	<b>60</b>	<b>\$39,689,264</b>	<b>131</b>	<b>\$70,237,616</b>	<b>146</b>	<b>\$40,009,516</b>	<b>171</b>	<b>\$372,043,259</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Renewal								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	27	\$150,551,446	305	\$2,091,399,977	250	\$1,741,802,494	34	\$131,705,192
CCRB	0	\$0	1	\$5,977	0	\$0	0	\$0
CJC	16	\$131,369,579	N/A	N/A	N/A	N/A	N/A	N/A
DCAS	6	\$11,296,391	13	\$24,736,662	23	\$39,585,208	12	\$37,658,566
DCP	0	\$0	0	\$0	0	\$0	0	\$0
DDC	4	\$7,500,000	5	\$4,000,000	14	\$20,000,000	5	\$10,500,000
DEP	35	\$28,365,009	30	\$64,399,385	21	\$20,896,186	32	\$22,058,718
DFTA	194	\$87,839,067	83	\$35,302,883	109	\$74,888,223	214	\$152,080,212
DHS	21	\$85,268,083	25	\$70,657,768	23	\$87,400,152	15	\$103,404,099
DJJ	7	\$14,586,547	6	\$8,872,723	2	\$2,199,425	0	\$0
DOB	2	\$4,156,535	0	\$0	2	\$2,330,180	2	\$1,812,248
DOC	4	\$2,316,085	12	\$5,048,021	5	\$3,011,842	9	\$5,737,493
DOF	0	\$0	0	\$0	3	\$4,329,866	1	\$3,875,706
DOHMH	115	\$604,500,680	98	\$1,153,080,403	84	\$575,277,954	51	\$1,202,470,758
DOI	0	\$0	0	\$0	1	\$5,148	0	\$0
DOITT	2	\$11,100,000	8	\$12,487,623	3	\$1,854,275	5	\$2,050,742
DORIS	0	\$0	1	\$15,458	1	\$11,593	0	\$0
DOT	5	\$5,012,372	15	\$23,792,415	34	\$53,617,976	20	\$13,374,526
DPR	31	\$24,800,329	9	\$3,842,644	48	\$59,799,848	24	\$16,234,430
DSBS	9	\$16,866,620	21	\$32,290,053	0	\$0	1	\$6,500,000
DSNY	18	\$203,161,937	15	\$204,323,807	8	\$70,157,329	6	\$76,486,578
DYCD	139	\$19,104,138	107	\$42,189,254	141	\$36,122,730	658	\$69,789,996
FDNY	0	\$0	0	\$0	0	\$0	0	\$0
HPD	13	\$10,133,092	6	\$5,467,978	14	\$7,194,487	28	\$8,975,558
HRA	30	\$276,937,845	45	\$125,277,637	67	\$340,658,081	63	\$297,865,498
Law	0	\$0	0	\$0	0	\$0	1	\$525,000
LPC	0	\$0	0	\$0	0	\$0	0	\$0
NYPD	6	\$1,369,928	2	\$3,606,387	4	\$1,472,446	6	\$5,943,858
OEM	1	\$110,000	3	\$182,486	1	\$110,000	1	\$110,000
PROB	0	\$0	0	\$0	1	\$4,798,895	0	\$0
<b>Total</b>	<b>685</b>	<b>\$1,696,345,683</b>	<b>810</b>	<b>\$3,910,979,541</b>	<b>859</b>	<b>\$3,147,524,338</b>	<b>425</b>	<b>\$1,709,462,690</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Request for Proposal								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	10	\$19,799,643	18	\$114,440,093	16	\$41,131,302	20	\$44,549,882
CULT	0	\$0	1	\$1,424,000	1	\$2,595	3	\$31,395
DCA	0	\$0	1	\$11,000	0	\$0	\$0.00	\$0
DCAS	0	\$0	23	\$4,524,894	0	\$0	2	\$4,200,000
DCP	4	\$2,555,540	0	\$0	0	\$0	0	\$0
DDC	32	\$258,089,380	46	\$187,459,131	34	\$102,592,774	28	\$160,075,065
DEP	18	\$249,968,991	11	\$71,125,649	11	\$34,309,947	18	\$105,319,088
DFTA	40	\$38,756,943	107	\$69,696,997	55	\$47,277,130	102	\$82,037,592
DHS	14	\$97,647,217	17	\$316,082,603	16	\$96,820,208	44	\$522,231,443
DJJ	1	\$13,219,050	0	\$0	0	\$0	0	\$0
DOB	0	\$0	0	\$0	4	\$989,525	0	\$0
DOC	6	\$9,150,010	1	\$350,000	1	\$2,558,210	0	\$0
DOF	1	\$4,375,532	0	\$0	3	\$220,954	1	\$262,239
DOHMH	27	\$2,412,025,692	36	\$39,945,372	6	\$1,898,512	23	\$379,269,282
DOITT	2	\$59,558,812	4	\$1,006,875,988	6	\$161,211,423	0	\$0
DOT	5	\$19,391,246	9	\$59,197,775	15	\$125,238,719	9	\$35,318,164
DPR	8	\$29,999,087	7	\$24,263,162	1	\$130,000	1	\$23,350
DSBS	3	\$10,019,000	16	\$5,693,829	3	\$6,147,132	6	\$8,659,720
DSNY	3	\$1,852,341,044	5	\$581,381,861	1	\$45,384,289	6	\$76,486,578
DYCD	355	\$307,683,954	109	\$82,865,806	377	\$51,330,506	75	\$10,997,036
FDNY	3	\$18,156,635	1	\$2,674,327	2	\$8,992,688	3	\$85,077,451
HPD	21	\$238,653,835	8	\$3,688,832	1	\$1,392,000	45	\$20,938,826
HRA	22	\$108,505,406	16	\$188,088,080	24	\$89,745,885	12	\$243,430,214
Law	3	\$3,668,000	10	\$301,009	1	\$0	1	\$1,400,000
NYPD	0	\$0	0	\$0	1	\$2,871,750	3	\$6,407,111
OEM	1	\$1,000,000	0	\$0	0	\$0	0	\$0
PROB	0	\$0	0	\$0	1	\$25,000	1	\$20,300
TLC	1	\$1,257,947	0	\$0	0	\$0	0	\$0
<b>Total</b>	<b>580</b>	<b>\$5,755,822,965</b>	<b>446</b>	<b>\$2,760,090,408</b>	<b>580</b>	<b>\$820,270,550</b>	<b>402</b>	<b>\$1,786,714,436</b>



# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Required Source or Procurement Method								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	0	\$0	7	\$9,598,616	6	\$1,814,510	0	\$0
CULT	0	\$0	0	\$0	4	\$28,642	0	\$0
DCA	0	\$0	2	\$25,873	0	\$0	\$0.00	\$0
DCAS	3	\$26,300	1	\$25,000	4	\$28,889	0	\$0
DCP	1	\$375,000	1	\$5,500	0	\$0	0	\$0
DEP	5	\$1,204,136	3	\$1,451,285	1	\$219,120	2	\$4,892,761
DFTA	1	\$7,375	2	\$1,999,990	1	\$1,398,822	0	\$0
DHS	23	\$27,659,453	27	\$129,002,906	14	\$18,349,500	22	\$17,734,339
DOB	1	\$35,000	2	\$5,544,651	1	\$49,680	0	\$0
DOC	0	\$0	1	\$936,288	1	\$901,000	2	\$50,000
DOF	1	\$505,412	0	\$0	0	\$0	0	\$0
DOHMH	26	\$57,904,160	55	\$57,168,603	44	\$69,868,007	77	\$171,341,058
DOI	0	\$0	0	\$0	1	\$71,045	0	\$0
DOT	3	\$2,305,177	2	\$8,910,438	3	\$3,583,946	0	\$0
DSNY	1	\$1,207,170	0	\$0	0	\$0	0	\$0
DYCD	0	\$0	5	\$630,920	1	\$66,000	1	\$45,000
FDNY	0	\$0	1	\$5,398,249	1	\$2,403,742	0	\$0
HPD	0	\$0	0	\$0	3	\$7,644,704	1	\$5,355,987
HRA	10	\$13,128,386	2	\$2,852,263	12	\$8,585,336	56	\$44,635,019
Law	0	\$0	0	\$0	0	\$0	3	\$150,000
NYPD	1	\$1,608,858	0	\$0	1	\$286,990	0	\$0
OEM	1	\$59,200	0	\$0	2	\$46,701	1	\$34,500
PROB	2	\$555,356	1	\$275,000	0	\$0	1	\$249,285
TLC	0	\$0	0	\$0	1	\$40,199	0	\$0
<b>Total</b>	<b>79</b>	<b>\$106,580,985</b>	<b>112</b>	<b>\$223,825,582</b>	<b>101</b>	<b>\$115,386,834</b>	<b>166</b>	<b>\$244,487,949</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Small Purchase								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	134	\$6,455,691	192	\$6,982,218	181	\$5,245,228	215	\$4,407,083
BIC	1	\$5,264	13	\$145,712	0	\$0	0	\$0
CCHR	3	\$39,120	4	\$42,389	7	\$89,676	19	\$158,455
CCRB	7	\$173,331	15	\$228,011	7	\$148,216	11	\$128,187
CJC	1	\$26,370	N/A	N/A	N/A	N/A	N/A	N/A
CSC	0	\$0	1	\$6,474	1	\$5,950	0	\$0
CULT	78	\$2,849,661	80	\$2,526,014	69	\$2,549,941	49	\$826,767
DCA	5	\$400,000	35	\$556,883	13	\$169,200	64	\$887,956
DCAS	191	\$6,246,722	205	\$6,094,791	266	\$7,537,096	423	\$11,426,243
DCP	23	\$756,607	28	\$461,796	1	\$6,383	0	\$0
DDC	34	\$829,514	88	\$2,678,755	90	\$2,218,978	89	\$1,639,527
DEP	379	\$12,522,552	361	\$11,724,611	338	\$10,859,277	657	\$16,136,092
DFTA	26	\$1,554,940	41	\$1,162,625	59	\$1,428,045	61	\$1,363,952
DHS	79	\$2,383,372	124	\$2,264,554	103	\$1,470,587	195	\$3,615,312
DJJ	1	\$8,580	15	\$116,930	31	\$967,491	47	\$616,212
DOB	62	\$1,770,604	78	\$2,495,352	54	\$1,190,728	47	\$768,339
DOC	216	\$5,937,513	297	\$7,155,454	354	\$7,105,728	416	\$6,717,179
DOF	37	\$1,009,203	51	\$1,249,360	45	\$1,051,796	64	\$1,013,063
DOHMH	599	\$14,169,284	556	\$11,865,765	642	\$13,905,048	744	\$13,780,866
DOI	2	\$34,850	10	\$179,782	8	\$157,298	13	\$201,768
DOITT	36	\$1,167,417	85	\$2,472,008	69	\$1,660,421	66	\$1,553,119
DORIS	0	\$0	11	\$103,929	7	\$91,488	9	\$80,351
DOT	366	\$11,296,288	351	\$9,543,630	361	\$9,929,145	385	\$7,551,032
DPR	425	\$8,628,037	341	\$7,210,593	299	\$6,288,754	325	\$6,178,182
DSBS	13	\$427,594	17	\$599,159	19	\$929,781	27	\$824,019
DSNY	139	\$6,566,574	150	\$7,935,967	118	\$5,765,800	105	\$4,168,375
DYCD	3	\$58,592	6	\$245,491	15	\$249,308	26	\$416,288
FDNY	331	\$8,925,055	344	\$8,935,850	400	\$9,775,824	457	\$9,001,314
HPD	576	\$10,687,148	335	\$7,283,610	201	\$5,154,768	230	\$5,157,173
HRA	133	\$5,496,933	136	\$4,794,505	122	\$5,351,591	180	\$5,638,400
Law	11	\$411,947	36	\$846,133	19	\$482,362	69	\$1,268,996
LPC	7	\$97,106	16	\$284,378	18	\$393,275	7	\$109,830
NYPD	647	\$13,883,645	680	\$13,948,293	596	\$13,293,918	669	\$11,840,074
OEM	19	\$692,288	32	\$610,098	24	\$479,168	32	\$448,521
PROB	16	\$509,788	21	\$632,090	40	\$818,640	31	\$854,097
TLC	6	\$148,798	19	\$275,592	45	\$529,471	63	\$786,073
<b>Total</b>	<b>4,606</b>	<b>\$126,170,388</b>	<b>4,774</b>	<b>\$123,658,802</b>	<b>4,622</b>	<b>\$117,300,381</b>	<b>5,669</b>	<b>\$117,474,154</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

Sole Source								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	0	\$0.00	1	\$7,200.00	5	\$1,678,953.85	2	\$36,489,464
CCRB	2	\$50,000.00	0	\$0.00	6	\$52,491.73	6	\$56,099
CJC	2	\$4,993,455.00	N/A	N/A	N/A	N/A	N/A	N/A
CULT	0	\$0.00	0	\$0.00	2	\$65,000.00	0	\$0
DCA	0	\$0.00	0	\$0.00	2	\$23,070.00	2	\$18,548
DCAS	92	\$1,445,816.09	21	\$6,705,393.98	10	\$2,843,902.93	11	\$3,104,404
DCP	2	\$14,815.00	1	\$8,496.00	0	\$0.00	0	\$0
DDC	15	\$86,907,424.80	23	\$30,329,104.11	36	\$93,467,591.04	41	\$68,500,846
DEP	30	\$7,713,130.21	23	\$777,432.86	28	\$712,605.66	49	\$4,908,859
DFTA	0	\$0.00	1	\$10,000.00	3	\$14,500.00	0	\$0
DHS	1	\$97,831.00	2	\$164,528.00	1	\$2,401,128.00	0	\$0
DJJ	0	\$0.00	0	\$0.00	0	\$0.00	6	\$29,177
DOB	7	\$153,304.90	1	\$75,000.00	2	\$1,621,648.90	1	\$25,000
DOC	6	\$7,873,976.00	4	\$135,000.00	14	\$1,875,600.53	16	\$253,059
DOF	3	\$2,712,566.00	4	\$5,169,813.00	2	\$440,788.00	8	\$2,408,782
DOHMH	43	\$8,902,137.42	66	\$6,220,015.54	81	\$10,156,032.96	44	\$13,658,790
DOI	5	\$41,872.00	0	\$0.00	2	\$23,213.91	0	\$0
DOITT	10	\$80,887,837.59	30	\$193,445,067.97	1	\$116,680.56	0	\$0
DORIS	0	\$0.00	0	\$0.00	1	\$6,488.13	1	\$339
DOT	1	\$7,145.30	2	\$83,858.00	3	\$47,580.00	4	\$357,631
DPR	148	\$9,796,866.90	113	\$35,158,621.06	29	\$6,294,535.27	40	\$2,769,558
DSBS	1	\$572,000.00	7	\$1,571,696,633.00	6	\$773,338,999.00	7	\$699,325,450
DSNY	0	\$0.00	1	\$1,727,313.00	0	\$0.00	1	\$21,403
DYCD	0	\$0.00	3	\$22,214.64	4	\$36,249.00	19	\$266,735
FDNY	1	\$9,500.00	2	\$1,724,330.00	5	\$351,630.79	0	\$0
HPD	3	\$141,853.71	1	\$99,000.00	0	\$0.00	0	\$0
HRA	8	\$1,090,870.14	4	\$8,668,906.00	12	\$250,743.53	4	\$1,019,065
Law	0	\$0.00	7	\$350,114.96	6	\$262,765.75	8	\$1,000,007,729
LPC	1	\$24,576.00	0	\$0.00	0	\$0.00	0	\$0
NYPD	17	\$153,040.64	9	\$2,989,957.78	15	\$1,718,294.79	3	\$12,771,278
OEM	1	\$9,560.00	5	\$41,174.19	1	\$21,200.00	0	\$0
PROB	1	\$14,000.00	0	\$0.00	0	\$0.00	0	\$0
TLC	0	\$0.00	0	\$0.00	1	\$1,527,000.12	0	\$0
<b>Total</b>	<b>400</b>	<b>\$213,613,579</b>	<b>331</b>	<b>\$1,865,609,174</b>	<b>278</b>	<b>\$899,348,694</b>	<b>273</b>	<b>\$1,845,992,216</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

All Procurement Methods By Agency								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
ACS	976	\$263,565,973	1281	\$3,494,059,130	1630	\$1,831,381,259	1370	\$270,666,613
BIC	90	\$155,889	48	\$193,603	N/A	N/A	N/A	N/A
CCHR	24	\$65,754	20	\$61,535	46	\$141,793	108	\$271,779
CCRB	115	\$532,273	135	\$404,298	130	\$316,945	112	\$291,535
CJC	51	\$165,334,953	N/A	N/A	N/A	N/A	N/A	N/A
CSC	31	\$14,491	58	\$66,018	34	\$43,595	1	\$834
CULT	204	\$3,304,406	151	\$4,602,183	153	\$3,365,361	115	\$1,371,306
DCA	275	\$1,023,644	290	\$1,191,626	237	\$640,919	248	\$1,223,744
DCAS	1881	\$732,301,428	2362	\$2,026,544,983	2946	\$1,010,984,130	3124	\$574,152,168
DCP	187	\$4,548,688	218	\$943,434	27	\$603,910	1	\$60,000
DDC	1168	\$978,670,684	1333	\$770,835,527	1283	\$704,022,186	1730	\$884,815,433
DEP	5530	\$4,618,004,861	5326	\$1,244,450,222	5373	\$1,279,884,540	5739	\$2,024,453,125
DFTA	1125	\$145,774,633	832	\$176,811,362	632	\$139,836,378	728	\$292,043,368
DHS	3679	\$3,226,361,452	939	\$581,298,405	754	\$304,387,106	1035	\$741,776,036
DJJ	814	\$321,311,173	568	\$18,284,317	726	\$10,008,295	829	\$30,617,598
DOB	574	\$37,270,428	441	\$10,006,978	588	\$8,593,838	540	\$14,837,616
DOC	457	\$8,403,942	1262	\$73,153,249	1431	\$29,429,273	1461	\$31,437,088
DOF	1039	\$71,887,466	440	\$24,006,148	534	\$12,726,913	622	\$10,554,532
DOHMH	354	\$10,244,242	4030	\$1,365,653,957	4132	\$749,489,797	4389	\$2,032,077,593
DOI	141	\$1,392,566	162	\$2,477,521	118	\$650,281	204	\$862,003
DOITT	330	\$502,710,515	480	\$1,818,529,550	528	\$693,477,482	434	\$164,122,615
DORIS	108	\$139,541	97	\$233,786	82	\$216,490	109	\$176,254
DOT	1572	\$1,032,892,497	1626	\$411,449,817	2401	\$602,916,132	2174	\$585,621,101
DPR	3821	\$362,345,396	3939	\$237,448,097	5266	\$310,583,169	5310	\$211,579,551
DSBS	247	\$35,607,077	314	\$1,613,008,846	315	\$786,883,162	400	\$725,774,244
DSNY	2324	\$2,129,384,229	2639	\$820,480,229	2858	\$734,338,368	2697	\$176,254
DYCD	1821	\$379,746,844	2328	\$200,200,191	2946	\$373,062,351	2476	\$149,780,579
FDNY	1396	\$145,839,565	1702	\$92,907,730	1871	\$114,915,500	1797	\$180,165,370
HPD	14618	\$404,286,094	9060	\$158,625,711	414	\$54,944,196	572	\$68,479,051
HRA	1350	\$775,365,726	1273	\$462,717,658	1379	\$1,310,464,555	1466	\$724,181,910
Law	790	\$29,295,354	1452	\$32,066,472	1846	\$22,139,483	2773	\$1,029,597,982
LPC	77	\$385,605	78	\$381,927	81	\$499,962	65	\$197,520
NYPD	4359	\$69,820,012	4550	\$67,803,245	4509	\$65,947,168	4441	\$66,982,758
OEM	303	\$5,468,896	531	\$3,198,889	43	\$1,298,397	490	\$2,061,796
PROB	226	\$2,724,300	298	\$8,542,920	358	\$6,713,826	353	\$1,941,148
TLC	280	\$1,846,672	323	\$687,453	376	\$2,678,293	334	\$1,295,864
<b>Total</b>	<b>52337</b>	<b>\$16,468,027,268</b>	<b>50586</b>	<b>\$15,723,327,014</b>	<b>46047</b>	<b>\$11,167,540,053</b>	<b>48247</b>	<b>\$11,383,848,185</b>

# AGENCY PROCUREMENT ACTIONS BY METHOD

## Fiscal 2008

All Procurement Methods								
Agency	Fiscal 2008		Fiscal 2007		Fiscal 2006		Fiscal 2005	
	Count	Value	Count	Value	Count	Value	Count	Value
Accelerated	139	\$65,020,982	110	\$21,227,691	132	\$27,895,310	155	\$33,926,594
Amendment Extension	235	\$304,170,259	763	\$453,147,996	397	\$777,127,069	756	\$112,309,804
Competitive Sealed Bid	1005	\$6,473,366,100	1017	\$4,116,550,159	1037	\$3,735,383,780	1120	\$3,504,383,794
Construction Change Order	1502	\$395,914,669	1320	\$320,616,956	1347	\$207,069,020	2069	\$386,193,038
Emergency	48	\$20,007,986	130	\$126,454,562	120	\$52,089,511	66	\$29,279,612
Design Change Order	359	\$305,093,528	N/A	N/A	N/A	N/A	N/A	N/A
Innovative	12	\$2,076,000	6	\$15,699,071	580	\$265,026,658	N/A	N/A
Intergovernmental	2397	\$469,991,646	2176	\$1,123,205,518	1820	\$665,502,928	1220	\$262,752,720
Line-Item Appropriation	2021	\$143,926,060	2538	\$121,785,007	2216	\$119,423,841	1720	\$78,357,730
Micro Purchase	38014	\$58,405,983	35517	\$57,723,773	31394	\$59,832,518	32434	\$58,463,800
Negotiated Acquisition	94	\$97,973,039	339	\$349,310,118	404	\$106,702,760	329	\$108,326,353
Negotiated Acquisition Extension	101	\$193,858,153	66	\$63,205,041	14	\$11,646,346	369	\$169,940,464
Other	60	\$39,689,264	131	\$70,237,616	146	\$40,009,516	171	\$372,043,258
Renewal	685	\$1,696,345,683	810	\$3,910,979,541	859	\$3,147,524,338	1201	\$2,271,093,274
Request for Proposal	580	\$5,755,822,965	446	\$2,760,090,408	580	\$820,270,550	403	\$1,786,734,737
Required Source or Procurement Method	79	\$106,580,985	112	\$223,825,582	101	\$115,386,834	166	\$244,487,948
Small Purchase	4606	\$126,170,388	4774	\$123,658,802	4622	\$117,300,381	5795	\$119,562,845
Sole Source	400	\$213,613,579	331	\$1,865,609,174	278	\$899,348,694	273	\$1,845,922,213
<b>Total</b>	<b>52337</b>	<b>\$16,468,027,268</b>	<b>50586</b>	<b>\$15,723,327,014</b>	<b>46047</b>	<b>\$11,167,540,053</b>	<b>48247</b>	<b>\$11,383,848,185</b>



## CAPITAL PROJECTS - MANAGEMENT INDICATORS

INDICATORS	FY 2007 Annual Actual	FY 2008 Annual Actual
<b>HEALTH AND HOSPITALS CORPORATION</b>		
o Projects Started		
- Design	2	8
- Construction	6	16
o Projects Completed	18	29
<b>SCHOOL CONSTRUCTION AUTHORITY</b>		
o Projects Started		
- Design	644	726
- Construction	716	785
o Projects Completed	669	691
<b>HUMAN RESOURCES ADMINISTRATION</b>		
o Projects Started		
- Design	7	7
- Construction	6	4
o Projects Completed	0	4
<b>DEPARTMENT FOR HOMELESS SERVICES</b>		
o Projects Started		
- Design	3	0
- Construction	2	2
o Projects Completed	3	1
<b>DEPARTMENT OF ENVIRONMENTAL PROTECTION</b>		
o Projects Started		
- Design	19	NA
- Construction	84	NA
o Projects Completed	27	NA
<b>DEPARTMENT OF TRANSPORTATION</b>		
o Projects Started		
- Design	17	33
- Construction	10	23
o Projects Completed	18	9
<b>NEW YORK CITY HOUSING AUTHORITY</b>		
o Projects Started		
- Design	30	21
- Construction	17	12
o Projects Completed	13	14

# CAPITAL PROJECTS - MANAGEMENT INDICATORS

INDICATORS	FY 2007 Annual Actual	FY 2008 Annual Actual
<b>DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT</b>		
o Projects Started		
- Design	143	148
- Construction	287	287
o Projects Completed	298	316
<b>DEPARTMENT OF DESIGN AND CONSTRUCTION</b>		
o Projects Started		
- Design	122	143
- Construction	112	110
o Projects Completed	166	122
<b>DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES</b>		
o Projects Started		
- Design	37	37
- Construction	38	43
o Projects Completed	33	32
<b>DEPARTMENT OF SANITATION</b>		
o Projects Started		
- Design	7	8
- Construction	7	8
o Projects Completed	8	11
<b>DEPARTMENT OF PARKS AND RECREATION</b>		
o Projects Started		
- Design	176	158
- Construction	173	198
o Projects Completed	129	131
<b>POLICE DEPARTMENT</b>		
o Projects Started		
- Design	0	0
- Construction	15	10
o Projects Completed	36	51



## CAPITAL PROJECTS - MANAGEMENT INDICATORS

INDICATORS	FY 2007 Annual Actual	FY 2008 Annual Actual
<b>FIRE DEPARTMENT</b>		
o Projects Started		
- Design	1	5
- Construction	1	3
o Projects Completed	1	1
<b>DEPARTMENT OF CORRECTION</b>		
o Projects Started		
- Design	4	16
- Construction	7	11
o Projects Completed	5	4
<b>DEPARTMENT OF JUVENILE JUSTICE</b>		
o Projects Started		
- Design	4	0
- Construction	1	0
o Projects Completed	0	0
<b>ECONOMIC DEVELOPMENT CORPORATION</b>		
o Projects Started		
- Design	30	47
- Construction	54	72
o Projects Completed	33	33
<b>DEPARTMENT OF CULTURAL AFFAIRS</b>		
o Projects Started		
- Design	0	NA
- Construction	0	NA
o Projects Completed	20	NA



## **RULEMAKING ACTIONS TAKEN**

### **DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

The Board of Health adopted a resolution to repeal and reenact Section 81.50 of the New York City Health Code to mandate that any food service establishment which is part of a chain of fifteen or more restaurants nationally post calories on its menus and menu boards.

As part of its ongoing revision of the New York City Health Code, the Board of Health adopted resolutions to repeal and reenact Article 1 (“Short Title, Definitions and General Provisions”), Article 3 (“General Provisions”), Article 7 (“Administrative Tribunal”) and Article 9 (“Petitioning the Board of Health to Commence Rulemaking”).

The Board of Health adopted a resolution to repeal and reenact Article 47 (“Day Care Services”) of the New York City Health Code. The reenacted article requires day care facilities to conduct child abuse registry and criminal justice screenings before hiring employees and sets student:teacher ratios.

The Board of Health adopted a resolution to amend the New York City Health Code by adding to it Article 43 (“School-based Programs for Children Ages 3-5”).

The Board of Health adopted a resolution to repeal and reenact Article 115 (“Prescription Formula Preparation Facilities”) and to repeal, as no longer necessary Article 116 (“Infant Formula in Hermetically Sealed Containers”) of the New York City Health Code.

The Board of Health adopted a resolution amending the New York City Health Code by adding to it a new Section 81.12 enabling food service establishments to use cook chill and sous vide packaging methods and amending Section 81.06 to require HACCP plans.

The Board of Health adopted a resolution to amend Section 11.03 of the New York City Health Code by making rotovirus, norovirus, respiratory syncytial virus, varicella and MRSA reportable diseases and conditions.

The Board of Health adopted a resolution to amend Section 131.15 of the New York City Health Code to authorize the New York City Department of Housing Preservation and Development to issue orders in multiple dwellings on behalf of the Commissioner to correct window guard violations.

The Commissioner of Health adopted a resolution to amend Title 24 of the Rules of the City of New York, adding Chapter 26. It establishes separate borough-specific waiting lists for those seeking fresh fruits and vegetable permits, which the Department was authorized to issue by Local Law 9 of 2008.

The Commissioner of Health adopted a resolution to amend Title 24 of the Rules of the City of New York, adding a new subdivision (m) to section 6-01. It authorizes the Department to affix a “green cart” permit and issue a recognizable umbrella to fresh fruits and vegetable vendors.

The Commissioner of Health adopted a resolution to amend Title 24 of the Rules of the City of New York, adding a new subdivision (c) to section 6-01. It regulates the transfer and assignment of mobile food vending decals and permits.

The Commissioner of Health adopted a resolution amending Title 24 of the Rules of the City of New York, adding a new subdivision (o) to section 6-01. It exempts certain police precincts from the areas where green carts, issued permits as authorized by Administrative Code § 17-307, may vend.

## RULEMAKING ACTIONS TAKEN

The Commissioner of Health adopted a resolution amending Title 23 of the Rules of the City of New York to clarify that certain violations issued to food service establishments are to be excluded from the sanitary inspection scoring procedures.

### DEPARTMENT OF TRANSPORTATION

The traffic rules were amended to bring those rules into compliance with federal law that permit motorcycles to operate on highways receiving federal funding. Title 23, Section 102(a) of the United States Code states in relevant part that “no State or political subdivision of a State may enact or enforce a law that applies only to motorcycles and the principal purpose of which is to restrict the access of motorcycles to any highway or portion of a highway for which Federal-aid highway funds have been utilized for planning, design, construction, or maintenance.” As express lanes within New York City receive federal funding, the Department amended its rules to permit motorcycles to travel upon them.

The traffic rules were amended to clarify the applicability of section 1103 of the Vehicle and Traffic Law in the City of New York. More specifically, the rule is being amended to make clear that the recklessness standard set forth in section 1103 applies to highway workers.

The highway rules were amended to incorporate by reference rules promulgated by the Department of Consumer Affairs regarding newsstands. Specifically, the Department must inspect proposed and existing newsstand locations to conduct pedestrian levels of service analyses and ensure the maintenance of a clear path for unobstructed pedestrian traffic on the sidewalk. The Department must also inspect newsstands in connection with applications submitted to the Department of Consumer Affairs for the renewal of licenses permitting the operation of such newsstands.

### HOUSING PRESERVATION AND DEVELOPMENT

**Alternative Enforcement Program.** The rules implement Local Law 29 of 2007 (Local Law 29), which establishes an Alternative Enforcement Program (Program) under which the Department of Housing Preservation and Development (HPD) identifies distressed buildings for participation in the Program, monitors progress toward correction of Housing Maintenance Code violations, or undertakes correction of the violations itself. The rules set forth the process for owners to request reinspection by HPD for the purpose of dismissing corrected violations from HPD’s records, so that a building that has been repaired in accordance with the standards established in Local Law 29 may be discharged from the Program. The rules also establish fees, as authorized by Local Law 29, for the various actions undertaken by HPD under the Program.

**Late Application Rule.** For purposes of the application filing and completion deadlines, the rule amendments added a new definition of public project to incorporate buildings developed with substantial governmental assistance as well as buildings developed pursuant to a regulatory agreement with a federal, State or local agency or instrumentality requiring the development of affordable housing. The rule amendments allowed HPD to grant filing extensions of up to four years to such public projects for Preliminary Certificate of Eligibility and Final Certificate of Eligibility applications. The rule amendments also allowed HPD to grant filing extensions for Final Certificate of Eligibility applications of up to two years in the case of a building that is not a public project, where the applicant has established that it reasonably relied upon the representations of third parties that the benefits of the Act would be available. HPD retained the discretion, for good cause shown, to grant completion extensions for Final Certificate of Eligibility applications for all projects. The rule amendments also provided that Final Certificate of Eligibility applications

## RULEMAKING ACTIONS TAKEN

must include evidence satisfactory to the Office of Tax Incentive Programs in a form approved by the Department that a rental building owner has registered the building and any occupied units with DHCR and, if the building is not fully occupied, an affidavit stating that the owner shall register the remaining units as they become occupied and submit proof of such registration upon the earlier to occur of occupancy of the last remaining unit or one year from the date of Completion of Construction. These provisions were intended to account for the fact that DHCR requires building owners to register rental units within 90 days of occupancy and not all RPTL Section 421-a rental buildings are rented up at the time that HPD is ready to issue a Final Certificate of Eligibility. By requiring such owners to provide proof of registration within a fixed time frame, HPD can ensure that the applicant is complying with RPTL Section 421-a's rent registration requirements.

**City-aided Limited Profit Housing Companies- Veteran Preference and Proxy Voting.** The rule amendments implemented two State laws enacted in 2007. Chapter 420 of the Laws of 2007 grants a preference to disabled veterans who have served in the armed forces of the United States for the purposes of occupancy in Mitchell-Lama projects. Chapter 597 of the Laws of 2007 allows a mutual housing company, with HPD's approval, to require a standard form and procedure for shareholders to cast proxies and absentee ballots.

**Revocation of J-51 Benefits under RPTL Section 489.** The rule amendments clarified that J-51 tax benefits may be revoked for any violation of Administrative Code § 11-243 (the "J-51 Law") or the rules promulgated thereunder (Chapter 5 of Title 28 of the Rules of The City of New York), and that such revocation of benefits does not exempt any unit from continued compliance with the requirements of such provisions. The rules already expressly provided similarly for J-51's rent regulation requirements but not for its other requirements including, but not limited to, the prohibition against discriminating against persons because of race, religion, alienage or citizenship status, or the use of, participation in, or being eligible for a governmentally funded housing assistance program such as Section 8 (Administrative Code § 11-243(k)). Finally, the rule amendments corrected an incorrect statutory reference in 28 RCNY § 5-07(h).

**Amendment to Definition of Housing Accommodations.** Section 420-c of the Real Property Tax Law was originally enacted in 1993 to provide tax exemption for eligible owners who develop affordable housing by syndicating federal low income housing tax credits. Under Real Property Tax Law § 420-c, eligible owners are corporations, partnerships or limited liability companies in which at least 50% of the controlling interest is held by a charitable or social welfare organization formed under 501(c)(3) or 501(c)(4) of the Internal Revenue Code. They also must own legal and beneficial title or a legal and beneficial leasehold interest with a term of at least 30 years. Furthermore, the municipality must sign or approve a regulatory agreement requiring that the real property be used to provide low income housing for the entire term of the tax exemption (i.e., even after the tax credits have expired). Before these rule amendments, only ancillary residential purposes that primarily serve the residents of such housing accommodations can receive Real Property Tax Law § 420-c benefits. The rule amendments extended this important tax exemption to community facility uses that meet eligibility criteria similar to those provided for in the tax credit program. Any project that has this type of community facility use as of July 1, 2004 or thereafter can now receive Real Property Tax Law § 420-c benefits for such facility. This amendment recognized the importance of such community facility uses to the entire community in which the housing accommodations are located and not just to the residents thereof. Collectively, the ancillary residential purposes and community service facilities in such housing accommodations cannot exceed 25% of the aggregate floor area of the real property. The portion that does will be ineligible for the Real Property Tax Law § 420-c tax exemption.

**RPTL Section 421-a Rule Amendments.** These rule amendments provided regulatory guidance for the new affordability requirements for the expanded Geographic Exclusion Area and some of the new limitations on eligibility for benefits pursuant to Real Property Tax Law Section 421-a

## RULEMAKING ACTIONS TAKEN

throughout the City as enacted by Local Law 58 of 2006, Chapters 618, 619 and 620 of the Laws of 2007, and Chapter 15 of the Laws of 2008.

### DEPARTMENT OF BUILDINGS

**Microturbine (Rule 50).** The rule establishes the conditions for approval and installation of microturbines.

### TAXI AND LIMOUSINE COMMISSION

Added new rules making mandatory newly designed branded markings for all 13,237 Medallion taxicabs. TLC and NYC & Co. worked with designers to offer a fresh new look for taxicabs that would also offer passengers clearer fare information. All taxis now have the new exterior decals attached.

Added new rules setting a minimum of 25 miles per gallon vehicle mileage (beginning in January 2009) increasing to 30 miles per gallon minimum mileage (beginning in January 2010) for vehicles in the Black Car industry. Additionally, vehicles operating in this industry were also given mandatory retirement dates based on model year. Mileage requirements will allow the Black Car industry to meet the goals set in PlaNYC 2030 for efficiency and save fuel costs. Retirement schedules for vehicles will improve customer service and ensure that overly aged vehicles are not continuing to operate.

Added new rules setting a minimum of 25 miles per gallon vehicle mileage (beginning in October 2008) increasing to 30 miles per gallon minimum mileage (beginning in October 2009) for vehicles in the Medallion taxicab industry. Medallion taxis already have mandatory retirement dates under previously existing rules. Mileage requirements will allow the Medallion taxicab industry to meet the goals set in PlaNYC 2030 for efficiency and save fuel costs.

Added new rules providing for a demonstration project to test providing Medallion taxicabs to passengers who use wheelchairs on demand, under a citywide accessible dispatch program. Wheelchair-using passengers can call 311 to request a taxicab pickup anywhere in the five boroughs and will pay the regular metered rate of service. The program began testing in August 2008 and is expected to last two years.

### FIRE DEPARTMENT

**Central Station Monitoring of Fire Alarm Systems.** This rule was amended to reference the new private fire alarm (central station) compensation rule (3 RCNY §17-02); clarified the requirements for obtaining a Certificate of Operation for a central station company and facility; and revised the requirements for registering fire alarm systems and associated terminals.

**Compensation for Operation of Auxiliary Fire Alarm Systems.** Effective July 1, 2009, the Fire Department repealed the existing compensation provisions applicable to private fire alarm (central station) companies, as set forth in 3 RCNY §17-04, and promulgated a new final rule, 3 RCNY §17-02. These rules set forth the manner in which the compensation that central station companies must pay pursuant to Administrative Code §15-127(a)(1) is calculated, to reimburse the Department for the cost of its communications office operations attributable to central station alarm traffic. The current rule provided for compensation based on each central station company's "terminal assignments," which reflect the number of devices that can transmit an

## RULEMAKING ACTIONS TAKEN

alarm,(manual fire alarm devices, smoke and heat detectors, and fire sprinkler valves). The new rule calculates the compensation based on each central station's percentage of all central station alarm traffic and percentage of the fire alarm systems monitored.

**Consolidation of Administrative Code Provisions for Enforcement Purpose.** In connection with the enactment of the new Fire Code for New York City, effective July 1, 2008, the Fire Department repealed existing rule 3 RCNY § 16-03 and promulgated a new, amended version of the rule that consolidates for enforcement purposes the Administrative Code provisions enforced by the Fire Department. The new rule, §109-02 establishes violation categories listing the new Fire Code section numbers and using the new Fire Code terminology. The rule applies to all ECB Notices of Violations issued by the Fire Department with a date of occurrence on or after July 1, 2008.

### DEPARTMENT OF FINANCE

**Amendment to Rules Relating to Parking Violations** This amendment established fines for two types of violations relating to commercial vehicles: standing or parking a vehicle with commercial license plates that has not been permanently altered to remove rear seats and fittings; and standing or parking a vehicle with commercial license plates that does not have the name and address of the owner plainly marked on both sides of the vehicle in accordance with Department of Transportation requirements.

**Amendment to Rules Relating to Parking Violations** This amendment authorized officers of the Co-op City Department of Public Safety to issue parking tickets, in order to address an ongoing problem with vehicles blocking emergency access No Parking areas and dumpster pads that cause delays for emergency response vehicles and trash pickup.

**Amendment to Rules Relating to the Real Property Transfer Tax** This amendment requires that real property transfer tax returns be filed by electronic means. The rules include a provision authorizing the Commissioner of Finance to waive the electronic filing requirement for good cause.

**Amendment to Rules Relating to the Real Property Transfer Tax** These rules were amended to clarify the Department of Finance position that hotel condominium units are commercial in nature and not subject to the lower tax rate that applies to the transfer of an individual residential condominium unit.

### DEPARTMENT OF CONSUMER AFFAIRS

Enacted revised rules to reflect the initiation of the Coordinated Street Furniture Franchise (effective March 30, 2008)

Repealed rule requiring attendants at motion picture establishments because the law requiring them was repealed (effective July 16, 2008).

# RULEMAKING ACTIONS TAKEN

## DEPARTMENT OF ENVIRONMENTAL PROTECTION

The Department of Environmental Protection amended rules regarding the use of ultra low sulfur diesel fuel (“ULSDF”) and the best available technology (“BAT”) by nonroad vehicles in City construction. The rules set forth the initial determinations of the Commissioner as to what constitutes BAT for purposes of compliance with section 24-163.3 of the Administrative Code and sets forth the method for obtaining a waiver for the BAT requirements.

- The amendments to Section 14-02 provide the link to the websites where the best available technology is listed, create subdivisions within Category I that further clarify the hierarchy of what constitutes the best available technology, and include a new technology list.
- The amendments to Section 14-03(b) reflect the addition of the new subdivisions within 14-02(a). The amendments to subdivision (c) clarify the elimination procedure process. The amendments to subdivision (e) create an additional requirement for what constitutes BAT for newly purchased vehicles; and the amendments to subdivision (g) clarify the procedure for how BAT will be recorded.
- Section 14-04 is amended to include a timeframe for the use of a technology that does not appear on the United States Environmental Protection Agency or California Air Resources Board verified lists.



# IMPLEMENTATION OF THE CITYWIDE STATEMENT OF NEEDS

Section 204 of the City Charter requires the Mayor to submit an annual Citywide Statement of Needs for City Facilities to the City Council, Borough Presidents, borough boards and community boards. The statement, prepared as part of the City's "fair share" siting process, identifies all new facilities the City plans to site and all existing facilities the City plans to close or to significantly expand or reduce in size during the ensuing two fiscal years. The Borough Presidents and community boards have the opportunity to comment on the proposed projects within 90 days of the statement's release.

Sections 12(c) and 204(h) of the Charter require that the Mayor's Management Report review the implementation of proposals in the statement. The following chart provides the status, as of June 30, 2008, of all actions proposed by City agencies in the Citywide Statement of Needs for Fiscal Years 2008 and 2009. Where appropriate, the locations of sited and implemented projects are indicated.

## STATUS DEFINITIONS

<b>Implemented</b>	Proposal for which a ULURP or Section 195 application received final approval; or for which a contract for operation of a facility was approved; or for which a facility was located in existing City space; or for which an expansion, reduction or closing was completed.
<b>Sited</b>	ULURP or Section 195 application filed but not yet approved; or contractor selected but contract has not yet received final approval; or expansion/reduction of existing site is underway.
<b>Active</b>	City still actively seeking site for facility.
<b>Modified</b>	Proposal was modified and included in a later Statement.
<b>Inactive/Withdrawn</b>	City not actively seeking site or implementing proposal because of fiscal or programmatic considerations.

## STATUS OF PROPOSALS IN FY 2008-2009 CITYWIDE STATEMENT OF NEEDS

PROPOSAL	PROPOSED BOROUGH/CD	STATUS
<u>Department of Homeless Services</u>		
Replacement and Upgrading of Transitional and Assessment Shelter Facilities for Homeless Individuals and Families	All Boroughs	Active
<u>Department of Health and Mental Hygiene</u>		
Expansion of Office Space for Facilitated Enrollment Program	QN 1 or 9; BK 14; MN 4 or 6	Active
Relocation of World Trade Center Registry Office	MN 1	Active

# IMPLEMENTATION OF THE CITYWIDE STATEMENT OF NEEDS

PROPOSAL	PROPOSED BOROUGH/CD	STATUS
New Animal Shelter and Adoption Facility	BX	Active
<u>Human Resources Administration</u>		
HRA Training Academy	TBD	Withdrawn
Relocation of Medical Insurance and Community Services (MICSA)/ Home Care Services Program (HCSP) Administrative Office	TBD	Active
Relocation of Bronx Community Alternative Systems Agency (CASA) Office	BX	Active
Transitional Supportive Congregate Housing	MN, BX	Active
Permanent Supportive Congregate Housing	BX, BK	Active
<u>Department for the Aging</u>		
Relocation of Diana Jones Senior Center	BK 4 (9 Noll Street)	Implemented
Relocation of Laurelton/Rosedale Senior Center	QN 13	Active
<u>Department of Environmental Protection</u>		
Relocation of Division of Emergency Response and Technical Assessment (DERTA) Office	MN (south of 96 <sup>th</sup> Street)	Active
Relocation of Manhattan Water and Sewer Records Office in Division of Permitting and Connections	MN (south of 42 <sup>nd</sup> Street)	Active
Combined Sewer Overflow (CSO) Storage Facility	BK 1 (100 Morgan Avenue)	Active
Two Air Blower Buildings for In-Stream Aeration Facilities	BK 1, QN 2	Active
Relocation of Division of Air and Noise Enforcement Office	MN (south of 96 <sup>th</sup> Street)	Active
Relocation and Expansion of Staten Island Water and Sewer Records Office	SI 1	Active
Renovation and Expansion of Bureau of Water and Sewer Operations at Pike Street Facility	MN 3 (30 Pike Street)	Sited

# IMPLEMENTATION OF THE CITYWIDE STATEMENT OF NEEDS

PROPOSAL	PROPOSED BOROUGH/CD	STATUS
Acquisition of Property Bureau of Waste Water Treatment (BWT) Collection Facilities Crew Quarters	BK 5 (210 Douglass Street)	Active
<u>Department of Sanitation</u>		
Relocation of Two Salt Piles	MN 11 (2590 1 <sup>st</sup> Ave.) QN 1 or 2	Implemented Active
Replacement of 5 District Garages	QN 9 & 10 MN 2 (Spring Street at West and Washington streets)	Active Sited
<u>Department of Correction</u>		
Expansion/Renovation of Brooklyn Detention Complex	BK 2 (275 Atlantic Avenue)	Active
<u>Fire Department</u>		
Replacement Parking for Bathgate EMS Battalion and Parking and Storage for Rescue 3	BX 3 (Block 2905, Lot 38)	Implemented
Storage Site for Equipment	SI 2 (Block 1612, Lot 2)	Active
<u>Police Department</u>		
Relocation of Fleet Services Division	QN 5 (49-21 & 48-23 Metropolitan Avenue)	Implemented
Relocation of NYPD Brooklyn South Narcotics Command	BK 18 (8925 Avenue D)	Active
<u>Office of the Mayor's Criminal Justice Coordinator</u>		
Space for Civil and Matrimonial Court Functions	SI 1	Active
<u>Department of Juvenile Justice</u>		
Institutional Non-Secure Detention Facility	BK 5 (740 Hegeman Avenue)	Active
<u>Queens Borough Public Library</u>		
Renovation and Expansion of Central Library and Renovation of Annex	QN 12 (89-11 Merrick Blvd.)	Implemented
<u>Brooklyn Public Library</u>		

# IMPLEMENTATION OF THE CITYWIDE STATEMENT OF NEEDS

PROPOSAL	PROPOSED BOROUGH/CD	STATUS
Acquisition and Renovation of Gravesend Library	BK 15 (303 Avenue X)	Active
Fort Hamilton Library Restoration and Expansion	BK 10 (9424 Fourth Avenue)	Active
New Kensington Library	BK 14 (4209-4211 18 <sup>th</sup> Avenue)	Active
<u>Department Parks and Recreation</u>		
Conversion of Former Fresh Kills Landfill into a Public Park	SI 2 & 3	Active
<u>Department of Information Technology and Telecommunications</u>		
Additional Office Space	BK 2 (12 MetroTech Center)	Implemented

# AGENCY INTERNAL CONTROLS

## CHARTER INTERNAL CONTROL REPORTING REQUIREMENT

Statements on the status of mayoral agencies' internal control environments and systems for Fiscal 2007 and the actions taken or to be taken to strengthen such systems are set forth below, pursuant to Section 12(c)(3) of the New York City Charter. The Mayor's Office of Operations compiled these statements based upon reviews of 32 mayoral agencies' internal control certifications, financial integrity statements, applicable State and City Comptrollers' audit reports and agency responses to such reports. The heads of those agencies attested to the status of their agencies' internal control systems with respect to principal operations, including the 15 areas covered by the City Comptroller's Directive 1 checklist, specifically: effectiveness and efficiency; cash receipts; imprest funds (petty cash); billings and receivables; expenditures and payables; inventory; payroll and personnel; Management Information Systems (MIS) mainframe and midrange; MIS-personal computers and Local Area Networks; Internet connectivity and security; single audit; licenses and permits; violations certificates; leases, concessions and franchises; and internal audit functions.

## SUMMARY STATEMENTS ON THE STATUS OF INTERNAL CONTROL SYSTEMS

Agency heads reporting indicate that their systems of internal control, taken as a whole, are sufficient to meet the City's internal control objectives of maximizing the effectiveness and integrity of operations and reducing vulnerability to waste, abuse and other errors or irregularities. Certain agencies identified inefficiencies, which are covered below. The covered agencies are committed to pursuing applicable corrective actions and continuing to monitor their internal control systems.

### ADMINISTRATION FOR CHILDREN'S SERVICES

The Administration for Children's Services (ACS) reports the continuation of prior and the implementation of new initiatives to improve its system of internal controls. Specifically, ACS conducts weekly and bi-weekly meetings with respect to the review of critical data, programs and policies covering child protective services. In addition, during Calendar 2007, the agency held weekly ChildStat meetings to strengthen case management practices and has enhanced training for existing and newly hired staff, as well as began intensive leadership training for child protective managers. In the area of Foster Care and Preventive Services, family team conferences were held which bring together families, children, case workers, clinicians and others to enhance communications. Also, ACS Child Care and Head Start continued implementation of a strategic plan, *Rethinking Child Care*, to improve performance and better align resources with child care needs. The agency reports that its Management Information Systems (MIS) disaster recovery plan was tested twice during Calendar 2007. ACS will continue to monitor its internal control environment by conducting internal reviews, self-inspections, risk assessments and follow-up to external audits and reviews.

# **AGENCY INTERNAL CONTROLS**

## **CITY COMMISSION ON HUMAN RIGHTS**

The City Commission on Human Rights (CCHR) continues to report actions to strengthen its internal controls with respect to computer systems which enhance security and the tracking of agency assets and audits. Over 900 items have been recorded in the CCHR's computer inventory database. Further, information technology staff regularly performs maintenance on agency computers and verifies assets to ensure record accuracy and completeness. Through internal audits and management reviews, CCHR will continue to monitor its activities to ensure the sufficiency of its internal control environment.

## **CIVILIAN COMPLAINT REVIEW BOARD**

The Civilian Complaint Review Board (CCRB) reports that its automation of inventory controls with respect to office supplies has increased accountability and efficiency in the agency's present system of internal controls. The Board will continue to monitor its overall internal control environment through internal audits.

## **DEPARTMENT OF BUILDINGS**

The Department of Buildings (DOB) reports the continued implementation of measures to strengthen internal controls with respect to cash receipts. Specifically, mandatory training is conducted for all new personnel who handle cash payments; regularly updated standard operating procedures have been developed and distributed to supervisory and clerical staff involved with cash receipts; and, a new audit team has been established to conduct random reviews of cash receipt processes. The agency also continued its efforts to collect outstanding receivables, including the denial of permits and licenses until related outstanding fees are paid. DOB will continue its course of corrective actions and monitor its overall internal control environment through internal audits, external audit follow-up and risk assessment analysis.

## **DEPARTMENT OF CITY PLANNING**

The Department of City Planning (DCP) reports that its present system of internal controls taken as a whole is sufficient to meet internal control objectives that pertain to the prevention and detection of errors or irregularities in amounts that would be material to the agency. DCP will continue to monitor its internal control environment through management reviews and follow-up on external audits.

## **DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES**

The Department of Citywide Administrative Services (DCAS) reports actions to further strengthen its internal control environment. Specifically, the agency is working to update citywide regulations with respect to vehicle fleet policies and procedures, as well as hire internal audit staff to perform regular audits in accordance with Generally Accepted Government Auditing Standards. In addition, the DCAS Office of Management Information Services is drafting updated policies and procedures to further strengthen compliance with citywide information technology requirements. DCAS will continue its courses of action to meet internal control objectives, as well as monitor its overall internal control environment through internal audits, external audit follow-up and risk assessments.

# **AGENCY INTERNAL CONTROLS**

## **DEPARTMENT OF CONSUMER AFFAIRS**

The Department of Consumer Affairs (DCA) reports that actions have been taken to further improve internal controls. Specifically, controls over blank restaurant and food vendor licenses have been expanded through the use of a formal inventory log and the documentation of periodic inspections. Further, DCA is implementing procedures with respect to aging accounts and during Calendar 2008 expects to complete its write-off policy covering outstanding receivables. In addition, the agency is reviewing cash handling procedures to determine if deposits can occur more expeditiously. DCA will continue to monitor its overall internal control environment through internal audits, external audit follow-up and risk assessments.

## **DEPARTMENT OF CORRECTION**

The Department of Correction (DOC) has taken action to strengthen its internal control environment in the areas of cash receipts, Management Information Systems and inventory. Corrective actions include the introduction of electronic payments, in addition to in-person payments, with respect to inmate accounts, establishment of information technology solutions to quickly and accurately enter and retrieve comprehensive incident information, improvements to computerized systems used to account for transportation fleet maintenance parts, and further development of internal control structures which help ensure accurate financial data and effective managerial oversight with respect to the enhanced computerized systems in DOC storehouses. DOC will continue its course of corrective action and will monitor its overall internal control environment through internal reviews, external audit follow-up and agency management reviews.

## **DEPARTMENT OF CULTURAL AFFAIRS**

The Department of Cultural Affairs (DCLA) reports the development of an agency-wide automated system for the management of all critical data and information. In preparation for system implementation, an analysis was conducted of agency operations to identify critical business needs and eliminate redundancies. The new system will provide a centralized data repository for agency business operations, affording immediate access to information and reports, and enhancing grant management functions. Initial roll-out of the system is scheduled for February 2009. DCLA will continue to monitor its internal control environment through management reviews as well as internal and external audits.

## **DEPARTMENT OF DESIGN AND CONSTRUCTION**

The Department of Design and Construction (DDC) continues to report actions to obtain and respond to client agency feedback on completed construction projects. The agency's Internal Audit Office reviews policies and procedures to help ensure operational effectiveness and efficiency. In addition, through its Quality Assurance program, DDC monitors proper levels of compliance with applicable construction standards as well as conducts site safety and quality assurance audits which enhance field operations. DDC reports improved procedures to help ensure adequate insurance during the lifespan of projects, and the implementation of enhancements to analyze change orders to determine the best approach for minimizing associated work. Further, DDC continues its application of the Key Performance Indicator Program to monitor performance towards the timely completion of construction jobs. DDC will continue its course of actions, and monitor its overall internal control environment through internal audits, external audit follow-up and risk assessments.

# **AGENCY INTERNAL CONTROLS**

## **DEPARTMENT OF ENVIRONMENTAL PROTECTION**

The Department of Environmental Protection (DEP) reports continued actions to strengthen its internal controls through the implementation of CityTime and by conducting internal audits to improve timekeeping documentation, on-going acquisition of computerized maintenance management systems which include inventory control modules, and performance of a comprehensive risk assessment to further enhance annual audit planning. The agency will continue its course of corrective action and will monitor its overall internal control environment through internal audits, external audit follow-up and risk assessment.

## **DEPARTMENT OF FINANCE**

The Department of Finance (DOF) reports actions to further strengthen its system of internal controls, including the implementation of measures to correct weaknesses that were previously identified. Specifically, the NYCServ system is now backed-up on tape, a bail receipt and accounting system is under development and the DOF's Asset Tracking System inventory database has been populated fully with respect to workstations and peripherals. On-going projects include replacing outdated workstations, testing in-house applications, and standardizing network activities. DOF will continue its course of corrective action and will monitor its control environment through internal audits, self-inspections, risk assessments and external audit follow-up.

## **DEPARTMENT FOR THE AGING**

The Department for the Aging (DFTA) again reports activities to improve the development and enhancement of outcome performance measures. In this regard, DFTA utilizes a Web-based Senior Participant Profile data collection tool as well as the Provider Data System (PDS) to meet National Aging Program Information System requirements. The agency reports full compliance with applicable federal mandates. Further, DFTA continues to explore opportunities to improve its information technology contingency and disaster recovery plan. DFTA will continue to monitor its internal control environment by conducting internal control testing.

## **DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

The Department of Health and Mental Hygiene (DOHMH) reports continued actions to further strengthen internal controls with respect to cash receipts, inventory and Management Information Systems. Specific enhancements include an expansion of the role of the centralized revenue unit in agency collection activities; the review of agency-wide inventory controls, processes and procedures, and release of a Request for Proposal for an agency-wide automated inventory system; and, the establishment of a new data center, strengthening physical and environmental controls. DoHMH continues to maintain a program of internal audits to assess risk and review the implementation of corrective actions. The agency will continue its course of corrective actions and monitor the overall internal control environment through internal audits and the follow-up of external audits, reviews and investigations.



# **AGENCY INTERNAL CONTROLS**

## **DEPARTMENT OF HOMELESS SERVICES**

The Department of Homeless Services (DHS) reports the on-going implementation of actions to improve internal controls; specifically, the continued development of agency contract procedures to help ensure compliance with Procurement Policy Board Rules, uniform procedures to track the receipt and dispersal of supplies at DHS shelters, tagging office furniture, and updated Management Information Systems policies and procedures. The agency will continue its course of corrective actions and will monitor its overall internal control environment through internal audits, external audit follow-up and risk assessments.

## **DEPARTMENT OF HOUSING PRESERVATION AND DEVELOPMENT**

The Department of Housing Preservation and Development (HPD) reports on-going activities to further enhance its internal control environment with respect to cash receipts, billings and receivables, and Management Information Systems. Specifically HPD now accepts credit card and electronic wire transfer payments for certain transactions, and will continue to expand its collection methods as appropriate. In addition HPD is reviewing receivables to determine the feasibility of preparing aging reports and write-off policies; procedures affecting relevant program areas will be updated accordingly. Further, HPD is migrating older legacy systems to state-of-the-art client server platforms, consistent with the agency's strategic goal to establish a single data-centric repository. The agency will continue its course of corrective actions and monitor its overall internal control environment, through follow-up by its Management Review and Internal Compliance Division.

## **DEPARTMENT OF INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS**

The Department of Information Technology and Telecommunications (DOITT) reports on-going actions to help ensure and further strengthen data security. The agency's Information Technology (IT) security teams and staff, design and manage processes to help ensure the integrity and proper operations of network applications and infrastructure. In addition, a Risk Management and Compliance Unit was established, which enhances internal audit operations with respect to securing facilities and IT systems. Also, the agency's IT Security group hired a manager of Security Audits and Reviews which examines IT systems at all City agencies. DoITT will continue to monitor its internal control environment through external audit follow-up, information technology, and its internal audit group.

## **DEPARTMENT OF INVESTIGATION**

The Department of Investigation (DOI) continues to report on-going actions to further strengthen internal controls. Specifically, in the area of cash receipts, actions have been taken to enhance controls over the reconciliation of deposits and receipts. Further the agency has tested its disaster recovery plan and is working on arrangements to establish a back-up site in support of critical applications. DOI will continue to monitor its internal control environment through internal audits and information technology.

# **AGENCY INTERNAL CONTROLS**

## **DEPARTMENT OF JUVENILE JUSTICE**

The Department of Juvenile Justice (DJJ) reports further actions to strengthen its internal control environment. Specifically, in response to on-going efforts to manage assaults and altercations with injuries, DJJ has enhanced targeted violence prevention strategies, including the identification of high-incident locations, as well as bolstered staff training and development. The agency is also issuing operational orders to strengthen security measures during the transportation and movement of youth cared for in the group home system. The provision of youth mental health services remains a priority. Further, the oversight and physical inventory of agency assets is being enhanced, and training will be provided to agency employees responsible for handling imprest funds. Also, DJJ hired an additional internal auditor and created an Office of Policies and Procedures to develop, implement, maintain and update protocols which help ensure the effectiveness and efficiency of agency operations. DJJ will continue to monitor its internal control environment through internal audits, agency management reviews and external audit follow-up.

## **DEPARTMENT OF PARKS AND RECREATION**

The Department of Parks and Recreation (DPR) continues to review on-going operations and programs, and reports actions to further strengthen internal controls. Specifically, DPR continues its efforts to register all license agreements with the Office of the New York City Comptroller. Further, RecWare, the agency's permit software system, has been enhanced to allow for electronic payments with respect to recreation center programs, ball field and special event permits, as well as tennis permits. In addition DPR is in the initial phase of implementing the Asset Management Parks System (AMPS), a Web-based asset management system which will help the agency manage work orders, inventory, and vehicle contracts more effectively. Through AMPS, DPR will be able to analyze its business processes and make uniform procedural changes to more efficiently manage the agency's assets. Also, the transition of DPR's Tree Manager System to the newer Forestry Management System (ForMS), which will facilitate effective communication with the citywide 311 customer service system (Siebel), is expected to be implemented in Calendar 2009. DPR will continue its course of corrective actions and monitor its internal control environment through management reviews, internal concession audits, and external audit follow-up.

## **DEPARTMENT OF PROBATION**

The Department of Probation (DOP) reports on-going actions to enhance and maintain its system of internal controls. In this regard, DOP has conducted periodic counts and reconciliations of existing records for high priority items of inventory; the agency's procurement tracking database is maintained with respect to complete records of items purchased and delivered. In addition, DOP continues work toward the re-engineering of major information technology infrastructure, and will enhance security protocols to guard against unauthorized computer system access. Efforts are underway toward the completion of offsite disaster recovery resources. DOP will continue to monitor its overall internal control environment through internal audits and management reviews.

# **AGENCY INTERNAL CONTROLS**

## **DEPARTMENT OF RECORDS AND INFORMATION SERVICES**

The Department of Records and Information Services reports continued monitoring of its security systems. The agency has expanded its system of Web-based video cameras into other critical areas. Also, the executive staff is currently participating in continuity of operations activities which will enable the agency to continue to perform its charter-mandated responsibilities in the event of an emergency. The Department of Records and Information Services will continue to monitor its internal control environment through management reviews.

## **DEPARTMENT OF SANITATION**

The Department of Sanitation (DSNY) reports continued actions to strengthen internal controls. In particular, DSNY is centralizing all IT-related functions into its Bureau of Information Technology, utilizing software that will incorporate asset management and bar-coding technology; project completion is anticipated by the end of Calendar 2008. In addition, the DSNY's Office of Internal Audits continues to conduct periodic physical inventories of computer equipment at different locations during the year. Further, DSNY reports extensive internal controls, including oversight by its Waste Export Contract Management Unit with respect to refuse handling activities at the Staten Island Waste Transfer Station. DSNY will continue to monitor its internal control environment through internal audits, self inspections, risk assessments and external audit follow-up.

## **DEPARTMENT OF SMALL BUSINESS SERVICES**

The Department of Small Business Services (SBS) continues to report actions to strengthen internal controls in the area of Management Information Systems (MIS). These activities include the inventory and classification of data according to sensitivity by the end of Calendar 2008. Based upon these efforts, SBS will formalize its incident response procedure. In addition, SBS reports that as part of the deployment of its new asset management system, identification tags for computer-related equipment have been updated, along with the completion of policies and procedures associated with the inventory of hardware and software products. SBS will continue to monitor its overall internal control environment through internal audits and management recommendations.

## **DEPARTMENT OF TRANSPORTATION**

The Department of Transportation (DOT) reports further improvement in its present internal control structure with respect to inventory systems. Specifically, for the Staten Island Ferry operations, all parts and bins are now bar-coded for easy identification and ordering, and final implementation of the purchasing and inventory modules of a new preventive maintenance system is underway. DOT also reports that its present system of internal controls over the movement of pedestrian and vehicular traffic as well as the Staten Island Ferry, is sufficient with respect to reducing the agency's vulnerability to waste, abuse, errors or irregularities. DOT will continue to monitor its internal control environment through internal audits.

# **AGENCY INTERNAL CONTROLS**

## **DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT**

The Department of Youth and Community Development (DYCD) reports further actions to enhance internal controls as well as improve program quality and efficiency. With respect to Community Development programs, the agency's Outcomes Compliance Office has worked to improve the timeliness of contractor quarterly reports, and the Runaway and Homeless Youth programs have been restructured to speed the early assessment of customer needs and improve data collection by contractors, enabling DYCD to better utilize its resources. In addition, DYCD's Summer Youth Employment Program participants now have electronic access to their personal applications, payroll data and tax return information, and with respect to contract awards using City Council discretionary funds, the agency reports the creation of new procedures to help ensure that all recipients and sub-recipients are properly disclosed and entered into the City's Financial Management System. DYCD will continue to monitor its internal control environment.

## **FIRE DEPARTMENT**

The Fire Department (FDNY) reports continued actions to strengthen its internal control environment. The specific on-going areas of focus include improving program management, documenting management policies, outsourcing ambulance transport claim processing and collection functions, and improving controls over supplies and capital assets. FDNY will continue its course of corrective action and monitor its overall internal control environment through internal audits, external audit follow-up and risk assessment.

## **HUMAN RESOURCES ADMINISTRATION**

The Human Resources Administration (HRA) reports continued actions to strengthen its internal control environment. On-going activity includes the consolidation of stockrooms and implementation of a bar-code system with respect to inventory management. Further, the agency continues to manage its resources given staff attrition in various areas. HRA will continue to monitor its overall internal control environment through its Office of Audit Services.

## **LANDMARKS PRESERVATION COMMISSION**

The Landmarks Preservation Commission (LPC) reiterates that in view of its current size, the recommended segregation of duties is not practicable. Going forward, the agency has created an additional managerial position to help bring the agency closer to technical compliance with the recommended segregation of duties. LPC will continue to monitor its internal control environment through management reviews.

# **AGENCY INTERNAL CONTROLS**

## **LAW DEPARTMENT**

The Law Department reports continued emphasis regarding agency-wide compliance with proper controls as outlined in City Comptroller directives. Based upon its annual review of internal control procedures, the agency states that the present internal control structure is sufficient to meet internal control objectives that pertain to the prevention and detection of error and irregularities that would be material to the Law Department. The agency will continue to monitor its overall internal control environment through external audit follow-up and management reviews, as well as through the agency's internal audit unit and Management Information Systems.

## **POLICE DEPARTMENT**

The New York City Police Department (NYPD) reports the continued implementation of actions to further strengthen its internal control environment. Specific measures include continued staffing of a specialized internal audit unit which concentrates on payroll and timekeeping activities, as well as the application of electronic fund transfers with respect to the receipt of federal grant funds. The NYPD also reports ongoing efforts to remit cash receipts timely to the agency's central accounting section, and continued emphasis to submit claims within prescribed timeframes with respect to State and federal aid. The NYPD will continue to monitor its internal control environment through the Internal Affairs Bureau, Quality Assurance Division, Fiscal Accountability Unit, Integrity Control Officers and Self-Inspection Program.

## **TAXI AND LIMOUSINE COMMISSION**

The Taxi and Limousine Commission (TLC) reports that a draft write-off policy covering uncollected fines has been developed and submitted to the City Comptroller's office. The write-off policy will be finalized once comments are received. In addition, an information security incident response procedure will be developed and a network monitoring application purchased to strengthen Management Information Systems operations. The Commission will continue to monitor its internal control environment through the office of the First Deputy Commissioner by developing policies and procedures as well as conducting management and performance reviews.



# BUDGETARY UNITS OF APPROPRIATION

Fiscal 2008

## Emergency Management [017]

001 Personal Services  
002 Other than Personal Services

## Law [025]

001 Personal Services  
002 Other than Personal Services

## City Planning [030]

001 Personal Services  
002 Other than Personal Services  
003 Geographic Systems - PS  
004 Geographic Systems - OTPS

## Investigation [032]

001 Personal Services  
002 Other than Personal Services  
003 Inspector General - PS  
004 Inspector General - OTPS

## New York Public Library - The Research Libraries [035]

001 Lump Sum Appropriation

## New York Public Library [037]

003 Lump Sum - Borough of Manhattan  
004 Lump Sum - Borough of the Bronx  
005 Lump Sum - Borough of Staten Island  
006 Systemwide Services  
007 Consultant and Advisory Services

## Brooklyn Public Library [038]

001 Lump Sum

## Queens Borough Public Library [039]

001 Lump Sum

## Education [040]

401 General Educational Instruction and School Leadership - PS  
402 General Educational Instruction and School Leadership - OTPS  
403 Special Educational Instruction and School Leadership - PS  
404 Special Educational Instruction and School Leadership - OTPS  
415 School Support Organization - PS  
416 School Support Organization - OTPS  
421 Citywide Special Education Instruction and School Leadership - PS  
422 Citywide Special Education Instruction and School Leadership - OTPS

# BUDGETARY UNITS OF APPROPRIATION

423 Special Education Instructional Support - PS  
424 Special Education Instructional Support – OTPS  
435 School Facilities - PS  
436 School Facilities - OTPS  
438 Pupil Transportation - OTPS  
439 School Food Services - PS  
440 School Food Services - OTPS  
442 School Safety – OTPS  
444 Energy and Leases - OTPS  
453 Central Administration - PS  
454 Central Administration - OTPS  
461 Fringe Benefits - PS  
470 Special Education Pre-K Contract Payments – OTPS  
472 Charter/Contract/Foster Care - OTPS  
474 NPS and FIT Payments - OTPS  
481 Categorical Programs - PS  
482 Categorical Programs - OTPS  
491 Collective Bargaining - PS

## City University of New York [042]

001 Community College - OTPS  
002 Community College - PS  
003 Hunter Schools - OTPS  
004 Hunter Schools - PS  
005 Educational Aid - OTPS  
012 Senior College - OTPS

## Civilian Complaint Review Board [054]

001 Personal Services  
002 Other than Personal Services

## Police [056]

001 Operations  
002 Executive Management  
003 School Safety -PS  
004 Administration - Personnel  
006 Criminal Justice  
007 Traffic Enforcement  
008 Transit Police - PS  
009 Housing Police - PS  
100 Operations - OTPS  
200 Executive Management - OTPS  
300 School Safety - OTPS  
400 Administration - OTPS  
600 Criminal Justice - OTPS  
700 Traffic Enforcement - OTPS

## Fire [057]

001 Executive Administrative  
002 Fire Extinguishment & Emergency Response  
003 Fire Investigation  
004 Fire Prevention



# BUDGETARY UNITS OF APPROPRIATION

005 Executive Administrative - OTPS  
006 Fire Extinguishment & Response - OTPS  
007 Fire Investigation - OTPS  
008 Fire Prevention - OTPS  
009 Emergency Medical Services- PS  
010 Emergency Medical Services- OTPS

## Children's Services [068]

001 Personal Services  
002 Other than Personal Services  
003 Head Start/Day Care - PS  
004 Head Start/Day Care - OTPS  
005 Administrative - PS  
006 Child Welfare - OTPS

## Human Resources [069]

101 Administration - OTPS  
103 Public Assistance - OTPS  
104 Medical Assistance - OTPS  
105 Adult Services - OTPS  
201 Administration  
203 Public Assistance  
204 Medical Assistance  
205 Adult Services

## Homeless Services [071]

100 Personal Services  
200 Other than Personal Services

## Correction [072]

001 Administration  
002 Operations  
003 Operations - OTPS  
004 Administration - OTPS

## Aging [125]

001 Executive and Administrative Management  
002 Community Programs  
003 Community Programs - OTPS  
004 Executive and Administrative Management - OTPS

## Cultural Affairs [126]

001 Office of the Commissioner - PS  
002 Office of the Commissioner - OTPS  
003 Cultural Programs  
004 Metropolitan Museum of Art  
005 New York Botanical Garden  
006 American Museum of Natural History  
007 The Wildlife Conservation Society

# BUDGETARY UNITS OF APPROPRIATION

008 Brooklyn Museum  
009 Brooklyn Children's Museum  
010 Brooklyn Botanical Garden  
011 Queens Botanical Garden  
012 New York Hall of Science  
013 Staten Island Institute of Arts and Sciences  
014 Staten Island Zoological Society  
015 Staten Island Historical Society  
016 Museum of the City of New York  
017 Wave Hill  
019 Brooklyn Academy of Music  
020 Snug Harbor Cultural Center  
021 Studio Museum in Harlem  
022 Other Cultural Institutions  
024 New York Shakespeare Festival

## Juvenile Justice [130]

001 Personal Services  
002 Other than Personal Services

## Landmarks Preservation [136]

001 Personal Services  
002 Other than Personal Services

## Taxi and Limousine [156]

001 Personal Services  
002 Other than Personal Services

## Commission on Human Rights [226]

001 Personal Services  
002 Other than Personal Services  
003 Community Development - PS  
004 Community Development - OTPS

## Youth and Community Development [260]

002 Community Development - PS  
005 Community Development - OTPS  
311 Personal Services  
312 Other than Personal Services

## Probation [781]

001 Executive Management  
002 Probation Services  
003 Probation Services - OTPS  
004 Executive Management - OTPS

# BUDGETARY UNITS OF APPROPRIATION

## Small Business Services [801] (Economic Development Corporation)

001	Department of Business - PS
002	Department of Business - OTPS
004	Contract Compliance & Business Opportunity - PS
005	Contract Compliance & Business Opportunity - OTPS
006	Economic Development Corporation
008	Economic Planning/Film - PS
009	Economic Planning/Film - OTPS
010	Workforce Investment Act - PS
011	Workforce Investment Act - OTPS

## Housing Preservation and Development [806]

001	Office of Administration
002	Office of Development
004	Office of Housing Preservation
006	Housing Maintenance and Sales
008	Office of Administration - OTPS
009	Office of Development - OTPS
010	Housing Management and Sales - OTPS
011	Office of Housing Preservation - OTPS

## Buildings [810]

001	Personal Services
002	Other than Personal Services

## Health and Mental Hygiene [816] (Office of Chief Medical Examiner)

101	Health Administration
102	Disease Control and Epidemiology
103	Health Promotion and Disease Prevention
104	Environmental Health Services
106	Office of Chief Medical Examiner
107	Health Care Access and Improvement - PS
108	Mental Hygiene Management Services - PS
111	Health Administration - OTPS
112	Disease Control and Epidemiology - OTPS
113	Health Promotion and Disease Prevention - OTPS
114	Environmental Health Services - OTPS
116	Office of Chief Medical Examiner - OTPS
117	Health Care Access and Improvement - OTPS
118	Mental Hygiene Management Services - OTPS
120	Mental Health
121	Mental Retardation and Developmental Disabilities
122	Chemical Dependency and Health Promotion

## Health and Hospitals Corporation [819]

001	Lump Sum
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# BUDGETARY UNITS OF APPROPRIATION

## Environmental Protection [826]

001	Executive and Support
002	Environmental Management
003	Water Supply and Wastewater Collection
004	Utility - OTPS
005	Environmental Management - OTPS
006	Executive and Support - OTPS
007	Central Utility
008	Wastewater Treatment

## Sanitation [827]

101	Executive Administrative
102	Cleaning and Collection
103	Waste Disposal
104	Building Management
105	Bureau of Motor Equipment
106	Executive and Administrative - OTPS
107	Snow Budget - Personal Services
109	Cleaning and Collection - OTPS
110	Waste Disposal - OTPS
111	Building Management - OTPS
112	Motor Equipment - OTPS
113	Snow - OTPS

## Business Integrity Commission [829]

001	Personal Services
002	Other than Personal Services

## Finance [836]

001	Administration and Planning
002	Operations
003	Property
004	Audit
005	Legal
006	Tax Appeals Tribunal
007	Parking Violations Bureau
009	City Sheriff
011	Administration - OTPS
022	Operations - OTPS
033	Property - OTPS
044	Audit - OTPS
055	Legal - OTPS
066	Tax Appeals Tribunal - OTPS
077	Parking Violations Bureau - OTPS
099	City Sheriff – OTPS

## Transportation [841]

001	Executive Administration and Planning Management
002	Highway Operations
003	Transit Operations
004	Traffic Operations

# BUDGETARY UNITS OF APPROPRIATION

006 Bureau of Bridges  
007 Bureau of Bridges - OTPS  
011 Executive and Administration - OTPS  
012 Highway Operations - OTPS  
013 Transit Operations - OTPS  
014 Traffic Operations - OTPS

## Parks and Recreation [846]

001 Executive Management and Administration  
002 Maintenance and Operations  
003 Design and Engineering  
004 Recreation Services  
006 Maintenance and Operations - OTPS  
007 Executive Management and Administrative Services - OTPS  
009 Recreation Services - OTPS  
010 Design and Engineering - OTPS

## Design and Construction [850]

001 Personal Services  
002 Other than Personal Services

## Citywide Administrative Services [856] (Office of Administrative Trials and Hearings)

001 Division of Citywide Personnel Services  
002 Division of Citywide Personnel Services - OTPS  
003 Office of Administrative Trials and Hearings  
004 Office of Administrative Trials and Hearings - OTPS  
005 Board of Standards and Appeals  
006 Board of Standards and Appeals - OTPS  
100 Executive and Support Services  
190 Executive and Support Services - OTPS  
200 Division of Administration and Security  
290 Division of Administration and Security - OTPS  
300 Division of Facilities Management and Construction  
390 Division of Facilities Management and Construction - OTPS  
400 Division of Municipal Supply Services  
490 Division of Municipal Supply Services - OTPS  
500 Division of Real Estate Services  
590 Division of Real Estate Services - OTPS  
600 Communications  
690 Communications - OTPS

## Information Technology and Telecommunications [858]

001 Personal Services  
002 Other than Personal Services

## Records and Information Services [860]

100 Personal Services  
200 Other than Personal Services

# BUDGETARY UNITS OF APPROPRIATION

## Consumer Affairs [866]

001	Administration
002	Licensing/Enforcement
003	Other than Personal Services
004	Adjudication