POSITION AVAILABLE
WATERFRONT RESILIENCY & BOROUGH PLANNER
BROOKLYN OFFICE

NOTE: THIS IS A TEMPORARY GRANT POSITION THAT IS FUNDED UNTIL JUNE 30, 2021.

THE AGENCY
The Department of City Planning (DCP) plans for the strategic growth and development of the City through ground-up planning with communities, the development of land use policies and zoning regulations applicable citywide and sharing its perspectives on growth and community needs with sister agencies in collaboration with the Office of Management and Budget (OMB).

DCP’s six strategic objectives include: (a) catalyze long-term neighborhood improvement through integrated planning and targeted accompanying public investments; (b) encourage housing production, affordability, and quality; (c) promote economic development and job growth; (d) enhance resiliency and sustainability of neighborhoods; (e) ensure integrity, timeliness and responsiveness in land use reviews; and, (f) supply objective data and expertise to a broad range of planning functions and stakeholders.

Central to its mission, DCP supports the City Planning Commission in its annual review of approximately 450 land use applications. The Department also works closely with OMB in developing the Ten-Year Capital Strategy, and helping administer the Neighborhood Development Fund, geared toward ensuring that growing neighborhoods undergoing rezoning have accompanying infrastructure investments.

The New York City Department of City Planning is a great place to work – cultivating intellectual inspiration, professional development and creativity. Visit our website at www.nyc.gov/planning to access the full listing of job opportunities and to learn more about our great agency.

THE DIVISION
This position will coordinate resiliency outreach and engagement efforts with DCP’s Brooklyn Office and Waterfront and Open Space Divisions, including coordinating the Agency’s climate resiliency work program which involves a variety of neighborhood initiatives to support Sandy recovery efforts, enables developments to help meet resiliency standards, and help communities be better prepared for future flood events. The Brooklyn Office is a dedicated team of professional planners and urban designers who work on
a wide variety of projects and studies in the largest and one of the most dynamic boroughs of New York City. Brooklyn’s 2.6 million residents are equally diverse and include almost a million immigrants who hail from the Caribbean, Central America, Asia and Europe. These New Yorkers enliven and enrich Brooklyn’s numerous neighborhoods and contribute to the borough’s teeming vitality and growth, and point to the need for more housing, especially affordable housing, economic development opportunities, and quality, complete neighborhoods. The Brooklyn Office is currently engaged in several planning priorities, including:

- Facilitating the production of housing, including adorable housing through the Mandatory Inclusionary Housing Program;
- Developing land use policies to guide the growth of jobs and increase job densities in appropriate areas throughout Brooklyn;
- Identifying opportunities for sustainable, resilient, and transit-oriented growth;
- Supporting equitable access to services, housing and jobs;
- Ensuring a commitment to quality urban design and universal access; and
- Strengthening community relationship, trust and building local planning capacity;

The Brooklyn Office is seeking a Waterfront Resiliency and Borough Planner to manage land use and zoning projects including the management of land use applications and community outreach, support planning and policy studies, and assist in the coordination of a public outreach and engagement process for the agency’s waterfront planning and resiliency work program at the borough-level. This process will require significant coordination across the agency and other City Government offices to effectively engage communities throughout Brooklyn, and build support based on tailoring information to address the interests and concerns of different local communities.

Successful candidates possess a combination of strong technical land use planning skills, project management and public presentation experience, a deep understanding of land use and zoning, an affinity to urban design, along with a positive attitude toward public and community service, and a desire to contribute to an engaging work environment. Additionally, a strong understanding of waterfront planning and flood resistant construction standards is important, and the candidate should have a passion for improving the resiliency of New York City’s waterfront and coastal areas.

DCP’s recovery efforts, and this position, are supported by federal Community Development Block Grant Disaster Recovery (CDBG-DR) funding. Due to federal requirements, this grant funded position is for two years and the goal is to provide results within that timeframe. However, it is anticipated that the work necessary to address the city’s ongoing resiliency needs will continue beyond that timeframe.

THE POSITION
Under supervision, with latitude for independent judgement, the candidates may:

- Review, analyze and make recommendations on applications submitted to the Department pursuant to the Uniform Land Use Review Procedure (ULURP) and coordinate this work with technical divisions of the department, other City agencies, community boards, elected officials, and the general public;
- As a team member or project manage, plan, organize and conduct studies, including research analysis;
- Present land use and zoning proposals to the City Planning Commission and the general public;
- Develop technical documents and presentation materials including reports, maps, graphics, memos and other forms of correspondence;
- Play an active role in developing and engaging in comprehensive public outreach campaigns for Brooklyn planning initiative;
- Serve as Department liaison to one or more Brooklyn community boards;
• Represent the Department at meetings of civic, business and community groups, community boards, and public agencies across Brooklyn’s coastal communities;
• Assist in the coordination of the public outreach and engagement effort for zoning changes to address the risks faced by communities in the floodplain;
• Develop and maintain a working knowledge of all on-going land use and zoning studies and community initiatives and studies within Brooklyn’s flood zones; and
• Perform other related tasks

PREFERRED SKILLS:
• Demonstrated ability to self-manage, as well as superior project management skills, including the ability to complete tasks in a timely fashion with minimal supervision;
• Experience leading meetings and outreach events effectively and inclusively
• Proficiency with ArcGIS mapping, geographic analysis and reasoning;
• Excellent presentation and written communication skills including experience speaking publicly and making effective presentations;
• Ability to work well in teams with diverse mix of community stake holders, staff, elected and appointed officials;
• Knowledge or experience of waterfront and resiliency planning/FEMA guidelines is desired;
• Familiarity with NYC Zoning Resolution, ULURP or CEQR rules is desired;
• Ability to work effectively in an office team structure to complete tasks, monitor the work program, manage multiple projects simultaneously, and to complete tasks in a timely fashion under minimal supervision;
• Proven experience in working on inter-agency teams including architects, planners, and other planning and design professionals on large, complex projects;
• Experience with Adobe Creative Suite software (Illustrator, InDesign, and Photoshop) preferred; and
• Proficiency with Microsoft Excel and analysis of quantitative information;

MINIMUM REQUIREMENTS:
1. A baccalaureate degree in architecture from an accredited college and one (1) year of full-time experience in planning, design, research, investigations and/or studies related to urban design development programs; or
2. Education and/or experience equivalent to "1" above. However, a baccalaureate degree in architecture is required of all candidates. Graduate work leading to an advanced degree in architecture, urban design or city planning may be substituted for the one year of experience described above.

CIVIL SERVICE TITLE:  Assistant Urban Designer
SALARY RANGE:  $55,416 - $63,728
APPLICATION DEADLINE:  December 26, 2018

TO APPLY:  ALL APPLICATIONS MUST BE SUBMITTED THROUGH THE NYC JOBS/ESS WEBSITE
City Employees – Click here and log in to ESS.
Non-City Employees – Go to https://a127-jobs.nyc.gov/
• Search for job ID number: 376142
• Click on the job business title: Waterfront Resiliency & Borough Planner
• Click on “Apply Now” at the bottom of the posting

Only applicants under consideration will be contacted.

Appointments are subject to Office of Management and Budget (OMB) approval.
Authorization to work in the United States is required for this position.

PLEASE NOTE: New York City residency is generally required within 90 days of appointment. However,
City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with a Human Capital representative.

THE DEPARTMENT OF CITY PLANNING IS AN EQUAL OPPORTUNITY EMPLOYER AND A COPY OF THE EQUAL OPPORTUNITY PROGRAMS IS AVAILABLE IN THE HUMAN CAPITAL DIVISION. THE DEPARTMENT MAKES AVAILABLE ACCOMMODATIONS FOR DISABLED APPLICANTS.