



**POSITION AVAILABLE**  
**City Planner**  
**TRANSPORTATION DIVISION**

**THE AGENCY**

The Department of City Planning (DCP) plans for the strategic growth and development of the City through ground-up planning with communities, the development of land use policies and zoning regulations applicable citywide and sharing its perspectives on growth and community needs with sister agencies in collaboration with the Office of Management and Budget (OMB).

DCP's six strategic objectives include: (a) catalyze long-term neighborhood improvement through integrated planning and targeted accompanying public investments; (b) encourage housing production, affordability, and quality; (c) promote economic development and job growth; (d) enhance resiliency and sustainability of neighborhoods; (e) ensure integrity, timeliness and responsiveness in land use reviews; and, (f) supply objective data and expertise to a broad range of planning functions and stakeholders.

Central to its mission, DCP supports the City Planning Commission in its annual review of approximately 450 land use applications. The Department also works closely with OMB in developing the Ten-Year Capital Strategy, and helping administer the Neighborhood Development Fund, geared toward ensuring that growing neighborhoods undergoing rezoning have accompanying infrastructure investments.

The New York City Department of City Planning is a great place to work – cultivating intellectual inspiration, professional development and creativity. Visit our website at [www.nyc.gov/planning](http://www.nyc.gov/planning) to access the full listing of job opportunities and to learn more about our great agency.

**THE DIVISION:**

The Transportation Division is responsible for preparing plans and capital projects that address anticipated transportation needs in areas targeted for rezoning. This work occurs before the preparation of an Environmental Impact Statement and identifies neighborhood improvements beyond proposed mitigations. The division also works in tandem with the NYC Dept. of Transportation to identify opportunities for bike lanes and parking. In addition, the division provides technical support in the review of land use applications as requested.

**THE POSITION:**

The Transportation Division (TD) seeks an analytically-minded planner to participate in transportation planning, parking policy research and neighborhood planning initiatives throughout the city. The position will support day data analysis for several agency interests, including, but not limited to, off-street parking

and loading policy, car ownership rates and patterns, neighborhood transportation studies, bicycle network planning, and congestion pricing.

The ideal candidate will have exceptional technical and analytical planning skills. The candidate will interpret, maintain, manage and integrate numerous datasets, supporting a team of senior data analysts and helping to incorporate data findings into clear, coherent reports and presentations for discussion and consideration by team, division, and agency management. The candidates should have a strong desire to contribute to an engaging, team-based work environment in the Transportation Division, where data analysts, planners and traffic engineers collaborate on a wide variety of research and planning projects.

Under supervision, the data analyst will:

- Clean, organize, and manage large and small survey and administrative data sets;
- Support transportation studies with graphics (map diagrams, charts, tables, etc) associated with reports and presentations;
- Build foundational views that aggregate raw data into palatable information;
- Make the division's data accessible to the broader agency and public with interactive data visualizations;
- Maintain clean processes and documentation to foster transparency;
- Develop and maintain user guides for technical & non-technical users;
- Create and manage research project implementation plans;
- Rigorously document methodologies;
- Provide technical assistance to support transportation, socioeconomic and housing research;
- Assist in research of best practices and development of transportation and planning policy;
- Assist in field work, community outreach, and coordination of public events.

#### **MINIMUM REQUIREMENTS:**

1. A baccalaureate degree from an accredited college or university and two years of satisfactory full-time experience in city planning; or

2. A satisfactory combination of education and/or experience that is equivalent to "1" above. Graduate education in city planning, urban planning, urban design, architecture, landscape architecture, transportation engineering, public administration, economic development or related fields may be substituted for experience on the basis of 30 graduate semester credits from an accredited college for one year of experience. However, all candidates must have a baccalaureate degree.

Special Qualification Requirements:

#### Assignment Level III

To be eligible for placement in Assignment Level III, individuals must have, after meeting the minimum requirements, one additional year of professional experience as described in "2" above.

#### Assignment Level IV

To be eligible for placement in Assignment Level IV, individuals must have, after meeting the minimum requirements, two additional years of professional experience as described in "2" above

<b>CIVIL SERVICE TITLE:</b>	<b>City Planner 1</b>
<b>SALARY RANGE:</b>	<b>\$53,6000 - \$61,640</b>
<b>APPLICATION DEADLINE:</b>	<b>UNTIL FILLED</b>

**TO APPLY:** All applications must be submitted through the NYC Careers / ESS Website

**City Employees** – Click [here](#) to apply directly

1. Log in to ESS.
2. Search for job ID number: **393946**
3. Click on the job business title: **City Planner**
4. Click on “Apply Now” at the bottom of the posting

**Non-City Employees** – Click [here](#) to apply directly, or visit: <https://www1.nyc.gov/jobs/> and follow the steps below:

1. Search for job ID number: **393946**
2. Click on the job business title: **City Planner**
3. Click on “Apply Now” at the bottom of the posting

Authorization to work in the United States is required for this position.

***PLEASE NOTE: New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with a Human Capital representative.***

**THE DEPARTMENT OF CITY PLANNING IS AN EQUAL OPPORTUNITY EMPLOYER AND A COPY OF THE EQUAL OPPORTUNITY PROGRAMS IS AVAILABLE IN THE HUMAN CAPITAL DIVISION. THE DEPARTMENT MAKES AVAILABLE ACCOMMODATIONS FOR DISABLED APPLICANTS.**