### Office Title: Special Study Urban Designer
#### Civil Service Title: Assistant Urban Designer

<table>
<thead>
<tr>
<th>Level</th>
<th>Salary Range</th>
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<tbody>
<tr>
<td>1</td>
<td>$57,078 - $65,640</td>
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<tr>
<th>Division / Work Unit</th>
<th>Number of Positions</th>
<th>Hours / Shift</th>
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<tr>
<td>Bronx Borough Office</td>
<td>1</td>
<td>Monday – Friday (9am - 5pm)</td>
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**Job ID:** **542855**

**Position Status:** Full-Time / Temp (2 years)

**Application Deadline:** Until Filled

**DISCLAIMER:** TEMPORARY POSITION FUNDED UNTIL JUNE 30, 2024

The NYC Department of City Planning does not offer Sponsorship, of any kind, for any type of employment opportunity.

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**THE AGENCY**

The Department of City Planning (DCP) plans for the strategic growth and development of the City through ground-up planning with communities, the development of land use policies and zoning regulations applicable citywide and sharing its perspectives on growth and community needs with sister agencies in collaboration with the Office of Management and Budget (OMB).

DFC’s six strategic objectives include: (a) catalyze long-term neighborhood improvement through integrated planning and targeted accompanying public investments; (b) encourage housing production, affordability, and quality; (c) promote economic development and job growth; (d) enhance resiliency and sustainability of neighborhoods; (e) ensure integrity, timeliness and responsiveness in land use reviews; and, (f) supply objective data and expertise to a broad range of planning functions and stakeholders.

Central to its mission, DCP supports the City Planning Commission in its annual review of approximately 450 land use applications. The Department also works closely with OMB in developing the Ten-Year Capital Strategy, and helping administer the Neighborhood Development Fund, geared toward ensuring that growing neighborhoods undergoing rezoning have accompanying infrastructure investments.

The New York City Department of City Planning is a great place to work – cultivating intellectual inspiration, professional development, and creativity. Visit our website at [www.nyc.gov/planning](http://www.nyc.gov/planning) to access the full listing of job opportunities and to learn more about our great agency.
THE DIVISION:
The Bronx has again reached its all-time population level, and by 2040, the borough is projected to grow by more than 200,000 residents. The Bronx Office has a diverse and dynamic work program focused on ensuring the borough has great neighborhoods, affordable housing, vibrant commercial and institutional centers, rich transit opportunities, and high-quality open space and waterfronts.

The Office is charged with the developing borough-wide and local plans, managing development projects subject to the Uniform Land Use Review Procedure (ULURP), providing input to agency policy, and communicating policies effectively to an audience that includes the City Planning Commission, elected officials, and local communities. The Bronx Office is responsible for a wide range of land-use planning, urban design, outreach and policy implementation. The Office works in close consultation with the central divisions on borough-specific and city-wide issues.

THE CROSS BRONX EXPRESSWAY STUDY
The Cross Bronx Expressway Study (CBX) is a federally funded intergovernmental effort led by DCP, the NYC Department of Transportation, the New York State Department of Transportation, and the NYC Department of Health and Mental Hygiene. Through the CBX study, the planning team seeks to reconnect communities and find ways to lessen the public health impacts of the expressway. The planning team will partner with local communities to improve quality of life for residents, create new public open space, improve safety on local streets and along the corridor, more sustainably manage Cross Bronx traffic, and more. The planning team also expects to engage consultants to support its efforts.

The planning team expects to begin working with local community organizations and Bronx residents in the fall of 2022. We will review past transportation and health studies and hear from community members about their priorities and needs. We expect that the study will result in a plan to connect communities and address public health issues by 2024.

THE ROLE
The Bronx Office is seeking an Urban Designer with strong digital and manual design skills, as well as strong communication skills and a commitment to community outreach to join the CBX team. Urban Designers at DCP draw from expertise in architecture, landscape architecture, and urban design across a range of projects in a variety of capacities. The ideal candidate will be a curious and enthusiastic learner, an artful problem-solver, a critical and engaged user of design technology, and will have a positive attitude about interdisciplinary work and community service.

The Urban Designer position will work primarily on the CBX Study as part of the planning team in a grant-funded temporary post for a period of two years with the possibility of extension dependent upon funding.

We are seeking a candidate with a design background who can provide urban design analysis, develop and test design concepts and scenarios, and effectively communicate to a wide variety of audiences to support the Cross Bronx Expressway study. The candidate will work closely with the CBX Planning Team lead, Bronx management, and the Urban Design Office to fulfill all tasks including:

- Quickly propose creative solutions to complex problems and be able to communicate them effectively, both verbally and visually.
- Prepare conceptual designs and develop design criteria and design guidelines for the CBX study.
- Maintain strong interpersonal skills and the ability to work within a team structure to arrive at consensus to resolve difficult and sensitive issues.
- Work effectively with other governmental agencies, community groups, residents, and elected officials.
- Provide and obtain technical information about the Cross Bronx area and land-use planning in general.
• Represent DCP, as necessary, at meetings of civic bodies, business and community groups, community boards, public agencies, and the interagency planning group.
• With assistance, facilitate community design charrettes and public discussion of complex issues.
• Coordinate and contribute to production of presentations, documentation of existing conditions, and urban design analysis and proposals, including the final report.
• Work with other team members and coordinate with technical divisions within the department and other city agencies.
• Analyze urban design scenarios for viability and consistency with citywide land use and design policies.
• Serve as Department liaison to one or more Bronx community boards
• Review, analyze, and make recommendations on applications submitted to the Department pursuant to the Uniform Land Use Review Procedure (ULURP) and coordinate this work with technical divisions of the department, other City agencies, community boards, elected officials, and the public.
• Perform other related tasks.

PREFERRED QUALIFICATIONS:
• Strong urban design capabilities with knowledge of physical design practices including site planning and programming, building layout, massing, and architectural design. Familiarity and general knowledge of urban landscape in the region and environmental design.
• Experience creating materials for outreach, community education, and public engagement content for diverse digital platforms is highly desired
• Strong research and analytical skills.
• Competence in free-hand sketches.
• Excellent visual and verbal communication skills
• Self-motivated, organized, and able to work effectively both individually and collaboratively.
• Knowledge of New York City’s general urban planning and land use issues, policies and needs, as well as best practice examples from around the world.
• Strong 3D modeling skills in Rhino, Grasshopper, AutoCAD
• Adobe Creative Suite (Photoshop, Illustrator, InDesign)
• Positive but not required:
  o Spatial data management and analysis (ArcGIS, QGIS)
  o Motion graphics, video and animation (AfterEffects, Premiere, 3Ds Max, Blender)
  o Scripting/software development experience (Python, Javascript, HTML, CSS)

MINIMUM REQUIREMENTS:
Authorization to work in the United States is required for this position. NYC Department of City Planning does not provide sponsorship for international employees. Applicants are responsible for ensuring that they meet all minimum qualifying requirements for this position at the time of application.

1. A baccalaureate degree in architecture from an accredited college and one (1) year of full-time experience in planning, design, research, investigations and/or studies related to urban design development programs; or

2. Education and/or experience equivalent to “1” above. However, a baccalaureate degree in architecture is required of all candidates. Graduate work leading to an advanced degree in architecture, urban design or city planning may be substituted for the one year of experience described above.

TO APPLY: All applications must be submitted through the NYC Careers / ESS Website
City Employees
1. Log in to ESS.
2. Search for job ID number: 542855
3. Click on the job business title: **Special Study Urban Designer**
4. Click on “Apply Now” at the bottom of the posting

**Non-City Employees** – Please visit: [https://www1.nyc.gov/jobs/](https://www1.nyc.gov/jobs/) and follow the steps below:
1. Search for job ID number: 542855
2. Click on the job business title: **Special Study Urban Designer**
3. Click on “Apply Now” at the bottom of the posting

Only applicants under consideration will be contacted. Appointments are subject to Office of Management and Budget (OMB) approval.

**As of August 2, 2021, all new hires must be vaccinated against the COVID-19 virus, unless they have been granted a reasonable accommodation for religion or disability. If you are offered city employment, this requirement must be met by your date of hire, unless a reasonable accommodation for exemption is received and approved by the hiring agency.**

**PLEASE NOTE: New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with a Human Capital representative.**

**The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual’s sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.**

**As a current or prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. Please review the notice to see if you may be eligible for programs and how to apply at [nyc.gov/studentloans](https://nyc.gov/studentloans).**
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