



# You can now draft, submit, and track PAS & RWCDs forms online!

[applicants.planning.nyc.gov](https://applicants.planning.nyc.gov)

**BETA!**

You're invited to beta test NYC Planning's new online form submission. Go to [applicants.planning.nyc.gov](https://applicants.planning.nyc.gov) to sign in and submit your forms.

## NEW FEATURES! (September 2020)

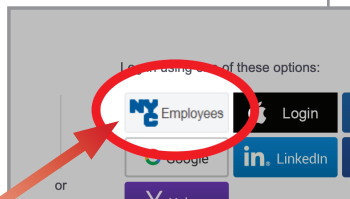
- **Reasonable Worst Case Development Scenario** — In addition to Pre-Application Statements, you can now also submit RWCDs forms online!
- **Team Management** — Manage who can edit your projects by adding or removing team members, and sending them invitations to collaborate.
- **Improved Authentication** — Thanks to your feedback, we've streamlined the user experience to guide you through the account creation and sign-in process.

### How to sign in...

**Non NYC employees** without an NYC.ID account will need to create one. Be sure to create your account with the email address you use when communicating with NYC Planning.

**NYC employees** do not need to create NYC.ID accounts. You can sign in with your nyc.gov credentials by selecting the "NYC Employees" option.

If you're unsure which email to use, don't see all of your active projects, or something isn't working, contact 212-720-3300 or [ZAP\\_feedback\\_DL@planning.nyc.gov](mailto:ZAP_feedback_DL@planning.nyc.gov).



### When filling out your Pre-Application Statement...

Rely on the Lead Planner to ensure that NYC Planning has the information needed to properly advise your team on how to proceed. A complete PAS consists of three parts and provides enough information for NYC Planning to generate guidance on the proposed land use actions and associated environmental review:

1. Short questions used to flag key issues that inform land use application process requirements
2. A written project description which provides details of a prospective Applicant's project, like the land use rationale and CEQR assumptions
3. Attachments of maps and drawings which establish a shared understanding of the project, its context, and other geographic constraints