



- **City Map Change Area Map**

Based on discussions at the pre-application meetings, the applicant shall carefully prepare an area map. The area map shall be a dimensioned **land use** map encompassing the entire effected project site and extending one block or for a radius of 600 feet beyond the site, whichever is greater (always show both sides of streets).

The area map should contain the following elements: proposed changes to the City Map, street right-of-way lines, street treatment lines, street width dimensions, park lines, grades, traffic direction, ownership of street proposed to be changed, tax lot lines, block numbers, tax lot numbers, building footprints, number of stories and building use (R,M,C), zoning districts and zoning boundary lines, Pierhead and Bulkhead lines, easements, and a legend identifying elements of the map. **The applicant's property should be highlighted.** Additional information may be required as per discussions at the pre-application meeting.

***The City Map Change Area Map** must: identify the applicant and the applicant's address and contact information as shown on the application, show the title of the map, legend, drawing scales (both in Metric and English), north arrow (both borough north and true north), date prepared, and name of preparer. The applicants and their consultants are required to use the symbology as shown on the "Map Standards" sheet in the appendix.

Title: Sample format:

AREA MAP
SHOWING
THE ELIMINATION, (DISCONTINUANCE AND CLOSING)**
OF
FIRST STREET
BETWEEN
SECOND AND THIRD AVENUES

** A discontinuance and closing diagram or map is needed for any portion of a street proposed to be eliminated which is City-owned.

North Arrow: The maps should show both True North and Borough North. Please note that Brooklyn and Staten Island use True North as Borough North.

Scale: The drawing scale must be shown in both English and metric units and the map must be true to scale.

Legend: All line types and dimensions must be identified in the legend and must follow those defined on the "Map Standards" sheet.

Preparer: *Application maps* shall be sealed and signed by a **registered architect** or a **licensed professional engineer**.

Date: The application map shall show the most current date.