

**INTER-AGENCY MEMORANDUM OF UNDERSTANDING**

**By and Between**

**THE CITY OF NEW YORK MAYOR'S OFFICE OF MEDIA AND  
ENTERTAINMENT**

**And**

**THE NEW YORK CITY DEPARTMENT OF PROBATION**

This Memorandum of Understanding ("MOU") is entered into as of the 5<sup>th</sup> day of May 2015 ("Effective Date"), between the City of New York Mayor's Office of Media and Entertainment ("MOME") d/b/a NYC Media ("NYC Media") and The New York City Department of Probation ("DOP").

**WHEREAS**, NYC Media is the official TV and radio network, and media production entity of New York City (the "City");

**WHEREAS**, DOP wishes to exhibit NYC Media's programming in DOP's waiting rooms via closed circuit television ("Programs"); and

**WHEREAS**, NYC Media agrees to provide the Programs free of charge to DOP.

**NOW THEREFORE**, in consideration of the mutual promises set forth below in this Memorandum of Understanding, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. NYC Media shall deliver the Programs specified in attached Exhibit A to DOP pursuant to a mutually agreed upon schedule. NYC Media and DOP may elect to add additional programs by mutual agreement in writing.
2. DOP shall have the right to exhibit the Programs as delivered solely on closed circuit television in DOP's waiting rooms. In no event shall DOP edit or otherwise alter the Programs. MOME reserves the right to remove Programs from circulation, and DOP agrees to cease exhibition of such Programs within thirty (30) days' notice from MOME to DOP.
3. This MOU shall commence on May 13, 2015 and continue until terminated.
4. This MOU may be terminated only in writing signed by both Parties.
5. All notices and requests hereunder by either party shall be sent in writing or via email to the following addresses:

a. If to MOME and NYC Media:

Janet Choi  
General Manager, NYC Media  
Mayor's Office of Media and Entertainment  
One Centre Street, 26<sup>th</sup> Floor  
New York, NY 10007  
[jchoi@media.nyc.gov](mailto:jchoi@media.nyc.gov)

with a copy to

Anne del Castillo  
Director of Legal Affairs  
Mayor's Office of Media and Entertainment  
One Centre Street, 27th Floor  
New York, NY 10007  
[adelcastillo@media.nyc.gov](mailto:adelcastillo@media.nyc.gov)


b. If to DOP:

Candace Sandy  
Director, Press & Communications  
NYC Department of Probation  
33 Beaver Street, 23rd Floor  
New York, NY 10004  
[csandy@probation.nyc.gov](mailto:csandy@probation.nyc.gov)

IN WITNESS WHEREOF, the parties have executed this MOU in duplicate, each of which shall constitute an original.

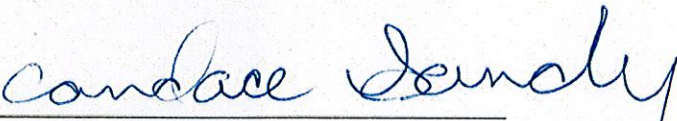
**CITY OF NEW YORK  
MAYOR'S OFFICE OF MEDIA AND  
ENTERTAINMENT**

Dated 5/15/15

BY   
Janet Choi  
General Manager, NYC Media

**NEW YORK CITY  
DEPARTMENT OF PROBATION**

Dated 5/15/2015

BY   
Candace Sandy  
Director, Press & Communications

**EXHIBIT A**

**PROGRAMS LIST**

\$9.99 (8 episodes/season 9)  
Catalyst (8 episodes)  
Inform Career (12 episodes)  
Neighborhood Slice (6 episodes)  
Neighborhood Slice Minis (12 episodes)  
Secrets of New York (8 episodes /Season 4)  
City Scoop  
NYC 4 Free