

# CEMS instructions for BID users

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- How to log in
- How to reset your password

**Questions? Trouble logging in?**

**Email: Emily Edwards (SBS), [eedwards@sbs.nyc.gov](mailto:eedwards@sbs.nyc.gov)**

**For account issues, do not contact CECM or SAPO.  
Only contact SAPO for event-specific questions.**

# How to log in

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## Two step process

1

**City Hall Secure Access:** <https://cityhall.ra.nyc.gov/>

- Use your email address as your username
- Select “Cityhall – CEMS – BID Users” in drop-down menu

Click the link to “CEMS App URL”

2

**CEMS 2018 URL (CECM System)**

- Use same login credentials

# How to log in: City Hall Secure Access

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<https://cityhall.ra.nyc.gov/>

1



Welcome to the  
**Cityhall Secure Access VPN**

Username   
Password   
Realm

## HELPFUL TIPS

Use your email address as the username

Select **“Cityhall – CEMS – BID Users”** in the Realm dropdown menu

# How to log in: City Hall Secure Access

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## If you see this... email SBS

 Pulse Secure

Welcome to the  
**Cityhall Secure Access VPN**

Invalid username or password. Please re-enter your user information.

Username

Password

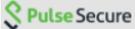
Realm

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**Email SBS**  
**([eedwards@sbs.nyc.gov](mailto:eedwards@sbs.nyc.gov))**

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## If you see this... click continue

 Pulse Secure

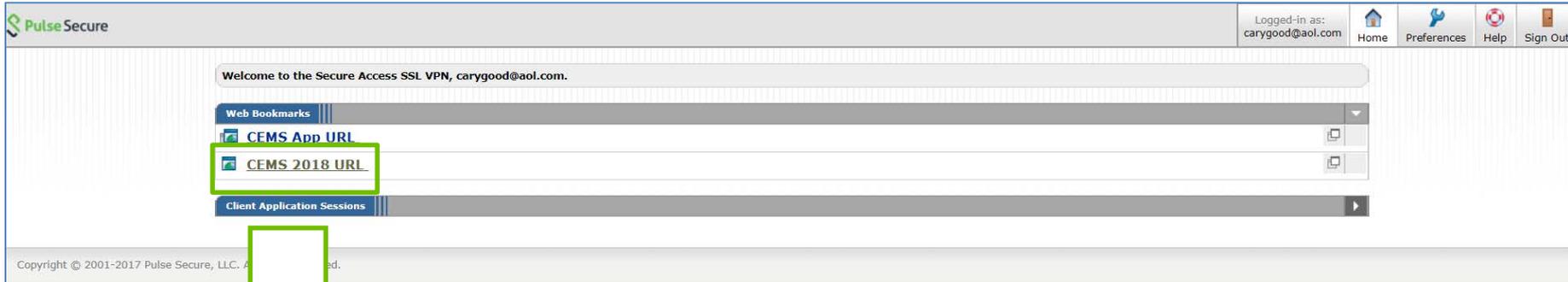
**Please wait...**

Launching Secure Application Manager. This may take from a few seconds to a couple of minutes, depending on your bandwidth.

If an error prevents the Secure Application Manager from loading properly, you can:

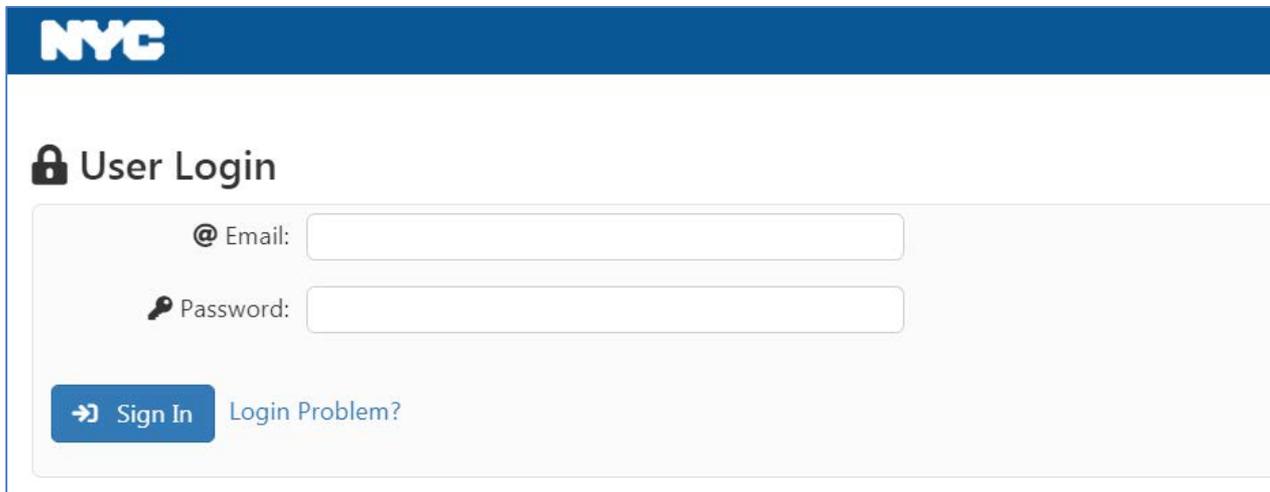
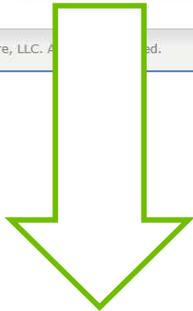
- [Check browser compatibility](#)
- **Continue.** Not all functionality may be available.

# How to log in: CECM



The screenshot shows the Pulse Secure VPN interface. At the top, it says "Pulse Secure" and "Logged-in as: carygood@aol.com". Below that, a welcome message reads "Welcome to the Secure Access SSL VPN, carygood@aol.com." A "Web Bookmarks" section is visible, containing two entries: "CEMS App URL" and "CEMS 2018 URL". The "CEMS 2018 URL" entry is highlighted with a green box. Below the bookmarks is a "Client Application Sessions" section. At the bottom left, there is a copyright notice: "Copyright © 2001-2017 Pulse Secure, LLC. All rights reserved."

2



The screenshot shows the NYC User Login page. It features a blue header with the "NYC" logo. Below the header, the text "User Login" is displayed next to a lock icon. There are two input fields: one for "@ Email:" and one for "Password:". Below the input fields, there is a blue "Sign In" button with a right-pointing arrow, and a link for "Login Problem?".

## HELPFUL TIPS

Use the same login credentials as before

# How to log in: CECM

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If you see this... email SBS

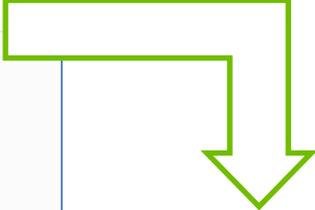
 **User Login**

 Please enter valid Email Id

@ Email:

 Password:

[→ Sign In](#) [Login Problem?](#)



**Email SBS**  
[\(eedwards@sbs.nyc.gov\)](mailto:eedwards@sbs.nyc.gov)

# How to log in: CECM

## If you see this... you're in!

**NYC** Event Permitting System

Event Date From: 09/04/2019 12:00 AM To 09/03/2020 11:59 PM

BID/PLAZA: BX - 161st Street BID

EventId: (optional)

Search Reset

Review Events Informational Events

4 Events found. With Search Criteria : 161st Street BID ; From:09/04/2019; To:09/03/2020

Event Id	Event Description	Agency	Event Type	ST	Setup Date	Start Date	End Date	BreakDown	Locations	Review	Attendance
457281	Single Block Street Fair	SAPO	Single Block Festival	P	09/13/2019 08:00 AM	09/13/2019 10:00 AM	09/13/2019 06:00 PM	09/13/2019 08:00 PM	EAST 161 STREET BETWEEN GRAND CONCOURSE AND WALTON AVENUE	No	200 to 499
470507	For this NYC DOT Weekend Walk the center lanes of the Grand Concourse starting at 162nd street will be closed to cars and open to a world of fun with free music art and fitness programs hosted by organizations from the Bronx and beyond.	SAPO	Weekend Walk	P	09/15/2019 12:00 PM	09/15/2019 02:00 PM	09/15/2019 06:00 PM	09/15/2019 08:00 PM	GRAND CONCOURSE BETWEEN EAST 162 STREET AND EAST 170 STREET	No	1000 to 4999
495489	MetroPlus is promoting to NYC employees.	SAPO	Street Event Small	✓	09/13/2019 07:45 AM	09/13/2019 08:00 AM	10/18/2019 02:30 PM	10/18/2019 03:30 PM	EAST 161 STREET BETWEEN MORRIS AVENUE AND CONCOURSE VILLAGE WEST	No	75 to 199
503451	The 2019 New Balance Bronx 10 Mile is part of NYRRs Five-Borough Series: Run New York. Five Boroughs. One City. The NYRR Five-Borough Series showcases our renewed commitment to	SAPO	Street Event Large	P	09/28/2019 08:00 PM	09/29/2019 08:00 AM	09/29/2019 11:00 AM	09/29/2019 03:00 PM	GRAND CONCOURSE BETWEEN EAST 161 ST	No	10000+

# Forgot your password?

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You can reset your CEMS account password online here:  
<https://nycpss.nyc.gov>

1. Click the 'Forgotten Password' button
2. Under Location, select 'SBS-CEMS' from the drop-down menu
3. Enter the email address and last name associated with your account and click 'Search'
4. When your account is located, you will be permitted to change your password
5. If your account is not found, email SBS ([eedwards@sbs.nyc.gov](mailto:eedwards@sbs.nyc.gov))

# Forgot your password?

<https://nycpss.nyc.gov>

Please Sign in  
New York City Password Self Service

Location

311DOBpens

Username or Email Address

Password

Sign in

 **Forgotten Password**

Regain access to your account if you have forgotten your password.

Click here



Forgotten Password  
New York City Password Self Service

If you have forgotten your password, follow the prompts to reset your password.

Location

SBS-CEMS

email Address\*

eedwards@sbs.nyc.gov

Last Name\*

Edwards



I'm not a robot



reCAPTCHA  
Privacy - Terms

Search

Cancel

# Forgot your password?

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## If you see this... email SBS

If you have forgotten your password, follow the prompts to reset your password.

The user name is not valid or is not eligible to use this feature

### Location

311DOBpens

email Address\*

Last Name\*



Search Cancel



**Email SBS**

**([eedwards@sbs.nyc.gov](mailto:eedwards@sbs.nyc.gov))**

# Forgot your password?

If you see this... follow the instructions

**Forgotten Password**  
New York City Password Self Service

Please select one of the following methods to verify your identity. Note: If your administrator requires multiple forms of verification, you will be redirected back to this page until all verification criteria is met.

▶▶ Secret Questions and Answers

▶▶ Email Verification

✕ Cancel

Click here



**Forgotten Password**  
New York City Password Self Service

To verify your identity, a security code has been sent to you at s\*\*\*\*\*@c\*\*\*\*\*.org. Please click the link in the email or copy and paste the security code here.

Your security code should arrive right away. If you have waited for a while and haven't yet received a code, click the resend code button to receive a new code.

🔄 Resend Code

Code

✓ Check Code

⏪ Go Back

✕ Cancel