

FHV Storage FAQs – Current Process

1. **Q.** How do I place the license in storage?
A. You must first surrender your TLC license plates to the DMV. Then print the [TLC FHV storage form](#) from the TLC website and complete sections 1 and 2. Email the completed and signed form to FHVStorage@tlc.nyc.gov. You will receive confirmation when your vehicle license has been placed into storage.
2. **Q.** How do I surrender my TLC plates?
A. Click [here](#) or go to the DMV website, <https://dmv.ny.gov>, for more information about surrendering TLC plates.
3. **Q:** Do I have to put my FHV license in storage?
A: No. Putting your vehicle license in storage is completely optional.
4. **Q:** Do I need to go to Woodside to have my decals removed?
A: In order to limit in-person visits during the COVID-19 pandemic, you do not need to visit TLC's Woodside facility at this time.
5. **Q:** Will I receive a refund or reimbursement from my insurance company after I surrender my TLC plates?
A: Prior to surrendering your plates, please contact your insurance company for details about any expected refund or reimbursement on insurance.
6. **Q:** What if I have out of state or custom plates?
A: You will need to contact your local DMV office for information about surrendering your plates or storing your custom plates.
7. **Q:** Do I get reimbursed by TLC if I am not using the license?
A: No. TLC fees are not refundable.
8. **Q:** Is there a TLC fee to place the license in storage?
A: No fee is required.
9. **Q:** How do I notify TLC that my decals were removed and the FHV TLC storage form was completed?
A: When you complete the storage form, you certify and affirm that all TLC decals have been removed from the vehicle for which the storage form is being submitted.
10. **Q:** How long can I keep my license in storage?
A: One hundred eighty (180) days.

11. **Q:** How many times can I place my FHV license in storage?
A: One time only.
12. **Q:** Will I be notified when my one hundred eighty (180) days are over?
A: Yes.
13. **Q:** What happens if I do not take the license out of storage after the one hundred eighty (180) days?
A: Your license will be closed.
14. **Q:** What happens if I stop paying insurance?
A: Contact your insurance company and the DMV in the state that issued your plates for more information about what would happen if you stopped paying for your insurance.
15. **Q:** What happens if I surrender my plates because of lapsed insurance, and I do not notify TLC?
A: Your license will be closed.
16. **Q:** Does the TLC plated DMV Registration need to remain active?
A: Active DMV registration is not a TLC requirement while the vehicle license is in storage and plates are surrendered to the DMV.
17. **Q:** Does the insurance need to be maintained on a vehicle that is in storage?
A: Insurance is not a TLC requirement while the vehicle license is in storage and plates are surrendered to the DMV.
18. **Q:** Can I choose to remove my vehicle license from storage before the one hundred eighty (180) days ends?
A: Yes. You can remove your vehicle license from storage at any time during the one hundred eighty (180) days, but you cannot put the vehicle license back into storage once it is removed.
19. **Q:** How do I remove my vehicle license from storage and obtain new TLC decals?
A: To take an FHV license out of storage, complete section 3 of the [storage form](#) and provide one of the following: declaration pages/certificate of liability with an updated issue date, or a recently dated coverage letter from the insurance company that lists current coverage amounts. Please ensure insurance limits meet [TLC minimum requirements](#) located on TLC's website. Email the storage form and all documents to FHVStorage@tlc.nyc.gov. You will receive confirmation when your vehicle license has been removed from storage, and an appointment will be made for you to go to TLC's LIC facility and obtain new TLC plates. You will then be scheduled for a visual inspection at TLC's inspection facility where TLC decals will be placed on the vehicle.